Academic Support Services Committee   Campus Governance

4-27-2012

ASSC minutes 04/27/2012

Academic Support Services Committee

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Present: Joe Beaver, Roger Boleman, Sylke Boyd, LeAnn Dean, Jim Hall, Lisa Harris, Matt Johnson, Tracy Otten, Rose Murphy

I. Meeting called to order by Tracy Otten at 8:00 a.m.

II. Minutes from 3/27/12 ASSC meeting approved

III. Director Updates

Jim Hall

During the 2007 audit, there were 8 findings for Morris IT. Two of the findings were resolved right away, 5 more the first year Jim was at UMM. The remaining item was for our configuration and management of the Morris network. This item stayed open for so long because we had agreed with the Twin Cities that OIT would take on the management responsibility of our network as we do the network upgrade. We recently replaced the "core" network router for the campus. With that change, OIT now maintains the configuration and management of our "core" network. The auditors agreed that this was sufficient to remove the finding from the Regents - although the finding will still remain technically "open" until our network upgrade is complete in August 2012.

Jim leads the IT Strategy working group to create a set of IT recommendations for the campus (per Jim--we should review these at an ASSC meeting this fall.)   We have almost come to agreement on all the recommendations, and are planning to use the next working group meeting to prioritize the recommendations. We will put forward the full recommendations to the VCs in late May.

Zimride is the campus rideshare program that was purchased in 2011 at a cost of $30,000 for 3 years. Zimride has saved students a total of $55,600 *this* year. Our savings to students has more than "paid for" the investment from MCSA funds. Additional savings were—101,000 miles, 4,000 gallons of gas, 77,000 Co2. There will be no ongoing cost after the 3rd year. One final reminder will be sent to students about Zimride before they get caught up in finals.

LeAnn Dean

U of M is an early adopter of a new automation system--Alma.   The automation system is used to buy, catalog and track materials.   It also has reporting and statistical modules. The target implementation date is 7/1/13.

U of M libraries are looking at a new "discovery" tool -- the interface that the public uses to search for resources owned by the various libraries.   This will be connected to Alma, which is the staff side software.

Asking the Big Question—David Johnson will present on the MN Iron Range May 2.

The last Game Night of the year will be held on May 4, with a Star Wars Theme.

The library is co-sponsoring a stress free zone program (McGinnis Room) with Student Counseling during the last week of classes and exam week. Bridgett Joos will be teaching Relaxation 101 (relaxation techniques/aroma therapy) and there will be free massages during specific hours. Briggs Library Associates will be sponsoring midnight snacks one night during finals week, and coffee will be provided additional nights.

Heather James (Instruction Coordinator) has resigned effective 6/15/12 to accept a position at Marquette University.

Roger Boleman

Pam Gades is back part-time from her medical leave

Faculty need to move to Moodle II by fall 2012. To date, many have not switched from Moodle I but Moodle I is going away.

MNSCU and U of M statewide are working on a video streaming effort called Kultura which will integrate directly with Moodle and replace Media Mill. It will be rolled out over this summer and ready for fall 2012.

There are so many campus events held in the spring, especially in April. This schedule taxes Media Services resources, especially staffing.

Wine and Wikis was held 4/17/12. It was a very successful event featuring technology used by faculty. Due to spring schedules, consideration should be given to holding this event in the fall in the future.

Classroom equipment will be upgraded in all classroom buildings over the summer. Jim Hall, Computing Services, is experimenting with *Raspberry Pi*, which is an inexpensive computer that might work in some locations. NOTE from Jim Hall- *Raspberry Pi* is a small computer project out of the UK. Jim is interested in experimenting with it as a possible replacement for some computer labs or kiosks, and even some Computer Science projects, but Raspberry Pi has been so popular that every time they come out with a new batch of units, they sell out again before he can buy one. Still trying!

There are some general concerns about classroom computer replacement and that the proper programs are not always installed before Deep Freeze passwords are applied.

Wireless in some buildings is an issue. As Jim reported, Computing Services will be addressing the wireless network this summer.

Lisa Harris

U of M is conducting a audit of Fleet Services and Duplicating.

UMM's 15 passenger vans are going away due to the insurance company policy. The 15 passenger vans and will be replaced with 7 passenger vans.

There is an upcoming benefit for Doug and Ann William's daughter. Doug and Ann are Plant Services employees.

Turbine 2 is now one year old. The turbine is producing approximately 57% of the campus' electrical needs, which is higher than last year.

Duplicating update—the Dave Jones position will not be filled; current staff, Dale and Nancy, now report to Lisa. Students have been hired to provide support. Duplicating needs as much lead time as possible on requests. During some upcoming FMLA leaves, support may be provided by Dave Jones and/or Mark McCabe.

Tracey Otten

This is Tracy's last meeting serving as chair. Sylka Boyd has accepted chair responsibility for the committee. Tracey will give Sylka the historical files for the ASSC. Tracey will be on sabbatical for 2012-13

Meeting adjourned at 9:00 a.m.

Respectfully submitted by Rose Murphy