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ASSC minutes 02/14/2013

Academic Support Services Committee

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Minutes of the Tuesday, February 14, 2013 Meeting of the Academic Support Services Committee

Members Present: Sylke Boyd, Joseph Beaver, Rose Murphy, LeAnn Dean, Jim Hall, Roger Boleman, Lisa Harris

Members Absent: Alex Kies, Joel Eisinger, Matt Johnson, Zak Forde

Guest: Nancy Carpenter (chemistry faculty), Lowell Rasmussen (VC Plant Services)

Minutes

1. The minutes for 1-22-2013 could not be approved due to lack of quorum. They will be put to vote by e-mail.

2. Nancy Carpenter (NEC) and Lowell Rasmussen (LR) were visiting to discuss the creation of a multi-purpose class room in the science building. NEC explained the need for a flexible setting to allow group work, discussion and the absence of lecturing. Right now there isn't a class room that allows easy rearrangement for group work. Two types of chairs were proposed, involving scooters, flip tables and bag trays. NEC also showed images of a setup on the Twin Cities campus. The cost per student setup would vary between \$180 for the separate light-weight table-chair combination and \$325 for the tray chair option. The best room option would be Sci3650 for which the transformation cost would run about \$15 000 to \$20 000. This includes moving of white boards and removal of shelves. Whiteboards would best be available 360° around the room. LH proposed movable whiteboards. For the Learning Commons, such whiteboards on wheels had been priced at \$325. NEC said that the process could occur in two stages: (1) get experience and (2) work on the electrical. RB inquired about the need for sharing and collaboration on electronic devices. That would be second-stage. Feedback from Division of Science and Math faculty included concerns about messiness in the room and a loss of space for students. LH proposed to create a standard arrangement in collaboration with the custodians. RB pointed out that there is a conference of active learning environments in MSP this summer. On our campus, a conversation needs to be held on this issues, since several other initiatives in this direction are on their way: Learning Commons, and the creation of two studios for 40 people with flexible instructional support in HFA. Possible costahring with instructional technology support was brought up. LD suggested to use classroom improvement funds, however, those are usually exhausted.

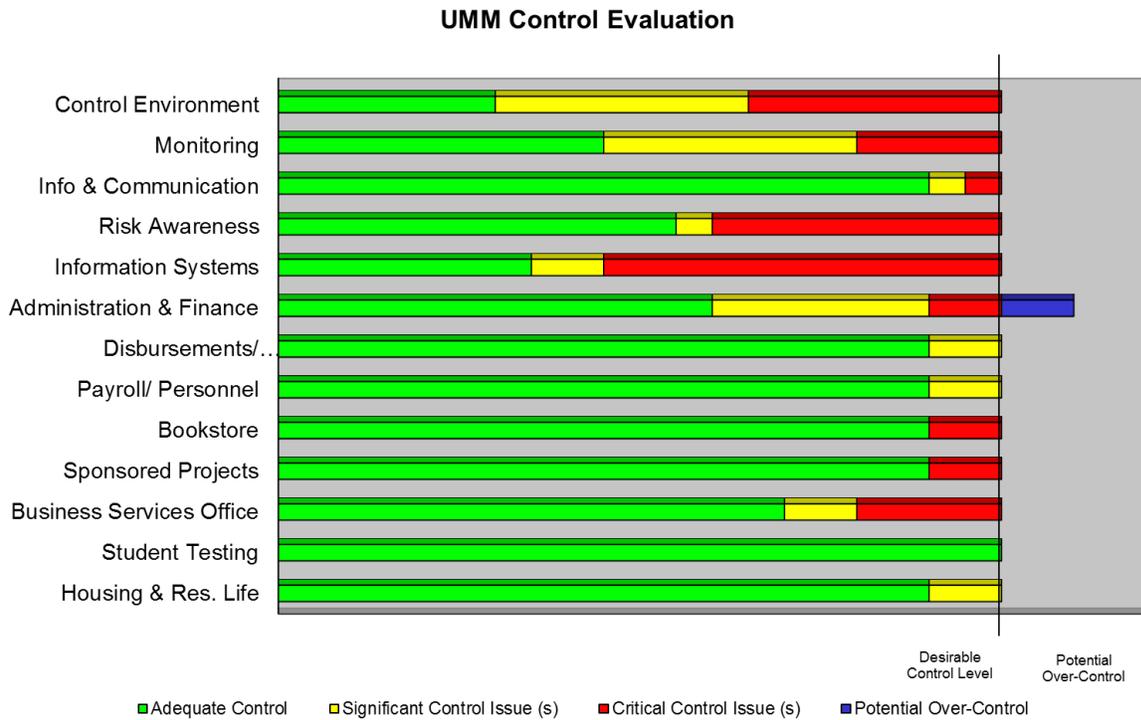
An endorsement for the classroom modification proposal should be sent to Lowell Rasmussen with cc to the dean and division chairs. The committee will vote on this endorsement at the next meeting.

3. Audit results: JH reported on the results of the 5-year audit of campus. Much improvement in many critical areas has been noted, see attached. No "essential" findings were reported. JH noted that this is a rare achievement. JH also reported that there is a motion by OIT toward the use of Active Directory, and he is seeking support for this migration through campus governance.

4. The next meeting was scheduled for March 14, but was moved to March 29, 8:30 am.
Minutes respectfully submitted by SB

Attachment A: Control charts for 5-year audit report

Morris control chart from 2007 audit:



Morris draft control chart from current audit:

