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Assessment of Student Learning minutes 02/16/ 2017

Assessment of Student Learning Committee

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UMM Assessment of Student Learning Committee
Committee Meeting Minutes: February 16, 2017
2pm – 3pm Humanities 112 Conference Room

Committee Members

Present: Rebecca Dean, Kristin Lamberty, Tricia Rohloff, Tammy Berberi, Nancy Helsper
Sheila Windingstad, James Wojaszek, Melissa Bert, Stephen Burks, Colin Wray (Grad. Senior)

Absent: Rachel Johnson, Rachel Brockamp

Others present: Makiko K Legate (supporting staff)

Proceedings:

Meeting called to order at 1:03pm by Rebecca Dean.

2/2/2017 meeting minutes were corrected and approved.

Business:

1. Updates:

- a. Mapping is continuing. Should be done by the end of semester – continue e-mailing to whom has not done/update (more specific programs or items to be completed).
- b. Is purpose of mapping clear enough?
 - i. Should be able to see in the e-mail and instructions
- c. Clarification on the difference between GenEds and SLOs.
 - i. SLOs were not meant influence GenEds.
 - ii. We are assessing programs through SLOs.
 - iii. GenEd is using MN Value Project to assess programs.
 - iv. By doing 5-year plan, programs will not be judged but we find out if we are doing enough of X & Y.
- d. Coherent feedback – can't do so until everyone has done the feedback.
- e. Fall Professional Development Day
 - i. Completed the survey & e-mailed Tracy Ottenl, why we want our assessment to be a major focus if not the focus. The committee is open to this request.
 - ii. Meeting structure can be: large group session, then break into smaller groups.
 - We can break down by topic (e.g. program assessment, SLO, GenEds) – all depend on timeline.
 - Maybe some workshops – How to do what on certain plans.
 - Feedback should be done by then. They can be useful to motivate to do assessment process/plan.
 - It will be very useful to have at least one person from each discipline who takes care of program assessment. – Maybe Bart or Division Chair can send e-mail.
 - Can P/A attend the FPDD? – Mostly targeted to Faculty.
 - Start plan early how we proceed.

2. Senior Survey:

- a. Needs to go out soon.
- b. What do we do as a committee? Are we supposed to do any processes?
 - i. Melissa and Nancy will roll it out.
 - ii. Can we target seniors during senior seminar/classes?
 - iii. Some classes do not allow students to use a computer.

- iv. How much value do we get out of form survey?
- v. Good to keep track of, if anything is changing.
- vi. What are we doing with information we collected?
 - Need to educate students of the importance of GenEd Liberal Arts programs.
 - TC campus actually uses some data, explaining the importance of Liberal Arts programs/GenEds.
 - Are there any changes we can make, so that the outcome becomes more valuable?
 - How do we get better participation from seniors?
 - What kind of survey does the TC use? Is there something that we can tap into?
 - Questions should be more targeted toward objectives.
 - Direct measure (imbedded in the course) vs. Indirect measure (may not be useful to us)
- vii. Can we use some institution to develop a measurable survey?
- viii. Have there been any surveys done with graduate students?
- ix. Should we change anything with survey? When should we do survey?
 - NESS just went out. Should wait for at least a month.
 - Should keep talking about this in the next meeting.

Meeting adjourned at 3:00pm.