

9-25-2013

## ASSC minutes 09/25/2013

Academic Support Services Committee

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## **Minutes ASSC Meeting, Sept 25, 2013**

1. Reviewed minutes from March 29, 2013. Approved.

2. Update from Computing Services (Jim Hall):

Moving forward with campus network upgrades. This summer, completed Fall 3rd floor West wing, and new GPLLC dorm. Also worked on Active Learning Classroom in Science, and flipped classroom in HFA. This Fall, plan to upgrade rest of Science and all of HFA. During December-January break, plan to upgrade Gay Hall and Cube.

Working with Office of Information Technology to upgrade our “core router” at Morris. This has been scheduled for 5:00 a.m. to 7:00 a.m. on Tuesday, October 22. This is during Fall break, so no classes. Doing this work during the early morning means few people should notice any issues. Have communicated the change to UMM-All-Employees and UMMStudents.

Reviewed the IT Priorities from the VP/CIO: 1. Improve usability and effectiveness (such as Moodle), 2. Modernize academic technology spaces (including classrooms and study areas), 3. Improve end-user support, 4. Expand wireless coverage everywhere.

There was a question about AdAstra. This is a project from the U of M Registrar. Astra has replaced the old EMS/Master Calendar.

3. Update from Instructional & Media Technology (Roger Boleman):

Replacing classroom technologies every five years, completed 12 classrooms this Summer - including computers, projectors, and a new Smartboard in the PE Center (purchased from TechFee). Next year, IMT expects funding issues for upgrading classrooms.

Created a new flipped classroom in HFA 44, studio A. Still installing equipment there, but ran out of funds for this year. The room seats 48 students. IMT had a workshop in the flipped classroom this Summer with 19 people. The space can also be used for other purposes, such as Skype conferences.

The Helpdesk is looking into Service Now for tracking help desk calls. This will help speed the process with tech support.

4. Update from Library (LeAnn Dean):

Library made space changes in the main floor, moving journals from 2nd floor to 4th floor. The new space on 2nd floor seems very popular with students. This also makes the Office of Academic Success more available. There was a low cost to make the moves.

Currently wrestling with their budget. The Library budget hasn't increased since 2000, but subscription costs continue to creep up. This affects journals and databases.

Moving to a new automation system at the semester break. (We will add an agenda to the November meeting to talk further about this.) Also improving Pounce as a "discovery tool" to replace the Summon system.

New librarian, Kellie Meehlhause.

Library hosted several events this year, including the Banned Books reading, Game Night, and Constitution Day.

There was a question about who decides the budget for the Library. LeAnn said this comes from 3rd floor Behmler (the Dean) and that there is no more money. The Dean seems genuinely concerned and is looking at it.

#### 5. Update from Plant Service (Lisa Harris):

Big project this summer was GPLLC.

Experienced two very bad storms this summer. The storm in June was a FEMA disaster for Stevens County. The hail storm also did a lot of damage; expect to see people inspecting roofs across campus. Dale, Jen, and Lisa are going through FEMA certification. This will help us with processes and filling out the right forms.

Working to remodel 3rd and 4th floors in the Dining Hall. This will also add an elevator.

No new HEAPR funding this year. Still working on other projects. Also working on other campus spaces. No increase in budget this year, and actually a cut. Last winter was a long winter (heating costs, snow removal). The campus added GPLLC but no new staff (carpenters, etc). Projects will take longer, doing more with less.

#### 6. Items for new academic year:

- Library changes with the new system.
- Budget for new innovation and technology.
- IT Strategy refresh.
- Assistive technologies.
- Invite Colleen Miller to talk about how budgets are set.
- Accessibility for students, online and physical.