Academic Support Services Committee                                          Campus Governance

2-18-2016

# ASSC minutes 02/18/2016

Academic Support Services Committee

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Present: Sylke Boyd, Chris Dallager, LeAnn Dean, Lisa Harris, Matt Senger, Matt Johnson, David Ericksen

I.      Meeting was called to order by Sylke at 9:02. Introductions were made.

II.     The minutes from the previous meeting on November 30, 2015 were read. LeAnn Dean asked that the phrase "improved wireless" be substituted for "wireless is coming soon" in the Library Report. SB moved the minutes be approved. MJ seconded the motion. The minutes were approved.

III.    Agenda Items.

        A.  SB suggested that the item "Remote Proctoring" be moved to the next meeting.
        B.  Classroom Response Systems. SB says there are many systems in place on campus. Can they be consolidated in a way that allows for the least time spent in set-up?
            1.  LD: this question has come up before, but people have favorite systems that they don't want to give up. IMT might want to streamline things; Mike C. might be the person to bring this to.
            2.  We should find out who likes which systems and why.
            3.  Solstice does some of the functions, but not all.
            4.  Simon Franco used a cell phone system at a retreat, but we cannot require cell phones in classes.

IV.     New Items.
        A.  DE asked if ASSC was the committee to ask about course evaluation questions about technology. SB suggested Scholastic would be the better bet.
        B.  LD asked if we couldn't have Rachel return after tech fee allocations to report on the funding decisions that were made. This report would be good for the April meeting of ASSC.

V.      Reports.
        A.  Facilities Management. LH finds she is doing similar reporting in several committees and wonders if we can examine the role of our committee and others to see if there is overlap, redundancy? Can committees be reduced? Consolidated?
            1.  CD wonders about the mission of ASSC. What is its goal? And when do we "attack" projects and when just discuss and advise?
            2.  LD notes that ASSC evolved from a library committee that pushed for increased tech support for learning in the '90's. We needed a place to address tech issues. Later other functions like Disability Services were connected and the committee took on a campus-wide focus on tech support.
            3.  ASSC used to be adjunct to Curriculum, but the issues are separate and later became an independent committee. LD sees the advisory role as important,

especially as ASSC brings together representatives from many parts of UMM community.

4. LD: ASSC also has a role in disseminating information outward. The four division reps are important for that.

B. Information Technology.
1. Matt Senger reports that the scantron has been relocated to Library 326, where there will be extended hours for test scoring.
2. Pine Hall will get wireless upgrades this March, the apartments and the dining hall will see improvements this summer.
3. The DRUPAL (?) system for allowing web content management to be done by disciplines will be tested and implemented very soon. Faculty will still be able to put in a ticket for changes, but after short training will be able to do it themselves.
   a. CE asks if these changes could lead to accessibility problems? MS says the tool promotes accessibility, but cannot guarantee it.
   b. SB: can it be made self-correcting? Or can we have an alert button for users? MS we have always included feedback mechanisms in web content, but they are rarely used.
   c. CD: big risk could be in off campus users who might get a negative sense of UMM accessibility.

C. Library Report.
1. LeAnn noted that Bart has approved a search for a replacement for Jane B. The search should start in about three weeks and be finished by June.
2. Asking the Big Questions is next week.
3. Game Night and Quiz Night coming soon.
4. The Faculty Teaching and Learning Collection is moving to room 326. New shelving from Briggs Library Associates.

D. Office of Academic Success
1. Chris D hopes that there may soon be adequate budget support to provide improved accommodations for hearing-impaired students.

E. Facilities Management. LH reports expanded wireless and card swipe and security camera upgrades.

VI. The meeting was adjourned at 9:50.