

University of Minnesota Morris Digital Well

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Scholastic Committee

Campus Governance

4-24-2018

Scholastic minutes 04/24/2018

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Scholastic Committee
2017-18 Academic Year
April 24, 2018
Meeting Sixteen Approved Minutes

Present: Leslie Meek (chair), Brenda Boever, Alyssa Pirinelli, Judy Korn, Sierra Brown, Elsie Wilson, Jennifer Goodnough, Michelle Schamp, Merc Chasman, Ray Schultz, Trey Goodsell, Dan Magner

Absent: Harshita Kalidindi and Emma Kloos

Guest: Stephanie Ferrian, Academic Center for Enrichment

1. Approve minutes of March 10, 2018 meeting

Leslie Meek will share the minutes with Janet Schrunk Ericksen then the committee will vote to approve the minutes via a Google form.

2. Chair's Report

The committee voted on petition #1265 online. The results were as follows: In favor: two. Opposed: six. Abstaining: two. Petition denied. The student was contacted and informed about alternative options for earning credit.

3. SCEP Report

No report.

4. Petition #1267

Petition to substitute an alternative course for the Intellectual Community [IC] general education requirement. Motion to approve. Second. No discussion. In favor: ten. Opposed: none. Abstaining: none. Petition approved.

5. Study Abroad Presentation

Stephanie Ferrian, Academic Center for Enrichment (ACE), presented on the services and programs offered by ACE for study abroad and National Student Exchange (NSE) (see Addendum One).

Ferrian noted that most students participate in the short-term faculty led programs that take place during May/summer session. The new winter break program to Brunnenburg led by Professor James Cotter had 21 students enrolled and was very successful.

UMM's exchange programs follow a 1:1 exchange meaning one student is sent to the host university and one visiting student is sent to Morris. ACE prefers to keep an even exchange.

Morris is currently only affiliated with International Study Abroad (ISA).

ACE is looking at increasing participation in programs offered by the Duluth campus.

Ferrian enjoys her work because she is able to work with people from various offices and disciplines across campus.

ACE has been charged with helping coordinate domestic travel such as the Symphonic Winds Alaska tour. ACE will also coordinate services for new programs such as the Brunnenburg semester long program and the winter program to Nicaragua.

There are new programs for the 2018-19 academic year to Cuba, Edinburg, and Thailand. ACE is also looking at developing a semester long program to Brunnenburg and is introducing it to other faculty.

ACE no longer has a contract the with Learning Abroad Center (LAC) in the Twin Cities. It was noted that there is no impact on students using the LAC for programs offered by the Twin Cities. The impact is to the program set up and it allows Morris faculty to create and lead the curriculum in addition to saving some money. This also means that the LAC is no longer advertising Morris programs. Student from the Twin Cities campus can still participate in Morris programs, but they will not be advertised.

ACE is now working directly with third party program providers and developing new relationships and exchanges.

ACE is looking at creating a program available to alumni and friends. Judy Korn suggested Ferrian speak with Erin Christensen, Fund Development, and Alumni Relations former staff Carla Riley. A similar program was proposed before, but never came to fruition. Others questioned whether the course should be credit bearing and whether there would be tuition or a program fee. The details have not been worked out.

There are seven students participating in National Student Exchange (NSE). Hawaii is the most popular destination.

It was asked if ACE was aware of a new program required by the US government to report students who are studying out of state. Ferrian was not aware of the new requirement, but will follow up with NSE president. ACE has to report on students studying abroad so this might get added to the reporting.

Ferrian discussed credit policies including the residency requirement given such a high number (above national average) of Morris students studying abroad are seniors. Morris also has a higher number of males participating in study abroad.

Students studying through non-affiliated programs are required to take a leave of absence if they are going to be away for more than one semester.

- 6. End of Year Business**
 - a. Student volunteers**
 - Sierra Brown - yes
 - b. Summer Volunteer Google Doc Sign Up**

Respectfully submitted,

Angie Senger

Addendum One: Academic Center for Enrichment Presentation

Scholastic Meeting Update

April 24, 2018



Education Abroad Office: What does that mean!?

- Each campus of the University has an Education Abroad Office (EAO)
- Education abroad offices:
 - ensure compliance with University policy for all programs and activities they support
 - serve as a resource to units, faculty and staff planning international activities

Responsibilities of an EAO

- complete a due diligence review of all programs before promoting them to University students;
- ensure appropriate contracting of partners;
- develop a 24-7 contact protocol and emergency plan;
- obtain International Travel Risk Assessment and Advisory Committee (ITRAAC) approval before promoting any program in a United States Department of State (USDOS) Travel Warning Country;
- ensure completion of the student requirements; and
- ensure completion of faculty/staff leader requirements, where relevant;
- register students for USDOS Smart Traveler Enrollment Program ([STEP](#)) or advise them on self registry;
- implement the student health disclosure form and process;
- implement consistent processes for any participant under the age of 18;
- implement the student behavior review and code of conduct policy/process; and
- for any program with a program leader:
 - require the program leader acknowledgement form from the leader;
 - implement the program leader health process;
 - implement the program leader companion process; and
 - ensure staff/faculty led programs have two program leaders.

ACE does, for all programs:

- Builds and manages PS/EA applications
- Assist with Student Cost Sheets
- Health and Safety training for leaders
- Student pre-departure orientation (SA thinks this should always be a combined effort between ACE and leaders)
- Program promotion assistance as needed
- Student and program leader international health insurance
- Student Online health & safety orientation
- 24-hour emergency support
- Budget development assistance
- Program design assistance and expertise
- Visa resources
- Promotion on the Academic Center for Enrichment's website
- Consulting on health and disability accommodations
- Emergency Procedures Planning assistance

Types of Programs available to UMM students:

- UMM short-term faculty-led programs
 - (i.e. July in Paris)
- UMM Faculty-led Semester
 - (i.e. Brunnenburg, Italy)
- Exchange and affiliate programs
 - (i.e. Yonsei University, ISA)
- Departmental Programs
 - (i.e. Soccer team to Costa Rica)
- UMM Global Student Teaching
- Other U of M campus programs
 - (i.e. Toledo semester program through the Learning Abroad Center)
- Research Abroad (varies)

Program Model	Student Registration	Student Financial Aid	Program Approval	Program Development
UMM Short-term Faculty-led	ACE - connected to UMM course	UMM Aid, usually Summer. Students need 6 U of M credits for state/federal aid.	International Programs committee reads proposals and selects annual Study Abroad programs. Usually 4-5 per year. Curriculum Committee approves courses.	Faculty
UMM Faculty-led Semester	ACE - connected to UMM course(s)	UMM Aid.	Works with ACE on proposal and Dean approves selection. Curriculum Committee approves courses.	Faculty/Discipline/Division
Exchange and affiliate (ISA) programs	ACE - FOST	UMM Aid. ACE creates a SACE. Based on # of FOST credits the student registers for.	Exchanges are pre-established/approved by the Dean. ACE enters into affiliations as the Education Abroad Office for the Morris campus, but will not do so on a case-by-case basis.	Partner/Provider
Departmental programs (sports/music, student org trips)	Department - varies	Varies. Depends on credit/non-credit.	Department	Department
Global Student Teaching Program	Department - connected to UMM course	UMM Aid.	Education	Education
Other U of M programs	Student Responsibility - Multi-I	UMM Aid. ACE provides Fin. Aid & OneStop with the appropriate SACE	Approved by each campus's Education Abroad Office.	Arranged by campus Education Abroad Office
Registry for students on research or grant-funded trips	Student Responsibility - varies	Varies. Depends on credit/non-credit.	Approval needed through ITRAAC for travel-warning countries. Otherwise, approval on a case-by-case basis, usually by faculty.	Student/Faculty
	*Students registering for academic credit will receive instructions and a permission number to enroll themselves as they would any course on campus	* Students with the UMM Stipend can use the stipend on any program approved by ACE Coordinator	*Students are encouraged to complete a prior approval form before committing and registering to classes. Specifically important for classes to transfer back to UMM to fulfill graduation requirements	

Program Model	Program Management	Marketing	Student Application Reivew	Financial Responsibility (program-level)
UMM Short-term Faculty-led	ACE/LAC	ACE with help from URelations	ACE and Faculty	ACE
UMM Faculty-led Semester	ACE	ACE with help from URelations	ACE and Faculty	ACE
Exchange and affiliate (ISA) programs	Partner/Provider	ACE with help from URelations	ACE	Partner/Provider
Departmental programs (sports/music, student org trips)		Department with help from ACE	Department	Department
Global Student Teaching Program	Education w/ACE	Education	Education	Education
Other U of M programs	Campus's Education Abroad Office	Campus's Education Abroad Office	Campus's Education Abroad Office	Campus's Education Abroad Office
Registry for students on research or grant-funded trips	Student/Faculty	n/a	n/a	Student/Faculty. Possibly the grant.

What's Happening 2017-18

- ACE was charged with domestic travel for credit bearing programs
 - Backstage on Broadway Spring Break 2018
 - Symphonic Winds Alaska Tour
- ACE will do administration of:
 - Semester in Brunnenburg (Fall 2018 – 12 students) *new
 - Nicaragua (Winter 2018 – 21 students participated) *new
 - Media and Literacy (June 2018) *new: 5 students
 - July in Paris (July 2018) 13 students
 - Geology in Italy (July 2018) 7 students
 - Irish Texts and Contexts (May 2018) 18 students

Looking ahead to 2018/19

- ACE will do administration of:
 - Understanding Cuba (Winter 2019 – 20 accepted students) *new
 - Walking Tour of Rome (June 2019)
 - Chasing the Plague in Edinburgh (June 2019) *new
 - London Arts Tour (May 2019)
 - Chemistry & Cultural Exchange in Thailand (July 2019)
 - Preparations for a semester-long program in Brunnenburg, Italy (scheduled to start in Spring 2021)

What's Happening 2017-18

- ACE no longer has a contract with the Learning Abroad Center. Working directly with third party program providers.
- Working on establishing new exchanges and/or relationships
 - Karlstad, Sweden
 - Sunshine Coast Australia
 - NUI Galway

Looking ahead to 2018-19

- ACE will work with Alumni Office to create a program open to alumni and friends (*potential to London).

Other fun notes...

- National Student Exchange sending 7 students out to US Universities. Hawaii is the most popular ;)
- Majority of our students participate in short-term faculty-led programs.

Policies...

- Typically 1 week = 1 credit
 - Looking at contact hours rather than time limit
 - Participants on programs not enrolled in course
- Residency Credits
- General Education Requirements
- Non-affiliated programs

Stats...

University of Minnesota, Morris Student Study Abroad Enrollments

	2012-13	2013-14	2014-15	2015-16	2016-17
Destination/Region					
Europe	54	68	93	66	88
Latin America/Caribbean	9	9	12	7	11
Asia, Pacific, Africa	11	15	18	16	10
Australia, New Zealand, Canada	81	27	4	26	59
Multiple Regions	0	0	1	1	0
Total	155	119	128	116	168
Duration					
Academic or Calendar Year	4	8	5	5	3
Quarter or Semester (10-15 wks)	27	21	30	25	27
Summer (4-10 weeks)	41	19	7	17	31
Short-term (3 weeks)	83	71	86	69	107
Total	155	119	128	116	168
Academic Level					
Freshman	13	16	6	8	9
Sophomore	30	28	27	18	18
Junior	31	29	40	39	38
Senior	81	45	55	51	103
Other	0	1	0	0	0
Total	155	119	128	116	168
Gender					
Female	117	99	92	99	122