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Student Affairs minutes 03/29/2012

Student Affairs Committee

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**UMM Student Affairs Committee
Minutes – March 29, 2012
Prairie Lounge**

Present: Peter Bremer (Chair), Sandy Olson-Loy, Cheryl Stewart, Jon Anderson, Pengxeu Thao, Josh Godding, Amanda Helgerson

Absent: Becca Gerken, Andrew Sletten, Sheila Windingstad, Dave Swenson

I. MINUTES

A motion was made to approve the minutes of the March 1, 2012, meeting. Motion was approved (6-0-0)

II. MORRIS STUDENT ONE STOP

Tara Winchester and Jill Beauregard presented the concept of a Student One Stop to the committee. The One Stop would be established to streamline services for students. It would combine the customer service areas of financial aid, registrar, and the business office. Currently students wait in three separate lines, the proposed One Stop would eliminate the lines, the student would have start to finish customer service from one individual. Prospective students and their parents have questioned whether UMM has a One Stop or not, it would be an asset when recruiting and contribute to increased retention. The Twin Cities campus has an established Student One Stop, and Tara has established mentors for the program here. The timeline for the implementation of this program is to establish the space and staffing requirements during the summer of 2012, cross-train staff, obtain appropriate systems access, and provide technology and tools during the fall of 2012, with a soft opening during spring of 2013, and grand opening for fall of 2013.

The meeting was adjourned at 5:05 pm.

Submitted by Marilyn Gremmels