

1-13-2015

FAPAAC minutes 01/13/2015

Faculty and P&A Affairs Committee

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Faculty and P&A Affairs Committee, "FAPAAC minutes 01/13/2015" (2015). *Faculty and P&A Affairs Committee*. 37.
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Faculty and P&A Affairs Committee
Meeting Minutes
Tuesday, January 13, 2015
Behm #201, 8:45 a.m.

Present: Dave Roberts, Athena Kildegaard, Kevin Stefanek, Chlene Anderson, Melissa Weber, Sara Haugen, Bibhudutta Panda. Absent: Paul Schliep, Vicki Graham, Peh Ng. Guest: Jayne Blodgett, co-chair of MASA.

Minutes of the 12/9/14 meeting reviewed and approved.

Paul Schliep, student representative, is unable to attend the rest of spring semesters committee meetings and asked to be replaced.

Planning the open forum:

- Date will be during the first week of February in Lowie's lower level from 4-6 pm.
- Set up – Dave will check with Dave Swenson to confirm a date and with Dean on having food available at forum paid with funds from Dean's office.
- Faculty Development Committee and MASA will be co-sponsors of this event.

Format for forum:

- Dave will send a descriptive email about forum which could lessen the need for opening remarks and invite Faculty & P & A with back up to submit email suggestions
- Have a white board available for comments and a big sheet of paper at each table
- 8 different size tables, have a different topic at each table, with committee members at tables writing down notes/ideas
- Table topic suggestions: What does professional development mean to you, What professional development opportunities would you like, What does lack of appreciation mean for you, How do you want to feel appreciated, a table for P & A concerns/suggestions (mentor program), a table for faculty suggestions (faculty lounge, teaching mentorship) (could also have the co-chairs associated with each classification at these tables)
- Need a greeter/host as people arrive to explain format
- Suggestion made for committee members to wear name tags
- Committee members should actively recruit colleagues to attend forum

Other business:

We can finalize details for forum via email and our next meeting agenda will be the forum. Next meeting will be held on February 3, Behm #201, which would be the day after the open forum.

Respectfully submitted by Jenny Quam