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1-26-1998

Campus Assembly minutes 01/26/1998

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University of Minnesota, Morris
Morris, Minnesota

Memo to: Campus Assembly Members
From: Executive Committee
Subject: Assembly Meeting on Monday, April 13, 1998

The Campus Assembly will meet on Monday, April 13, 1998 at 4 p.m. in the Science Auditorium. If you are unable to attend, please call Rebecca Webb at ext. 6020 by noon so you will not be counted in the quorum.

I. Chancellor's Remarks

II. For Action. From the Executive Committee. Approval of minutes of the January 26, 1998 Assembly minutes. Attached.

III. For Action From the Faculty Development Committee. Amendment to the by-laws as follows.

Amendment (add bolded words) to By-law Article II Section 3 A. 1. a: Membership. The Faculty Development Committee consists of seven members, including five faculty members with representation from each division, **one of whom shall be the coordinator of faculty development**, and two students.

IV. For Information. From the Curriculum Committee. Recommendation on adjunct committees. Material attached. Recommendation is to continue Academic Support Services, Teacher Education, International Programs, and Minority Experience Committees. Recommendation is to discontinue General Education and Honors Program Committees. Since discontinuing adjunct committees involves altering the by-laws, recommendation is being presented for information at this meeting and for action later.

IV. For Action. From the Executive Committee. Election of the 1998/99 Executive Committee, Consultative Committee, and Parliamentarian.

Executive Committee (1-year terms, no limitations on terms)

Vice Chair (currently Margaret Kuchenreuther)

Secretary (currently Edith Borchardt)

Faculty/P&A #1 (currently Jon Anderson)

Faculty/P&A #2 (currently Pareena Lawrence)

Parliamentarian - I (1-year terms, no limitations on terms)

Currently Roland Guyotte

Consultative Committee (2-year terms, 3 consec. terms max)

Pieranna Garvaso (1996-98 first term) **Election needed**

Dian Lopez (1996-98 first term) **Election needed**

Engin Sungur (1997-99 1st term) **continues**

Ted Underwood (1997-99 - 2nd term) **continues**

VI. For Information. From the Executive Committee. Possible Assembly meeting time under semesters. Times proposed after review of preliminary scheduling information: Mondays at 6:30 pm or Fridays at 4:00 pm.

VII. Senators' Reports

VIII. Old Business.

IX. New Business.

Attachments: Minutes, 1/26/98 Assembly meeting. Pages 2 and 3.
Curriculum Committee memo of 2/3/98. Page 4.
Spring Quarter Assembly List. Page 5 and 6.

The Campus Assembly met on Monday, January 26, 1998 at 4 pm in the Science Auditorium.

I. Chancellor David Johnson began the meeting with a sneak preview of the Powerpoint presentation created by Mike Cihak and Judy Korn for the legislature. UMM's material will be part of a larger all-university presentation. The UMM section, which seeks in part to clarify the campus' history, has been so well-received that other campuses are being asked to model it.

Significant events this winter include January 28, when WCEDA will host an all-day reception at the legislative State Office Building to support the capital request. Dave Johnson and others from UM and UMM will meet with Blandin representatives to seek funding for projects for the Center for Small Towns. Johnson and Cathleen Brannen will meet with central administrators to discuss budget compacts on February 11.

II. The minutes of the 10/13/97 Assembly meeting were approved with the following correction: Jason Anderson requested that his comments concerning the Scholastic Committee material on foreign language placement exams be clarified to read, "The change in policy needs to be made clear to incoming students so that they don't fail the test the first time because of rustiness. They need to understand clearly that it is a one shot deal."

III. The following recommendations from the Curriculum Committee were passed vocally. Sam Schuman explained that, concerning the Directed Studies, disciplines will be able to specify levels; otherwise the "default" indication will be that they are available at all four levels.

- IS 1091, Ethical and Social Implications of Technology (new regular course add for semesters)
- IS 3010, ELTAP, (UC course, convert to semesters)
- Pol 1300 (GER quarter course change, add C2, effec. F 97)
- Pol 3230 (GER quarter course change, add W, effec. Sp 98)
- Pol 3267 (GER quarter course change, add W to topics course, eff. Sp 99)
- Pol 3267H (GER quarter course change, add W to topics course, eff Sp 99)
- Directed Studies & Senior Honors Projects (policy under semesters)

IV. Jim Togeas discussed the proposed slate for an NCA Steering Committee, which creates the self-study plan to be sent to the NCA. To date, a site visit date has been established (April 2000), a Coordinator has been appointed (Togeas), and a writer has been assigned (Tom Mahoney). The Steering Committee must construct subcommittees to address five institutional criteria, implement the self-study plan, and in 1999 must prepare the self-study report. Chairs for the subcommittees will come from the Steering Committee or become members of it.

Jeff Ratliff-Crain wondered why draft a report based on quarters when we're going to convert to semesters. Schuman responded that he investigated the possibility of delaying accreditation activities until the implementation of semesters and learned that deferment is perceived as an indication of unpreparedness. In addition, the self-study can reflect the conversion process and solicit helpful feedback. Togeas reminded the group that the thrust concerns the mission, not organization. Deanne Nordberg asked when the student members of the Steering Committee will be named and Sean Lazenby explained he was still working on those positions. The slate passed vocally.

Position

Chancellor
Vice Chancellor for Academic Affairs And Dean
Vice Chancellor for Student Affairs

Person

David Johnson
Sam Schuman
Gary McGrath

Vice Chancellor for Finance
Director of Assessment/Science and Math faculty
Humanities faculty
Social Science faculty
Education Faculty
Two students
Writer
Coordinator

Cathleen Brannen
Engine Sungur
Dwight Purdy
Vicky Demos
Judy Kuechle
To be named.
Tom Mahoney
Jim Togeas

V. Concerning the proposed amendment to the by-laws to update the membership of the Faculty Development Committee, Fred Farrell asked why the phrase "director or coordinator" was being used when they are two different terms. Mike Risku, speaking for the FDC, said "coordinator" would be the appropriate term for the amendment. Gremmels asked about the ex-officio or voting status of the committee members. Eric Klinger replied that ex-officio, which means representing an office, should not automatically preclude voting by that member. Risku said the FDC was not concerned about the position's voting privileges but sought the collaboration of the position. Johnson declared that the Executive Committee will review the amendment to clarify these points.

VI. Concerning the items presented for information from the Scholastic Committee, Clare Strand noted that the last line of the Withdrawal Policy should be amended to read "UM" and not "UMM" as it reflects a university-wide policy. Bettina Blake added that the line should also indicate that it pertains to undergraduate students.

VII. David Johnson clarified the request from the Executive Committee that all Assembly and Adjunct Committee minutes be distributed to the campus community via email. Instead of using facpa, usa, and mcsa_forum, a mirror list of all three groups will be created called minutes@caa.mrs.umn.edu. Those wishing NOT to receive minutes can contact John Bowers or Mark VanOverbeke and be removed. Nic McPhee asked why not archive minutes on the web instead? Jon Anderson explained that many people do not have computers that support web browsing software. Jenny Nellis supported the idea of not receiving minutes automatically but putting them somewhere they could be accessed freely. Greg Thorson replied that people are more likely to keep informed if information comes to them than if they have to seek it out and stressed accurate labeling of minutes in subject lines for easy deletion if appropriate.

VIII. Vivian Heltemes and Lowell Rasmussen discussed the need for support from the UMM community for the Regional Fitness Center. Pledge cards will be distributed and are due back February 13. Payroll deduction is an option. No money will be collected until construction is confirmed.

IX. Craig Kissock introduced Professor Jan Trojak, visiting from Charles University of the Czech Republic, where UMM has thirty ELTAP students. Professor Trojak thanked the community for its hospitality.

X. The Senate will address many issues this year, senators Guyotte, Finzel and Cotter explained. Faculty Affairs will address post tenure reviews and develop a procedure to address deficient performances by tenured faculty. The concept of intellectual property is being examined. The federal government has initiated a review of the conflict of interest policy. A policy on consensual romantic relationships is being developed. Sabbaticals are being revised for semesters. The Health Plan Task Force is issuing a report recommending no separation next year and hopes to have preparations in place by July 1998 for the possibility of a separation at a later date. There will be much turnover in committee memberships and UMM faculty and eligible professional staff are encouraged to pursue committee service and provide a voice in governance. Contact committee chairs if interested.

There was no further business and the Assembly adjourned at 5:12 pm.
Rebecca Webb

University of Minnesota, Morris
Morris, MN 56267

February 3, 1998

Memo to: Dave Johnson, Chair, Executive Committee
From: Sam Schuman, Chair, Curriculum Committee
Subject: Adjunct Committees



During fall of 1997 and winter of 1998, the Curriculum committee reviewed each of its adjunct committees, as requested by Campus Assembly last year. The Curriculum Committee voted to recommend continuation of four of its six adjunct committees: the Teacher Education Committee, the Minority Experience Committee, the Academic Support Services Committee, and the International Programs Committee. The Curriculum Committee approved the elimination of the General Education Committee and Honors Program Committee. In each case, we accepted the recommendation of the committee itself. Please report our recommendations to the Campus Assembly.

Agenda Item Description	Meeting Date	Vote (For-Against-Abstentions)
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CONTINUATION

To recommend <u>continuation</u> of the Academic Support Services Committee as a separate committee at this time	10/28/97	(9-0-0)
To recommend <u>continuation</u> of the Teacher Education Committee as an adjunct committee of the Curriculum Committee.	11/11/97	(10-1-0)
To recommend <u>continuation</u> of the International Programs Committee as an adjunct committee of the Curriculum Committee	2/3/98	(9-0-0)
To recommend <u>continuation</u> of the Minority Experience Committee as an adjunct committee of the Curriculum Committee	2/3/98	(10-0-0)

DISCONTINUATION

To recommend <u>immediate discontinuation</u> of the General Education Committee	10/28/97	(9-0-0)
To recommend <u>elimination</u> of the Honors Program Committee .	11/11/97	(10-1-0)

nm
cc: Chairs of the TEC, MEC, ASSC, IPC, HPC, GEC