

Fall 9-12-2012

Scholastic minutes 09/12/2012

Scholastic Committee

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**Scholastic Committee
2012-13 Academic Year
September 12, 2012
Meeting Two Minutes Approved**

In attendance: Jennifer Goodnough (chair), Steve Gross, Jess Larson, Pete Wyckoff, Nic McPhee, Hilda Ladner, Judy Korn, Clare Dingley, Brenda Boever, Kent Blansett

Not in attendance: Charlie Abraham, Zac Kroells, Chad Braegelmann, Luciana Ranelli, Jen Zych Herrmann (on leave)

1. September 4, 2012 Minutes approved
2. Chair's Report
 - Goodnough is working with Zak Forde to identify SC student representatives.
 - Zac Kroells is on the SC Academic Integrity Committee. His schedule many work out in the spring for attending SC meetings.
 - Charlie Abraham may serve on the Curriculum Committee instead of SC. If so, it is possible that the SC could just meet at the Tuesday time.
 - Goodnough reviewed the charge of the Student Standing Support Committee (SSSC). The SSSC is not a SC subcommittee. The SC approves the membership of summer appeals group. The summer appeals group received 13 appeals for review. Seven were denied. Six appeals to shorten academic suspension to one semester rather than one year were approved. All students who received approvals received contracts. The chair will report on contracts later in the year.
 - Goodnough noted that students submit appeals to the dean for academic integrity violation decisions following a hearing. If a student is suspended for conduct, these students are recorded as "Discontinued as Student" in PeopleSoft with the action reason as "dismissal." There's a separate hold for student behavior. A student cannot be recorded as both suspended for academics (P3) and for behavior.
 - For students with a P3: Admissions receives the appeal, and it is forwarded to several offices for review. If the student passes those checks they are referred to SSSC for a decision on admission. SSSC should only be acting on those suspended for Academic Progress issues.
 - Goodnough attended a vice chancellor/division chair meeting at which admissions and retention information was shared. She will ask if the admissions director will present the same information to SC. Goodnough noted that only one year of data has been collected as a by-product of a Noel-Levitz project for financial aid. Students receive their first semester grades after they leave campus and, in part because so many are first generation college students, they have no context for understanding their grades relative to their high school grades. The VC/DC group discussed perhaps Morris/SC could send a letter via email to new students congratulating them on achieving good academic standing after first semester. It was suggested that this topic could be addressed during orientation, start the semester with information about college challenges and include parents. It was noted that orientation may be too early for this information for these students. The topic needs to be repeated. The mid-term alert could be used for this communication.
 - McPhee reported on the Universitywide SCEP meeting. SCEP created a plagiarism definition. Approval now moves to the University Senate. He will send the definition to the Scholastic Committee via email and later to the campus at large for information. The Regents may approve a new student code of conduct as well. See addendum one for plagiarism definition.

SCEP issues to be addressed this year: definition of credit hour; grade inflation and compression; accreditation and assessment (committee interest in moving to departmental self review and/or a RAR-like process was noted by McPhee); student debt (New emphasis, “Live like a student now, so you don’t have to live like a student later.”).

McPhee shared that it was stated at SCEP that Morris-specific policies are not on the Policy Library. Dingley stated that many Morris specific policies have been added to the searchable library.

3. Prior Learning

Goodnough suggests that this topic be addressed in a two-fold manner: student petitioning this semester and Prior Learning process and procedure concerns that SC may wish to send to the Curriculum Committee. In the past, Prior Learning petitions were addressed by the SC secretary. They haven’t gone through the full committee. In the last 13 years, 20 prior learning internships have been approved. Per Leslie Meek, former SC secretary, they have typically received small amounts of credits. Dingley noted that Prior Learning first appeared in the 1985-87 catalog. The procedure was developed in tandem with Professor Eric Klinger’s internship program: experiential learning combined with theoretical learning. The topic has been addressed in campus assembly multiple times in the last 10 years. There was an update in 2009 by the Curriculum Committee. Goodnough shared that there are companies that charge student for Prior Learning Assessment (PLA). Minnesota State Colleges and Universities (MNSCU) appears to be more committed to prior learning assessment than the University of Minnesota. State law requires consideration for prior military work/training. Training in civilian job can also be reviewed. It was noted that separate categories are included in the catalog stating how credits could be evaluated, included nonaccredited organizations/institutions. Universitywide, special exams are offered for prior learning. The Curriculum Committee owns IS courses.

Prior Learning will remain on the SC agenda, and Goodnough will continue to research the topic. The student petition in progress will be revised, resubmitted to the SC, and discussed as has been done in the past. The committee will be provided more guidelines to consider the petition.

It was noted that, as with all directed studies and internships, faculty should be trusted to integrate the material into learning in their discipline. A reasonable number of credits should be allowed based on hours spent, usually 50/50 between experience and new learning.

It was asked for future discussion, if Prior Learning petitions had been going through the secretary and dean, do they need to go through the SC?

4. Delegated Petitions Discussion/Action

The committee reviewed the list of proposed “automatic petitions.” Dingley shared that she as registrar has been reviewing petitions involving registration, and the coordinator of advising has been reviewing petitions involving the degree.

Proposed Automatic Cases

(taken from “Authority granted to Secretary concerning petitions” document dated October 2008)

The Scholastic Committee empowers the executive staff and chair to approve specific requests without taking the matter to the committee:

- add/withdraw from a course after the deadline due to system error, if documented in PeopleSoft;
- waive a maximum of two credits of the GER 60 when transfer credit is involved;
- waive the 15/30 credit senior year residency requirement when $\frac{3}{4}$ of the credits for the major and for general education were completed at UMM;
- waive ArtP for native dances publicly performed by American Indians;
- cancel/adds to change sections or correct sequence placement;

- approve late registration in Th 1060/1070 (play performance/crew);
- waive FL and IP for non-native speakers of English.

The committee approved the delegated petitions as verbally amending during the discussion. See addendum two.

5. Fall Semester Possible Topics Discussion tabled

Goodnough will send a list of topic ideas to the committee for review before the next meeting. Members should prioritize the list and consider additions.

Dingley shared that the Crookston Registrar has requested the residency requirement be reviewed by the University. Registrar suggests that the SC discuss.

6. Lifetime Fitness Skills tabled

Goodnough will send background information to the committee for review before the next meeting.

Respectfully submitted,

Judy R. Korn
Executive Staff

Addendum One
Definition of Plagiarism to be reviewed by the Universitywide Senate

Subd. 3. Plagiarism. Plagiarism shall mean representing the words or ideas of another as one's own in any academic exercise without providing proper documentation of source.

Examples include, but are not limited to:

Copying information word for word from a source without using quotation marks and giving proper acknowledgement by way of footnote, endnote, or in-text citation;

Representing the words, ideas, or data of another person as one's own without providing proper attribution to the author through quotation, reference, in-text citation, or footnote;

Producing, without proper attribution, any form of work originated by another person, such as a musical phrase, a proof, a speech, experimental data, laboratory report, graphic design or computer code;

Paraphrasing, without acknowledgment, ideas taken from another person that the reader might mistake as one's own;

Borrowing various words, ideas, phrases, or data from original sources and blending it with one's own without acknowledging the sources.

It is the responsibility of all students to understand the methods of proper attribution and to apply this information in all submissions of academic work. This information is available from instructors and other campus writing resources.

Addendum Two

Automatic Cases approved for 2012-13

The Scholastic Committee empowers the registrar and the executive staff to approve specific requests without taking the matter to the committee:

- add/withdraw from a course after the deadline due to system error, if documented in PeopleSoft-registrar.
- cancel/adds to change sections or correct sequence placement-registrar.
- approve late registration in Th 1060/1070 (play performance/crew)-registrar.
- waive a maximum of two credits of the GER 60 when transfer credit is involved-SC executive staff.
- waive the 15/30 credit senior year residency requirement when $\frac{3}{4}$ of the credits for the major and for general education were completed at UMM-SC executive staff.
- waive ArtP for native dances publicly performed by American Indians-SC executive staff.
- waive FL and IP for nonnative speakers of English-SC executive staff.