

11-1-2011

## FAPAAC minutes 11/01/2011

Faculty and P&A Affairs Committee

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## Faculty & P & A (FAPAAC) Affairs Committee

Minutes of November 1, 2011

Present: Mary Elizabeth Bezanson, Heather Waye, Tom Ladner, James Wojtaszek, Cyrus Bina, Roger Wareham

Meeting minutes from 10/25/11 were accepted and approved.

Committee discussion was in reference to our committee topic list of the topic Work Load. Discussed the challenges of dealing with this issue. Some ideas/questions: What data will we collect in reference to work load? Focus on Faculty, by groups, or Divisions?

M Bezanson handed out a Workload, Compensation, and job title chart for various academic appointments at UMM (effective for fall, 2009) which was used by previous dean. Some discussion on table 1 a salary chart for part-time instructors which was used for summer school teaching and any extra teaching.

M Bezanson also received data from Mary Zosel, Payroll, on a list of Faculty & P & A employee's which includes job code title and percentage of appointment. There were around 235 names listed. Jenny Quam to make copies for next meeting for committee members.

Discussed administrative organization at UMM which includes 4 divisions: Education, Humanities, Science and Mathematics, Social Sciences, and how other area's report to these divisions. Jenny Quam to bring copies of the UMM organizational chart for committee members at the next meeting.

Discussed pulse survey which was done last year. Not a lot of people responded so unable to pull out a lot of info but can find out the number of credit hours one has.

Next meeting will be held in two weeks on November 15, 2011. M Bezanson asked the committee to bring a list of the essential and supplemental categories that we should look at when developing comparisons between individuals in work load. After discussion, the committee decided to deal with the three major areas of teaching, research, and service and then code within the divisions.

Submitted by:

Jenny Quam, Staff support

