

4-14-2014

MCSA Forum minutes 04/14/2014

Morris Campus Student Association

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Memo to: MCSA Forum Members
From: MCSA Executive Committee
Subject: Forum Agenda for Monday, April 14th

The Forum will meet on Monday, April 14th at 6:00 pm in Imholte 109.

I. Roll Call

- a. Vice President Schroeder called meeting to order at 6:01; Montbriand called roll.
- b. Representatives Prince, Zapchenck, and Swanson were absent.

II. Open Forum

a. Asian Language Discussion *Presented by Monica Rin*

- i. Monica Rin was not present, and Asian Language Discussion was not presented.

b. Walk a Mile Presentation *Presented by Jayce Koester*

- i. Representative Koester presented information for the “Walk A Mile In Her Shoes” walk hosted by Someplace Safe on Tuesday April 15th, 2014. Representative Koester stated there is an 11:30 registration time, where the participants have the option of wearing a pair of heels and walking. The walk will start at 12:00pm, at the Someplace Safe Thrift Store.
- ii. Representative Koester no transit provided to students; transportation is up to individual who wishes to attend.
- iii. Representative Koester noted there is a pledge form at the walk to donate to Someplace Safe; pledges are encouraged for store cost, charity, as well as advocacy work.
- iv. Representative Koester stated flyers are around campus and also handed out flyers to the representatives at forum.

c. For Information: Robert’s Rules *Presented by Vice President Schroeder*

- i. Vice President Schroeder introduced the members of forum to Robert’s Rules; Vice President Schroeder passed around an information sheet about Robert’s Rules for new forum members
- ii. Vice President Schroeder displayed a document presenting different points of

Robert's Rules such as point of privilege, point of information, point of order, point of clarification, point of parliamentary inquiry, and move to previous question.

- iii. Vice President Schroeder encouraged all members to present questions about Robert's Rules as well as to take a sheet as an ongoing guide and reminder of the rules.

III. For Action: Approve Agenda

- a. Representative Dial motioned to approve the minutes; second by Representative Koester.
- b. Motion carried.

IV. For Action: Approve Minutes

- a. Representative Dial motioned to approve the minutes; second by Representative Koester.
- b. Motion carried.

V. President's Remarks

- a. President Wolf thanked all members of forum for attending the first forum and proclaimed that she is excited to work with the talented new members; President Wolf thanked Sunderman for her work on last forum's minutes, as well as thanking Montbriand for the new name tags.
- b. President Wolf introduced the new format of the agenda for forum and expressed her opinions on the need for the new format of the agenda; President Wolf proclaimed that this forum's agenda format is a "test run" to see how it succeeds.
- c. President Wolf reminded campus assembly members about checking their campus email for information about chair assignments and committees during the summer; old representatives are to stay in their term until the end of this school year and encourages any new representatives to attend to Campus Assembly to become familiar with the meetings.
- d. President Wolf reminded forum members to check their campus email to approve their invite to become a part of the MCSA campus connection page.

- e. President Wolf is excited and looking forward to the upcoming year.

VI. Committee Reports

- a. President Wolf stated Student Affairs did not meet today but instead will meet next week to continue ongoing discussions about, gpa and student employment workforce.
- b. Representative Daniewicz stated that on Thursday morning the consultative committee will be discussing dean's search committee.

VII. Organization Reports

- a. Representative Barnett informed the forum members of the E-quality drag show this Friday April 18th, 2014 at 8:30pm. Tickets are \$5.00 for students. Three forum representatives will be participating in the show.
- b. Representative Koester informed the forum members of Pride Week and its events. Pride week will be kicked off on Monday April 21st, 2014. For additional information, Representative Koester requested you contact her, or refer to the posters around campus.
 - i. Monday April 21st, 2014: E-quality is sponsoring Open Mic Night @ TMC at 8:00pm. There is no cost to attend.
 - ii. Tuesday April 22nd, 2014: Ice Cream Social @ The Mall at 7:00pm. If the weather does not permit, the Ice Cream Social will be held in Louis Lower Level. There is no cost to attend.
 - iii. Wednesday April 23rd, 2014: Queer History Presentation @ Imholte 112 at 7:00pm. There is no cost to attend.
 - iv. Thursday April 24th, 2014: Transgender Rights and Community Presentation @ Science 1020 at 7:00pm.
 - v. Friday April 25th, 2014: Capital A Presentation @ Imholte 111 at 7:00pm. There is no cost to attend.
- c. Representative Sundermann reported that next Monday April 21st @ Imholte 109, EMSP will be hosting teacher of the year Megan Hall to share about education and its meaning.

VIII. Old Business

- a. Vice President Schroeder explained what the purpose of “old business” is in the forum agenda; to bring up topics from previous week, to discuss topics that were not mentioned at the previous forum, and topics that need a vote.
- b. there was no old business brought forth.

IX. New Business

a. For Action:

i. **Earth Week Committee Co-sponsorship Request** *Presented by Heidi Eger*

1. Motion brought forth by Representative Wentz to hear request; second by Representative Dial.
2. Motion carried.
3. Heidi Eger informed forum members of Earth Week, occurring April 21st, 2014 to April 25th, 2014. They are requesting \$78.47 for their Earth Week Funding. Eger noted that they already have \$200.00 in funds.
4. Eger outlined Earth week events such as student funfair, poetry reading, and sustainability square dance. Eger proclaimed the purpose of Earth Week is to raise awareness and education about sustainability as well as encouraging community involvement.
5. President Wolf requested a current budget update from Budget Manager Bobby Miller; current MCSA budget is \$1785.83 without the ~\$2300.00 reimbursement from Support The U- Day bussing.
6. Representative Wentz motioned to grant fund request; second by Representative Dial.
7. Motion Carried.

ii. **Elect Election Commissioner** *Presented by Wolf*

1. President Wolf requested that Representative Daniewicz help newly elected members of EEC. President Wolf requested Representative Daniewicz explain the three folds of EEC.

2. Representative Daniewicz stated some of the duties of the EEC, such as electing the first year representative, running minor election, running major elections, running campus wide elections; Representative Daniewicz stated any forum member with questions may contact him. Representative Daniewicz stated he will be holding election at this forum.
3. President Wolf suggests that seniors of the 2014-2015 school year run for EEC, due to tradition, sake of neutrality, experience, and rigour of information. President Wolf requested that all graduates graduating in the Spring of 2015 raise their hands.
4. President Wolf proclaimed nominations may begin
5. President Wolf motioned to elect Representative Koester; Second by Representative Dial.
6. Representative Sunderman nominates Representative Arnold; Representative Arnold accepts.
 - a. Representative Arnold introduces himself as senior, and explains that he has been in EEC the past two years and is familiar with many of the bylaws of elections, has proper experience, and asks forum members to consider voting for him.
7. Representative Johnson nominates self; Representative Johnson accepts.
 - a. Representative Johnson introduces self; proclaimed he wishes to give Representative Arnold competition and encourages forum to make a wise voting decision.
8. Representative Daniewicz states that even if there is no competition in elections, it is not an automatic win. Representative Daniewicz passes out ballots.
9. Representative motions to suspend rules; second by Representative

Dial.

10. Representative Arnold is elected to EEC .

11. Motion Carried.

iii. **Elect Parliamentarian** *Presented by Wolf*

1. Motion to elect parliamentarian

a. Vice President Schroeder noted that the main duties of the parliamentarian are to keep track of how we run on the bylaws and constitution, keeps tracks of roberts rules, keep order of forum, keeps Vice President “on track”.

b. Representative Sundermann nominates Representative Jacobson; Representative Jacobson accepts.

i. Representative Jacobson accept introduces self; she states that she been on forum for a year as first year representative, and that this is her fourth year in a body governed by Roberts Rules. She proclaims she is a big fan of order, rule, and memorization, as well as being honored to be elected as parliamentarian

ii. Ballots passed out by Representative Arnold and Representative Daniewicz.

iii. Representative Jacobson is elected Parliamentarian.

2. Motion carried

iv. **Elect Three At-Large Representatives** *Presented by Wolf*

1. Motion requested by Representative Koester; second by Representative Dial

2. Motioned carried

3. Representative Daniewicz reminded the forum members that the elected members will be apart of the Executive Committee. Representative

Daniewicz noted elections will be held one at a time.

4. Representative Dial nominates Representative Haile; Representative Haile accepts
 - a. Representative Haile introduces self, explains that she is active member of administration, went to a lot of Executive Committee meeting this semester, was involved in Support The U Day, and hopes to expose MCSA to diversity issues and challenge traditional points of MCSA.
5. Representative Koester nominates Representative Lamesgin; Representative Lamesgin declines.
6. Representative Barnett nominates self; Representative Barnett accepts.
 - a. Representative Barnett introduces self; she explains that she has been apart of forum for the past year, is on the Executive Committee for E-quality, queer students rights is important to her, as well as representing the underrepresented.
7. Representative Stangle nominates Representative Kleckner; Representative Kleckner accepts.
 - a. Representative Kleckner introduces self, and wishes to become more involved in form. He, knows alot about the workings and goals of MCSA, and is confident in his work in the Executive Committee to reach out to all groups and individuals to make UMM a better place for everybody.
8. Representative Kleckner nominates Representative Stangel; Representative Stangel accepts.
 - a. Representative Stangel introduces self, proclaims that he is next year's student senate consultant representative, and hopes to bridge gaps between student governments and to collaborate and coordinate with each other.
9. Representative Koester nominates Representative Ledermann;

Representative Ledermann declines.

10. Representative Arnold nominates self; Representative Arnold accepts.

- a. Representative Arnold explains that this is his 2nd year in MCSA, wants to be in MCSA leadership position for a new perspectives and experiences; he has student organization experience outside of student government; want to make sure MCSA is working with student organizations, bringing in students to student gov, and more representative organization.

11. Representative Sunderman nominates Representative Miller;

Representative Miller accepts.

- a. Representative Miller introduces self; he is the budget manager, chair of AFRC, has experience with student meetings and wishes to become more involved.

12. Representative Jacobson nominates Representative Johnson;

Representative Johnson accepts.

- a. Representative Johnson introduces self, informs that last year he was secretary for academic affairs, is a senator for larger university issues and wishes to bring those issues to forum, and he was already a part of the Executive Committee, wishes to bridge communication gap with Executive Committee and forum.

13. Representative Wealot nominates Representative Wentz;

Representative Wentz declines.

14. Representatives Barnett, Arnold, and Stangel are elected.

v. **Approval of Secretary of Student Services** *Presented by Wolf*

1. President Wolf nominates Representative Dial; Representative Dial accepts.

2. Approval motioned by Vice President Schroeder; Second by Representative Koester.

3. Motion carried.
 4. Dial motioned to pass remaining election votes as a slate; second by President Wolf.
 5. Motion Carried.
 - vi. **Approval of Secretary of Resources and Operations** *Presented by Wolf*
 1. Representative Ellery Wealot.
 - vii. **Approval of Secretary of Academic Affairs** *Presented by Wolf*
 1. Representative Emily Sunderman.
 - viii. **Approval of Secretary of Campus Relations** *Presented by Wolf*
 1. Representative Jayce Koester.
 - ix. **Approval of Minnesota Student Legislative Coalition** Representatives *Presented by Wolf*
 1. Representative Sonja Swanson
 - x. **Approval of Student Senate Consultative Committee Representative** *Presented by Wolf*
 1. Representative Alex Stangel.
 - xi. **Approval of Board of Regents Representative** *Presented by Wolf*
 1. Representative Jordan Wentz.
 - xii. **Approval of the Budget Manager** *Presented by Wolf*
 1. Representative Bobby Miller.
- b. For Information:**
- i. **Queer Student Demographic Questions** *Presented by Koester*
 1. Representative Koester stated that there is a push to try and get queer demographics for queer students on campus. Representative Koester explained that queer demographics consists of questions in registration about gender and sexual preferences; Representative Koester noted that queer demographics is for administration to collect information on queer student experiences.
 2. Representative Koester stated at MPRIG this past weekend, they

voted on measures that would be worked on during the next school year to add queer demographics into the administration and increased queer demographics training for faculty and students. Queer demographics is listed 2nd on the priorities agenda for MPIRG.

3. For additional information, Representative Koester requested you contact her, or attend an E-quality meeting on Wednesdays at 8:00pm in RCGWS.

X. Announcements

a. Sustainability Events *Presented by Representative Wealot*

- i. Representative Wealot informed the forum members that next week is Earth Week and many events will be held
 1. Monday April 21st, 2014: Sustainability Fun Fair @ The Mall from 1:00pm-4:00pm. Volunteers are needed for one hour shifts; the sign up sheet is attached to forum minutes.
 2. Tuesday April 22nd, 2014: Open discussion with topics presented such as global warming and honeybee concerns. Treats will be provided.
- ii. Representative Wealot informed forum members about poetry on the mall; everyone is open to participate and attend, more people needed

b. ARFC *presented by Representative Miller*

- i. AFRC members are needed and the applications are due in the Student Activities Office on Wednesday 16th, 2014 at 4:00pm. The applications were sent via listserv and will be sent again during the week.

XI. Adjourn

- a. Representative Arnold motioned to adjourn; second by Representative Dial.
- b. Motion carried; adjourn at 6:58pm.

I. Roll Call

- a. Sletten called the meeting to order at 6: 05 pm; Sunderman called roll
- b. Representatives Wentz, Kim, Braegelmann, Chaussee, Goemann, and Whiting were absent

II. For Action: Approve Agenda

- a. Haile motioned to approve the agenda; second by Dial
- b. Motion carried.

III. For Action: Approve Minutes

- a. Fredericks motioned to approve the minutes; second by Barnett
- b. Motion Carried.

IV. President's Remarks

- a. Fairbanks thanks everyone for their hard work during the year. She appreciates everyone's dedication to student government on campus. Fairbanks noted that this has been a learning experience, and she is really proud of the work that MCSA has done. She is very confident in Wolf and Schroeder, and is very excited to see what they can do for MCSA. Morris is an amazing place, and Fairbanks feels very privileged to represent this student body. Fairbanks shared an inspirational quote with the members of Forum.
- b. Annual Reports are due at midnight tonight. All subordinate positions must submit these to Fairbanks as well.
- c. The end of the year party will be at Blodgett's house. The party has traditionally been held the weekend before finals. The party will be held on the Sunday before finals this year to follow that tradition. New members of MCSA are invited as well.
- d. This is the final day of the Fairbanks-Sletten Administration. Campus Assembly Committees are still meeting, and old members should still be attending these meetings.

V. For Information: Weather Cancellation Policy Presented by Secretary Johnson

- a. The weather cancellation survey had 325 responses.
- b. The Academic Affairs Committee met with Dean Finzel and Vice-Chancellor Olson Loy to have conversations regarding weather cancellation. These conversations were conducted prior to the survey. The Academic Affairs Committee learned that training will be provided for all faculty members this summer in regards to understanding university policies.

- c. The survey showed that most professors are very understanding of absences. Science majors tend to have the largest amount of difficulties making it to campus. This is mostly because they have morning classes.
- d. The survey also showed that Morris has a lot of non-traditional students that must travel to campus each day.
- e. The main goal of this survey was to see how the Morris Transit is being implemented on campus. Only 37 percent of respondents were aware of the discounted Morris Transit passes sold on campus.
- f. MCSA will do a better job of promoting the Morris Transit in the future. Transit services will be advertised in the same manner as Zimride.
- g. There were valid points made on the survey in regards to cold weather and the extreme temperatures in Morris.
- h. Academic Affairs Committee will be sending survey results to administration in the future.
- i. Daniewicz asked about clarification in regards to faculty training; Johnson noted that there will be changes made to the website in regards to policy and protocol. The goal is that professors become more aware of policies and protocol in the future.

VI. For Information: Grants Office Intern Presented by Johnson

- a. Academic Affairs is creating a Grants Office Intern Position on campus. The committee is looking for funding for this position.
- b. The goal of this position is to help students learn to write grants. The reasoning behind this is that many UMM students are going into fields that involve grant writing. This position will help prepare UMM students for their future. The position will be advertised in early fall.

VII. For Action: Budget Policy By-Laws Update Presented by Secretary Fettig

- a. Haile motioned to approve update; second by Dial
- b. Fettig noted that there are two parts to this proposal. The original bylaws only required the budget to be brought forth to Forum prior to AFRC hearings. Forum will now be approving all changes made to the budget.
- c. Section C notes the addition of committee funds added to the budget. This will allow for committee activities and promotional events to be funded in a more efficient manner. The

committee should consult with Budget Manager prior to spending. Majority of committee members should agree to expenditures.

d. Wolf asked for clarification in regards to Forum being consulted on discretionary funds; Fettig noted that these are funds that will not have to be approved by a full Forum. Expenditures will, however, be presented to Forum.

e. Motion Carried.

VIII. For Action: Student Athletic Advisory Committee Representative By-Laws Amendment

Presented by Secretary Elnabarawy

a. Fredericks motioned to approve amendment; second by Haile

b. Elnabarawy noted that the Campus Relations Committee would like to see the Bylaws updated to include a seat for a representative from SAAC. With one in every 5 students on campus being an athlete, it is important to have an athlete on Forum. They can share opinions on athletic related issues on campus.

c. The goal is to have a board member from SAAC in this position.

d. Motion Carried.

IX. Committee Reports

a. Daniewicz noted that the Consultative Committee will be a part of the nation-wide VCAA Dean search. If you are interested in this, please contact Daniewicz.

b. Curriculum Committee approved multiple major and minor reviews. These include Creative Writing and LAAS. WLA is a continuing discussion. Online Curriculum task force will be formed this spring, and work will continue into next year.

c. Academic Affairs Committee worked on the Mental Health Awareness Survey, Founders Forum, Weather Cancellation Survey, and Grants Development Internship.

d. Student Affairs Committee had a very busy year. Commercial Tobacco Policy and Gender Neutral Housing proposals have been brought forth. This committee drafted a policy on the student leadership GPA. Discussion regarding student work week has begun, and survey results are being taken into consideration. Campus Relations collaborated on a survey which will be sent to employers to help reevaluate employment for next year. The student leadership policy will not be presented at the next campus assembly. It will come back next year with revisions. If

you have any comments regarding this policy, please talk to Schroeder and Dial.

- e. Student Services Committee took part in the Halloween Costume Contest, Cougar Pawsitivity, Little Free Library, online question box, and many ideas in regards of brainstorming. Rights in dorms may come up next year, along with updates to the student orientation guide. Kim has been working on meal plans and ideas on student organization involvement.
- f. Baglio has been chair of All-U Committee this year. The All-U Committee is comprised of many different people, working in different bodies. Many of these groups are working on different projects, so collaboration is difficult. Senate completed gender neutral housing resolution, preferred name change resolution, and open textbook policies. MSLC did a great job in organizing Support the U Day, and Daniewicz has been a great Regents Rep. Baglio believes that this has been a very successful year of committee work. Baglio encourages everyone in these spots next year to work together and learn to be more accountable in the future. Baglio hopes that there is more collaboration with MCSA.
- g. Campus Relations Committee has worked to reach out to international students and off-campus students. This committee helped with the employment survey, facebook page, Onestop advertising, Veterans Day, International Education Week, Hunger Awareness Banquet, community outreach, athletic representation, and improving administrative relationships with residence halls.
- h. Kaplan noted that MSLC followed up with work on medical amnesty and open textbook legislation. Kaplan hopes that All-U groups communicate better next year. Support the U Day went very well.
- i. Finance Committee talked about changes to student merit scholarship awards, revised contingency reserve guidelines, created budget for coming year, did a review of RAR process, and had a discussion about student fees.
- j. Resources and Operations worked on Tech Fee, setting the new budget, and hosting a sustainability forum.
- k. FYC had a great year. They helped with Mental Health Awareness Week. They also hosted a Zimride promotion week. The FYC also put on a wellness week that they hope to expand into an event that will happen in the fall. FYC has also been laying groundwork for a violence

prevention promotion.

l. Wealot noted that it has been a successful year for Sustainability Officers. They hosted an educational week about composting and hosted the sustainability forum. They are also working with the Green Reinvestment Fund. They are also planning events for Earth Month, including the Sustainability Fun Fair on April 21st

m. Fairbanks would like to thank all committee chairs.

X. Organization Reports

a. Women's Rugby and Men's Rugby went to Wayne Nebraska and had a very successful weekend. The men's team won their division.

b. The Drag Show is in 11 days. Barnett encourages everyone to check their email about information on the show.

XI. Old Business

a. Campus Assembly elected Johnson and Stangel to Membership Committee and Wolf and Koester to Steering Committee.

b. Wolf and Schroeder have made their second round of appointments. Ledermann, Miller, Stangel, Wentz, Arnold, and Swanson were appointed to positions last night.

c. Fairbanks noted that everyone needs to remove personal items from MCSA Office.

XII. New Business

a. Johnson, Baglio, and Fredericks will be performing in the Drag Show.

XIII. Adjourn

a. Arnold motioned to adjourn; second by Fairbanks

b. Motion Carried; adjourn at 6:48 pm.

Attachments: Co-Sponsorship and Spreadsheet for Sustainability Fair

MCSA Co-Sponsorship Form

Name of Organization: Earth Week Committee

Amount Requested: \$150

Total Amount of Event: \$278

Date of Event: 4/21-4/25

Date of Co-Sponsorship Request:

Brief Description of the event:

Morris Campus Student Association
 University of Minnesota, Morris
 Morris, Minnesota 56267

See next page for detailed budget.

1. MAHS Art Contest- Students from MAHS are invited to submit artwork related to sustainability in the Morris community. Pieces will be displayed in the Student Center during Earth Week. Students, staff, and faculty will be invited to vote for their favorites. The winner will be framed and displayed on campus.
2. Fashion Trashion- Usually, this event is part of an art course. Since the professor is on sabbatical, the Earth Week Committee has taken it over and opened it up to any interested students.
3. Insects as Food-During the sustainability fun fair, we will have a poster board explaining the benefits of eating insects along with sample mealworm cookies.
4. Make and Take: Green Cleaning Supplies-Also during the Fun Fair, we will have a table with materials to make 2 different non-toxic cleaning supplies with recipes and information.
5. Sustainability Soapbox-Open Space Discussion-Professors Sheri Breen and Keith Bruegger and community member, Steve Ellis will give short presentations on their research followed by an open space style discussion.
6. Campus Camp-out- UMM students are invited to set up a tent and sleep under the stars. We will have music, a bonfire, s'mores, and board games. *This event is pending approval by Student Activities and Campus Police.

Events that are already funded:

1. Verdant Verse-an environment themed poetry/prose reading on the mall kicked off by Athena Kildegaard
2. Sustainability Funfair - (funded except for the two last minute add-ons)
3. Lexicon of Sustainability poster show
4. Arbor Day Tree Planting
5. Barn Dance

Earth Week Budget 2014:

Event	Items Necessary	Price (tax not included)	Source
MAHS Art Contest	8.5" x 11" Frame for winning art	\$14.99	Amazon.com
	Cotton UMM t-shirt for winner	\$14.99	UMM bookstore
Fashion Trashion	Tech crew set up fee	\$30	Tech crew
Sustainability Education: Insects as	Basic cookie ingredients (eggs,	\$32.13	Willie's

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Food	vanilla, etc.)		
	Insects (Mealworms)	\$12.67	Online
	Trifold poster-board for display	\$7.79	UMM Bookstore
Make and Take: Green Cleaning Supplies	Borax, vinegar, Fels Naptha, Castile soap, Washing soda, essential oil, spray bottles	\$66.43	Willie's, Family Dollar and PDT Foods
Open Space Sustainability Discussion	Assorted Bars	\$37.47 (\$12.49/dozen x 3 dozen)	Sodexo
Campus Camp-out	Tents and sleeping bags	\$32.00	RFC
	S'mores	\$30.00	Sodexo
Publicity Poster	60 posters	\$38.00	Duplicating Services
		TOTAL: \$278.47	

Explanation of events:

The Earth Week Committee is asking MCSA to be a financial partner for this week long celebration. We have tried to plan a wide variety of events in the hopes of appealing to many different campus students. As part of UMM's "renewable, sustainable education," we feel it is important to highlight Earth Week as an important campus celebration.

Currently, we have received \$200 from the Green Ambassadors in the Green Prairie Living and Learning Community. Since we are not a student org, we are ineligible for ASG funding and have to search for other resources.

Thank you for your time and consideration!

The Earth Week Committee