

9-14-2016

## Membership minutes 09/14/2016

Membership Committee

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Membership Committee Meeting  
September 14, 2016

Present: Nancy Carpenter, Brad Miller, Jeff Lamberty, Michael Bryant,  
Katie Ledermann, Cristina Ortiz, Jodi Sperr

### **Introductions**

**Minutes from April 27, 2016 Membership Committee were approved as presented.**

### **Election of chair/co-chairs**

Jodi and Michael agreed to co-chair. Nancy suggested that the co-chairs delegate the work to committee members because the co-chairs shouldn't have to do all of the work.

### **Committee replacements**

- Stephanie Ferrian replaces Sarah Ashkar on Curriculum Committee
- Sheila Windingstad replaces Tricia Rohloff on Assessment of Student Learning Committee
- Tricia Rohloff replaces Wendy Emo on Assessment of Student Learning Committee
- PZ Myers replaces Michael Ceballos on Multi-Ethnic Experience Committee
- Brad Deane replaces Jess Larson on Finance Committee

### **Names for Humanities Division Chair search**

As stated in our Constitution, "Division chairs are appointed by the VCAA/dean for five-year terms. To name a new division chair, the VCAA/dean shall consult with the Membership Committee and appoint a selection committee consisting of four members of the division and one division chair from another division. The selection committee shall consult with members of the division before making a recommendation to the VCAA/dean. The VCAA/dean shall consult with the chancellor before making the appointment."

Brad will solicit names from the humanities division to fill the four members from the division. Michael will contact Gwen Rudney and Cristina will contact Arne Kildegaard to inquire about serving on the search. Membership agreed to have a one-week deadline to submit suggested names to the dean.

### **Single semester leave replacements**

Nancy reported that she has had two requests for replacements: IPC requests a replacement for Jimmy Schryver, spring 2017; Faculty Development requests a replacement for Peter Dolan (fall 2016).

Nancy reported that a few years ago, she along with co-chair Stacey, decided not to replace single semester leaves; however, if the committee chair feels strongly that a replacement should

be considered, those would be done on a case-by-case basis. The IPC chair requested a one-year replacement. Membership though this would set a bad precedent. Nancy will notify the chair that this committee does not think it is a good idea to replace Jimmy for the full year, but if the chair can make a compelling argument on why he should be replaced for spring semester, we'll find a replacement. Nancy also indicated that it is challenging to find half-year replacements as well because potentially by the time the Membership Committee is able to find and name a replacement, much of the semester has already passed.

Nancy will notify the chair of Faculty Development and she is free to consult with the division chairs of the unrepresented divisions, to seek volunteers to help review the Time Release proposals. This wouldn't be an appointment to the committee, but an ad hoc temporary assignment just to help review these proposals.

### **Follow-up on selection process for committees requiring divisional representation**

Nancy said there was some confusion regarding her message to division chairs regarding the process for divisional representation on committees. She will send a follow-up email to the division chairs clarifying that there are just two standing committees that require divisional representation.