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Scholastic Committee

Campus Governance

11-7-2019

Scholastic minutes 11/07/2019

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Recommended Citation

Scholastic Committee, "Scholastic minutes 11/07/2019" (2019). *Scholastic Committee*. 337.
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Scholastic Committee
2019-20 Academic Year
November 7, 2019
Meeting Six Minutes

Present: Merc Chasman (chair), Joe Beaver, Alyssa Pirinelli, Heather Pennie, Anika Finzel, Dennis Stewart, Marley Lund

Absent: Jennifer Goodnough, Michael Cihak, Mackenzie Marquette, Jason Ramey, Brenda Boever, Emma Kloos

1. Chair's Report

SUFE contract has been received and Chasman will make it available for information. It is still in the process of final approval. One of the major changes involves awarding SUFE credit through a process similar to credit award for College in the Schools courses rather than awarding the credit as a special exam credit. The process change was requested by Sue VanVoorhis, University Registrar.

2. SCEP Report

No report.

3. Amendment to campus constitution

[Proposed Language](#)

Motion was made to approve the proposed language change to the Morris constitution to align with changes to the Office of the Registrar director position. Motion seconded. In favor: six. Opposed: none. Abstaining: none. Motion approved.

4. Scholastic Committee Support Role

[Scholastic Committee Coordinator Responsibilities](#)

The committee discussed the current responsibilities of the Scholastic Committee (SC) coordinator. The reason for the discussion is to determine the role of this position and its continued responsibilities. Chasman is still gathering information about the history of the role and its previous responsibilities. The topic was tabled until further information could be provided and members with more knowledge about the role could attend.

Respectfully submitted,

Angie Senger
Office of the Registrar

UMN Morris Campus Assembly Constitution

Current language:

Section 7. Scholastic Committee A. Membership The Scholastic Committee consists of fifteen members: thirteen voting members and two non-voting members. The voting members are six faculty (one the UMM representative to the Senate Committee on Educational Policy), four students, one USA staff and two P&A staff (one from the athletic staff). The non-voting members are the VCAA/dean or their designee and **the registrar.**

Proposed language:

Section 7. Scholastic Committee A. Membership The Scholastic Committee consists of fifteen members: thirteen voting members and two non-voting members. The voting members are six faculty (one the UMM representative to the Senate Committee on Educational Policy), four students, one USA staff and two P&A staff (one from the athletic staff). The non-voting members are the VCAA/dean or their designee and **the director of the Office of the Registrar or their designee.**

Next steps: Bring the proposed amendment to Steering Committee.

Scholastic Committee Coordinator Responsibilities

November 2019



Description

The Scholastic Committee Coordinator serves as a Scholastic Committee (SC) representative to the campus community on a daily basis through the evaluation of delegated petitions, transfer evaluation, and ensuring compliance of SC policy and procedure.

Petitions

Through comprehensive analysis of individual academic petitions and exercising independent discretion and professional judgment to make decisions, the SC coordinator manages several petitions that directly impact student retention and success. The SC coordinator exercises professional judgment to override University policy and procedures.

Suspension and Probation

The SC Coordinator evaluates transcripts for suspension and probation and updates students' academic standing appropriately. The SC Coordinator communicates with students regarding their academic standing and explains policy and procedures for readmittance in the case of suspension. The SC Coordinator coordinates the review of applications for students looking to be readmitted after suspension and provides guidance and support to the Student Scholastic Standing Committee. The SC Coordinator also coordinates the review of suspension appeals for students wishing to return after being away for only one semester.

Special Exams

The SC Coordinator helps organize special exams for language proficiency and discipline special exams to fulfill prerequisites for advanced courses.

Meeting Administrative Support

The SC Coordinator provides accurate reporting of SC minutes and facilitates communication regarding meetings, minutes, agenda and relevant information among committee members.