9-16-2014

Scholastic minutes 09/16/2014

Scholastic Committee

Present: Jess Larson, vice chair, Merc Chasman, Laddie Arnold, Megan Jacobson, Marcy Prince, Tisha Turk, Chad Bragelmann, Hilda Ladner, Leslie Meek, Clare Dingley, registrar, Jennifer Rothchild

Absent: first-year student tbd, Roland Guyotte, chair, Judy Korn, Steve Gross, Brenda Boever

1.   September 2 minutes unanimously approved

2.   Chair's Report
Vice Chair Jess Larson reported that Chair Roland Guyotte's surgery went well and recovery is underway.

3.   SCEP Report
SCEP meets on September 17, 2014.

4.   Policy/procedure review: Dropping and cancelling at Morris
Clare Dingley, registrar, asked the Scholastic Committee (SC) to consider changing the current procedure of allowing students to drop all courses between the deadline and the last day of class without petitioning. Currently, students may drop all courses without petition, while students who wish to drop one course no longer have that option during this time period without petitioning to withdraw from a course for nonacademic, extenuating circumstances.

As of fall 2014, students have an additional week before the deadline, through week 10, to drop all classes. By the end of week 10, students should have had enough opportunities to speak to advisers and professor, seek extra help, and learn their midterm grades. When PeopleSoft 9.0 is implemented during spring 2015, all students will have easy access to midterm grades in self-service and also the new portal.

The SC discussed the discrepancy between policy for dropping one course and all courses during this time period, advisers roles, midterm grades and grade roster, and the cancel/withdraw forms.

Ladner opposed the addition of a nonacademic petition for students dropping all courses and shared an example of a student who benefitted by being allowed to drop all courses without petitioning.

The motion was made to endorse the all-University policy that students dropping a course or all courses must petition to withdraw for nonacademic, extenuating circumstances after the end of week 10 until the last day of instruction. Second. Approved eight. Opposed one. Motion passed.

SC has given the Office of the Registrar, as designee, the authority to act on these petitions. Students have the right to appeal to the SC.

This change will be sent to Campus Assembly for information. SC requests that Korn shape the wording.

5.   Math placement

All incoming first-year students take a math placement course. The "level" they earn is coded on their student records. The code prevents students from enrolling in courses higher or lower than their abilities. Shanghai University of Finance and Economics (SUFE) students take CALC I before they arrive on the Morris campus, and they do not take the math placement exam. It has been noted that some SUFE students are requesting permission numbers to take lower level math courses to improve their GPAs. Dingley said that the solution to this situation is to effectively use the Program and Curriculum Approval System (PCAS) to prevent this from happening. For example, if a student completes and earns credit for STAT 2601, no credit can be received for STAT 1601. More statements such as this one need to be included in PCAS.

6. Update from Registrar

Waitlists in PeopleSoft 9.0 will be different. Students on waitlists will be automatically enrolled when space becomes available. They will receive a registration system message that they will be auto enrolled and also, when they receive class spots, a message that states they have been enrolled. This will allow them to drop the class if it no longer works in their schedules.

The messages will prevent petitions of "I didn't know I was enrolled."

Faculty can prioritize waitlists, but the default is first come, first served.

Pre-requisites won't let you get on waitlist.

If auto enroll results in a time conflict, student has the opportunity to address.

If students are auto enrolled in courses that they no longer want, they can use the swap classes feature.

The maximum class limit will be set to 20 with actual capacity at 22 to reserve spaces for students who really need the class.

The system will know the actual capacity of the room in the new system.

The date hasn't been decided as to when auto enroll will run.

Permission numbers to directly enroll in class without wait listing will override all and will continue to exist.

If a student is on a waitlist, his/her eligibility carries over from registration.

Holds added after registration will not prevent a waitlisted student from being put into a class.

If a student fails a prereq class for a waitlisted course, PeopleSoft 9.0 will look for prereqs, and the student will be dropped from the waitlist. Prereqs must be enforced.

At the end of the meeting, Dingley was honored with a round of applause from the SC for her service to the University of Minnesota, Morris. Dingley has accepted a position on the Twin Cities campus.

Notes taken by Angie Senger, Office of the Registrar.

Respectfully submitted,
Judy R. Korn
Executive Staff