

10-11-2012

## Faculty Development minutes 10/11/2012

Faculty Development Committee

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Minutes of the Faculty Development Committee  
October 11, 2012

Present: Siobhan Bremer (chair), Rita Bolluyt, Matt Fredericks, Farah Gilanshah, Kristin Beck, Mark Logan, William Straub and Jon Troe

No members were absent.

All previous meeting minutes were approved and will be sent to Jayne B. (in the Library) to post in the digital well. Be sure all minutes have the date. William will be updating the minutes from the last meeting (Oct. 4).

The review committee will consist of Julia Dabbs, Mark Logan and Farah Gilanshah.

The committee then had a discussion on the rubric for the “Time release” funding. It was determined that the use of a rubric would be a quantifiable measure for the proposals submitted. The following process was determined for the “Time Release” funding:

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If the proposal is complete, score the proposal by the following rubric (if the proposal is not complete, there is no need to score the proposal):

	Description of research or creative project	Plan for publication or other product
Intellectual/creative significance of the proposed research to the field		
Effect on raising the profile of the department/University/public		
Impact on professional development		

Enter a score of 1 (lowest) – 10 (highest) in each box above.

After scoring each complete proposal, choose the top 5 proposals.

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Upcoming projects for the committee include: Websites, continuation of Time Release funding, Fall Development Day and Faculty Enrichment (mentorship).

Next week will be a discussion of the various websites that we have access to. For the next meeting committee members will review the websites that Siobhan will email and be ready to discuss what is needed, what is not necessary, what is important, etc.