

3-2-2017

Assessment of Student Learning minutes 03/02/ 2017

Assessment of Student Learning Committee

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UMM Assessment of Student Learning Committee
Committee Meeting Minutes: March 2, 2017
2pm – 3pm Humanities 112 Conference Room

Committee Members

Present: Rebecca Dean, Kristin Lamberty, Sheila Windingstad, James Wojaszek, Melissa Bert, Stephen Burks, Rachel Johnson, Colin Wray

Absent: Rachel Brockamp Tricia Rohloff, Tammy Berberi, Nancy Helsper

Others present: Makiko K Legate (supporting staff)

Proceedings:

Meeting called to order at 1:05pm by Rebecca Dean.

2/16/2017 meeting minutes were corrected and approved.

Business:

1. Update on meeting with Chancellor Behr.
 - a. Need to emphasize the importance of assessment for HLC review
 - b. Chancellor would like us to:
 - i. Refocus our efforts onto things that the HLC most cares about.
 - Particularly focus on making sure every program has a PSLOs which actually fit the expected format. All PSLOs to look uniform.
 - ii. Rebecca sent out a file on how to create/format SLOs.
 - Describes what we like to see.
 - Following these directions which have specific guidelines.
 - Standard that most universities follow.
 - Use specific action/power verbs – realistic criteria.
 - Since we are already reviewing 5 year plans with the SLOs, we should give people feedback, showing them ways they can reshape their programs SLOs to fit the requirement.
 - Would like to get it done by the end of the semester, so everyone has an acceptable set.
 - Fall Faculty Development day as an assessment day, we should go over the reviewed 5year plans, which would produce what HLC concedes valid usable data for assessment.
Have their plan implemented over the fall semester, collect a report in January on what they did in the fall semester, and we can use those reports to create the March 1st 2018 report.
**this plan was voted on and approved by the committee.
 - iii. Example of critique of an SLO – Anthropology
 - Read the outcomes and critique out loud.
 - List realistic outcomes.
 - Be measurable.
 - Rewrite PSLOs based on guidelines and using the verbs provided.
 - iv. Quality Initiative issue – Retention vs. Assessment.
 - Would really like to be assessment.

2. Revised schedule for assessment.
 - a. Should we go back to the ones we looked at and do feedback?
 - b. Be helpful to have everything in one place. Be able to look others and compare & keep track of where we are at.
 - c. Rebecca will create quick google doc, list all of them
 - d. We need to give a preview of the “closing the loop” ideas since we have yet to do.
 - i. In the fall, they will be reminded to “closing the loop”, given a form and template to write report.
 - ii. Look at Twin Cities guidelines.
 - e. Reassess what worked and did not work which includes “closing the loop” in the fall of 2018. Reassess spring of 2019 again.
 - f. GenEd - CSLO Assessment.
 - i. Focus more on what HLC wants
 - ii. Should we do senior survey asking about GenEd or not do it?
 - iii. CSLO was developed because of HLC’s initial report saying that we need a campus wide GenEd assessment.
 - iv. There seems to be a disconnection between the learning outcomes and the purpose of the GenEd. How can we assess GenEd?
 - v. Let’s get program assessment done first
 - vi. We are committed to complete MN VALUE project this semester and done with.
 - vii. Curriculum mapping and student survey.
 - Curriculum mapping can be put off since we are not actively using it.
 - We should still ask them to do it, though.
 - Student survey – does not get us much information, yet we should just do it and done with it. We will do it as is and figure out if we should do this in the future after this semester.
 - g. Policies
 - i. Whenever we contact a program, are going to cc the division chair
 - ii. Keep track of how much time you invested into committee work
 - iii. When & what message to be shared.
 - Need to remedy inconsistent communication and clarify our goals and plan.
 - Message should come from our Chancellor. We should write draft our message/goals (this is what HLC requires, this is how we are going to fulfill requirements, & this is what we want from our campus community).

Meeting adjourned at 3:00pm.

