

Campus Assembly Meeting
November 17, 2020
Via Zoom

I. Chancellor's Remarks.

“Good morning, and welcome to the final Campus Assembly meeting of fall semester. It’s been quite a semester, hasn’t it? Thank you--each of you, all of you-- who have stepped up under circumstances beyond difficult to ensure that we continue to support our students and each other. Even though we are scattered: working from home, rotating duty on and off campus, or on campus full time, we remain a community, strong and resilient. A community that clearly understands that we each have personal responsibility to each other, and that together we are better able to navigate these COVID times – even though we all, myself included, are tired of and remain anxious about the pandemic.

Our mission is a central part of who we are as a community: we care about this place and what we do here. While we never wish for difficult times, demanding times often bring out the best in us. And while challenging, this semester--like every semester--highlights how what we do here leads to great news and enviable successes. As examples: over the course of the semester, students participated in virtual professional conferences; our #MorrisMission was honored with an “Igniting Innovation” Award for College Programming; Tim Lindberg was quoted in the New York Times. And we continue to receive national recognitions for the work we are accomplishing together: we are a top ten baccalaureate institution in sustainability according to AASHE, the Association for the Advancement of Sustainability in Higher Education (the only US public institution on that list), and we are, for the 22nd consecutive year, named a top ten public liberal arts college in the US News and World Report’s rankings.

So thank you – each of you, all of you – for the work we have done together this semester.

Just a few information items before we get to the real business of this Assembly meeting:

The Minnesota Department of Health will sponsor additional COVID testing events at the Morris Armory at least through the end of January. Dates and links to sign up will be included in this Friday’s message.

As always, our residence halls will remain open over the break for those students for whom staying on campus is the safest option. This includes students whose quarantine or isolation runs past November 25. There is a plan in place to ensure that those students will continue to receive services as long as necessary before being released to travel home to resume their regular lives. I would like to give a special shout out to the many people who have made Cougar Care work seamlessly. We all owe them our gratitude.

And speaking of gratitude, a reminder that you can upload a very short selfie video by Friday, sending a message of appreciation to your colleagues. The link to submit your masterpiece was included in last Friday’s campus message. I invite you to help me celebrate the work our faculty and staff perform each day.

There has been a bit of confusion about the message that the University of Minnesota will continue the “if you can work from home do” instruction through the end of June. To clarify: this maintains the status quo. Spring, in concept, should look no different than fall. Office staffing for spring should remain the same as fall, although it would be useful for offices to review their Sunrise Plans to make sure that the plan still makes sense and accurately describes current practice.

And looking forward to the spring semester, courses will continue to be offered in the four modalities introduced for this fall. This has allowed faculty to select the modality most appropriate for their courses and students to enroll in courses offered in the modalities with which they feel most comfortable. Of courses scheduled for the spring, slightly more than a third will be fully in person, almost another third will be blended – partially in person and partially remote; slightly fewer than 30% will be offered remotely and synchronously; and fewer than 10% will be online and asynchronous.

With that, I want one more time to thank everyone, and to wish you all a safe, healthy, and rejuvenating winter break.”

II. For Action. From the Steering Committee. Minutes from October 27, 2020 Campus Assembly approved as presented.

III. For Information. From the Membership Committee. Change in Consultative Committee – a student member has been added

IV. For Action. From the Curriculum Committee. Catalog Changes from Humanities Division, Interdisciplinary Studies, Additional catalog changes.

Motion to refer Engl 2162 back to the Humanities Division was seconded and approved.

Catalog changes from Humanities Division, Interdisciplinary Studies, and additional catalog changes were approved as presented (with the exception of Engl 2162). Approved changes can be found here [Assembly Canvas Page](#).

V. For Action. From the Curriculum Committee. WLA/Writing Intensive Requirement.

GENERAL EDUCATION WRITING REQUIREMENT

Proposal 1: **WLA and one Writing Enriched course**

II. Skills for the Liberal Arts – One to six courses.

These requirements emphasize the development of the intellectual skills, the communication skills, and the framework for learning needed for successful advanced work. Because new students need this foundation early, they are expected to complete many of these requirements during their first and second years.

Writing

Writing for the Liberal Arts (WLA) – One course (ENGL 1601)

Writing Enriched (W courses) – One course or a sequence of courses (1xxx or 2xxx), 2 or more credits

Proposal 2: **WLA and two Writing Enriched courses**

II. Skills for the Liberal Arts – One to seven courses.

These requirements emphasize the development of the intellectual skills, the communication skills, and the framework for learning needed for successful advanced work. Because new students need this foundation early, they are expected to complete many of these requirements during their first and second years.

Writing

Writing for the Liberal Arts (WLA) – One course (ENGL 1601)

Writing Enriched (W courses) – Two or more courses, Lower level (1xxx or 2xxx), 2 or more credits (in a single course or a sequence of courses) Additional course at any level, 1 or more credits

BOTH proposals require the same process of approval by a Writing Board overseen by the Curriculum Committee.

Lower level courses are at 2 or more credits in order to help ensure adequate time spent in class on writing instruction; a sequence of 1 credit courses is also be eligible, if students receive W credit only upon completion of the sequence. Lower level courses are expected to have a maximum enrollment of 25, but the Writing Board will consider requests for exceptions.

Writing Enriched courses* will:

- Weave writing instruction into the fabric of the course. This means that students will have multiple chances throughout the semester to learn about their subjects through writing and to practice writing skills specific to the class.
- Dedicate classroom time to writing, which might include instruction in disciplinary writing practices, peer review, or discussions of effective essays, among other options.
- Make writing a significant amount of students' coursework and therefore be a significant factor in instructors' evaluation of said coursework.
- Make clear in the syllabus the importance of writing to the class and to the evaluation of students' work in the class.
- Include assignments that total at least 2500 words (or roughly six double-spaced pages) of polished prose.
- Enable students to improve their writing skills through thoughtful revision; students will receive timely feedback on their written work.
- Provide students in 1xxx or 2xxx courses with individualized, formative discussion of their writing by requiring participation in at least one individual conference with their instructor. (Individual conferences are not a requirement for 3xxx or 4xxx classes if the option including that is approved).

*You can identify whether a course has been approved to meet the WE requirement by looking for a W at the end of a course number. If a course number does not have a W (or a V for Honors courses), it is not an approved Writing Enriched course and will not meet the requirement.

Simply Voting ranked choice vote will begin this afternoon.

VI. For Action. From the Steering Committee. Motion to suspend Campus Assembly Naming Policy rule requiring "two third majority vote of all eligible members" and require "two third majority vote of eligible members present and voting today". This motion requires a second and a two third majority of those present and voting. Motion approved as presented.

VII. For Action. From the Planning Committee. Honorary naming for Dr. George Fosgate, of the Black Box Theatre. Motion approved.

VIII. For Information/Discussion. From the Student Affairs Committee. Poster Policy. Will be deferred until next Campus Assembly meeting.

IX. Announcements. None.

X. Campus Committee Reports. None.

XI. All University Reports. None.

IX. Adjournment at 12:43 pm.

2020-21 Assembly Committee Membership

Constitutional Committees

Steering Committee

Elected: 3 Faculty, 1 P&A, 2 Students, 1 USA, Parliamentary

Not Elected: Chancellor

Voting Members: 3 Faculty, 1 P&A, 2 Students, 1 USA, Chancellor

Non-Voting Member: Parliamentary

Members serve two-year terms

JENNIFER GOODNOUGH, CHAIR (1st term 2019-21) Faculty

Ed Brands, Vice Chair (1st term 2020-22) Faculty

Michelle Behr, Chancellor

Brook Miller (1st term 2020-21) Faculty

LeAnn Dean (2nd term 2019-21) P&A

To Be Determined (1st term 2020-22) USA

Sam Rosemark (1st term 2020-21) Student

Lindsey Roemeling (1st term 2020-21) Student

Tim Lindberg, Parliamentary (3rd term 2019-21)

Consultative Committee

Elected: 3 Faculty, 3 P&A, 3 USA, 3 Students

Voting Members: 3 Faculty, 3 P&A, 3 USA, 3 Students

Members serve two-year terms, three consecutive terms max

JIMMY SCHRYVER, CO-CHAIR (1st term 2019-21) Faculty

CLEMENT LOO, CO-CHAIR (1st term 2019-21) P&A

Wes Flinn (1st term 2020-22) Faculty

Nade Sotirova (1st term 2020-22) Faculty

Devon Johnson (1st term 2020-22) P&A

Jessica Porwoll (1st term 2020-22) P&A

Kristi Smith (2nd term 2019-21) USA

Sheila Warner (1st term 2019-21) USA

To Be Determined (1st term 2020-22) USA

Jasmine Pryor (1st term 2020-21) Student

Fatou Jarju (1st term 2020-21) Student

Erik Kjer (1st term 2020-21) Student

Membership Committee

Elected: 4 Faculty (divisional), 1 P&A, 2 USA, 2 Students

Voting Members: 4 Faculty, 1 P&A, 2 USA, 2 Students

Members serve two-year staggered terms, except students (one-year term)

BARRY MCQUARRIE, CHAIR (2nd term 2019-21) Science & Math Faculty

Kevin Whalen (2nd term 2019-21) Social Science Faculty

Paul Grove (2nd term 2020-22) Education Faculty

Siobhan Bremer (2nd term 2020-22) Humanities Faculty

Matt Zaske (2nd term 2019-21) P&A

Adele Lawler (2nd term 2019-21) USA

To Be Determined (1st term 2020-22) USA

Sierra Brown (1st term 2020-21) Student

To Be Determined (1st term 2020-21) Student

Core Standing Committees

*Employee members serve three-year terms, two consecutive terms maximum.
Student members serve one-year terms, three consecutive terms maximum.*

Curriculum Committee

Voting Members: 4 Faculty, 4 Division Chairs, 1 P&A, 4 Students, 1 USA
Non-Voting Members: VCAA/Dean, Office of the Registrar Director

JANET ERICKSEN, CHAIR, VCAA/Dean
Stephen Gross (1st term 2018-21) Faculty
Ben Narvaez (1st term 2018-21) Faculty
Barbara Burke (1st term 2020-23) Faculty
Nic McPhee (1st term 2020-23) Faculty
Simon Franco (1st term 2018-21) P&A
To Be Determined (1st term 2020-23) USA
John Barber (1st term 2020-21) Student
Shanda Pittman (1st term 2020-21) Student
Cameron Berthiaume (1st term 2020-21) Student
Emily Wittkop (1st term 2020-21) Student
Michelle Page, Education Division Chair
Stacey Aronson, Humanities Division Chair
Peh Ng, Science & Math Division Chair
Jennifer Deane, Social Science Division Chair
Marcus Muller, Office of the Registrar Director

Equity and Diversity Committee

Voting Members: 4 Faculty, 3 Students, 1 P&A, 1 USA
Non-Voting Member: Director of Equity, Diversity, and Intercultural Programs or designee

JENNIFER ROTHCHILD, CHAIR (2nd term 2020-23) Faculty
Priyanka Basu (1st term 2019-21) Faculty
Heather Peters (1st term 2019-22) Faculty
Joe Alia (1st term 2020-23) Faculty
Scott Turnbull (1st term 2019-21) P&A
Makiko Legate (1st term 2019-22) USA
Noelle Muzzy (1st term 2020-21) Student
Gabby Holboy (1st term 2020-21) Student
Sloane Mordecai (1st term 2020-21) Student
Liz Thomson, Director, Office of Equity, Diversity, and Intercultural Programs

Faculty and P&A Affairs Committee

**Voting Members: 1 Ed Fac, 1 Hum Fac, 1 Sci/Math Fac, 1 SocSci Fac, 1 non-tenure track Faculty,
2 P&A, UMM Senate Committee on Faculty Affairs (SCFA) Representative**

ELENA MACHKASOVA, CHAIR (1st term 2020-23) Science & Math Faculty

Sara Lam (1st term 2018-21) Education Faculty

Stephen Carey (1st term 2020-23) Humanities Faculty

Emily Bruce (1st term 2019-22) Social Science Faculty (Spring 2021 Leave)

Simon Tillier (1st term 2019-22) Non-tenure track Faculty

Nick Skulan (1st term 2019-22) P&A

Ray Bowman (1st term 2020-23) P&A

Brad Deane, SCFA Representative

Finance Committee

**Voting Members: 4 Faculty, 1 P&A, 2 USA, 2 Students,
UMM Senate Committee on Finance and Planning (SCFP) Representative
Non-Voting Members: Vice Chancellor of Finance and Facilities, 1 Division Chair**

BRAD DEANE, CHAIR (2nd term 2019-22) Faculty

Jon Anderson (1st term 2018-21) Faculty

Angela Hume (1st term 2020-22) Faculty (Fall 2020 Leave)

Kara Nell (Fall 2020 Leave Replacement) Faculty

Roger Rose (2nd term 2020-23) Faculty

Naomi Skulan (2nd term 2018-21) P&A

To Be Determined (1st term 2020-23) USA

To Be Determined (1st term 2020-23) USA

Cole Maxwell (1st term 2020-21) Student

Shelby Maloney (1st term 2020-21) Student

Bart Finzel, SCFP Representative

Bryan Herrmann, Vice Chancellor of Finance and Facilities

Peh Ng, Science & Math Division Chair (Michelle Page/Education alternate)

Planning Committee

Voting Members: 4 Faculty, 1 P&A, 2 USA, 3 Students
Non-Voting Members: Vice Chancellor of Finance and Facilities,
1 Division Chair, Director of Information Technology

MARK LOGAN, CHAIR (1st term 2018-21) Faculty
Satis Devkota (1st term 2020-22) Faculty
Mark Collier (1st term 2020-23) Faculty
James Wojtaszek (2nd term 2020-23) Faculty
Keni Zenner (1st term 2020-23) P&A
Laura Thielke (1st term 2019-22) USA
To Be Determined (1st term 2020-23) USA
Erik Kjer (1st term 2020-21) Student
Mitchell Moris (1st term 2020-21) Student
Briana Dokken (1st term 2020-21) Student
Bryan Herrmann, Vice Chancellor of Finance and Facilities
Stacey Aronson, Division Chair
Bill Zimmerman, Director of Information Technology

Scholastic Committee

Voting Members: 6 Faculty (incl. UMM Senate Committee on Educational Policy (SCEP) Representative),
4 Students, 2 P&A (one from Athletics), 1 USA
Non-Voting Members: VCAA/Dean or designee, Office of the Registrar Director

MERC CHASMAN, CHAIR (2nd term 2020-21) Faculty
Dennis Stewart (1st term 2019-21) Faculty
Joe Beaver (1st term 2019-22) Faculty (Fall 2020 Leave)
Jason Ramey (1st term 2019-22) Faculty (Fall 2020 Leave)
Chris Atkinson (Fall 2020 Leave Replacement) Faculty
Alyssa Pirinelli (2nd term 2020-23) Faculty
Heather Pennie (1st term 2018-21) P&A
Lauren Combellick (1st term 2020-23) P&A
Emma Kloos (2nd term 2018-21) USA
Kara Black (1st term 2020-21) Student
Marley Lund (1st term 2020-21) Student
Cameron Anderson (1st term 2020-21) Student
Joey Daniewicz (1st term 2020-21) Student
Jennifer Goodnough, SCEP Representative, Faculty
Brenda Boever, VCAA designee
Marcus Muller, Office of the Registrar Director

Student Affairs Committee

Voting Members: 3 Faculty, 4 Students, 1 P&A, 1 USA
Non-Voting Members: Vice Chancellor for Student Affairs or designee,
Director of Student Activities

VIKTOR BERBERI, CHAIR (1st term 2019-22) Faculty

Carrie Jepma (1st term 2018-21) Faculty

Bryan Nell (1st term 2019-22) Faculty

Mitch Primus (1st term 2019-22) P&A

To Be Determined (1st term 2020-23) USA

Sydney Loechler (1st term 2020-21) Student

Dylan Young (1st term 2020-21) Student

Johnathon Tune (1st term 2020-21) Student

Kimberly Novotny (1st term 2020-21) Student

Sandy Olson-Loy, Vice Chancellor for Student Affairs

Dave Israels-Swenson, Director of Student Activities

UNIVERSITY OF MINNESOTA

Morris Campus

Office of the Vice Chancellor for
Academic Affairs and Dean

315 Behmler Hall
600 East 4th Street
Morris, MN 56267-2132

Office: 320-589-6015
www.morris.umn.edu/dean/

November 9, 2020

UPDATED 11/13/2020

Memo to: Steering Committee

From: Janet Ericksen, Curriculum Committee Chair *JAE*

Subject: UMN Morris Curricular changes Proposed for 2021-2023 Morris Catalog
Division of Humanities and Interdisciplinary Studies

Below are items approved by the Curriculum Committee that we request be placed on the agenda for the November 17, 2020 meeting of the Campus Assembly. For more detail, please review the documents in this [folder](#), which we also ask be made available to members of the Assembly.

A summary of votes cast by Curriculum Committee members (12 voting, 3 non-voting) is presented below:

Division of Humanities Proposals:

Program/Form/Course Action	Meeting Date	Vote (For-Against-Abstentions)
Art History Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Revisions: 3201, 3211, 3221, 3231 Course Deactivations: 1131, 2105 New Courses: Arth 1803 Art + History, UMM + Community (IC) Arth 1804 The Archaeology of Jesus (IC) Arth 2107 Global Modernism: Modern Art in Latin America, Asia, Africa, and Beyond Arth 3222 "History of 20 th -Century Design	Oct 22	(12-0-0)
Communication, Media & Rhetoric Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Revisions: 1062, 3121 Course Deactivations: 1052, 1061, 1388, 1389, 1801, 2053, 2323, 3101, 3125, 3202, 3251, 3301, 3401, 4122, 4152 New Courses: CMR 3432 Research Methods & Analysis CMR 4201 Rhetoric and Persuasion: Receiver Analysis (reactivated)	Oct 22	(8-0-1)

English Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Revisions: 2014, 2015, 2061, 3005, 3015, 3043, 3062, 3063, 3174, 3262, 4039 Course Deactivations: 1011, 1125, 2016, 3033, 3161, 3522, 4024	Oct 22	(11-0-0)
English New Course: ENGL 2162 – additional description as requested	Oct 29	(7-0-1)
French Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Revisions: 1001, 1002, 2001, 2002, 3002, 3003, 3004, 3011, 3402, 3406, 3407, 3408, 3411, 3501, 3502, 3503, 3507, 3603, 3605, 3606, 3607, 4902, Hum 1305 Course Deactivations: 1302, 1303, 1313, 2012, 2013, 2014, 3409, 3505, 3509, 3604	Oct 22	(11-0-0)
French French 1002 to count toward major	Oct 29	(7-1-0)
German Studies Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Revisions: 3101, 4001, 4901 Course Deactivations: 3102, 4002, GER/HUM 3043 New Courses: GER 3601 Studies in German Literature (reactivation) GER 3602 Modern Scandinavian Novel	Oct 22	(11-0-0)
Language Course Revisions: 1062, 1063, 1064, 1066	Oct 29	(7-0-0)
Music Course Revisions: 0100, 1061, 1310, 1320, 1360, 1401, 1411, 2301, 2302, 2303, 2304, 2305, 2402, 2403, 2405, 2406, 3108, 3110, 3113, 3114, 3116, 3118, 3161, 4101, 4102, 4103, 4110	Oct 29	(8-0-0)
Philosophy Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Revisions: 2101, 2111, 2113, 2114, 2121, 2141, 2162, 3101, 3112, 3121, 3131, 3141, 3151, 3171, 4000, 4100, 4121, 4130, 4131, 4902, 4903, 4904 Course Deactivations: 2161, 4111	Oct 29	(8-0-0)
Theatre Arts Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Revision: 4301 Course Deactivations: 3302, 3306 New Courses: Th 2113 Costume Design Th 2114 Sound Design	Oct 29	(8-0-0)

Interdisciplinary Studies Proposals:

Program/Form/Course Action	Meeting Date	Vote (For-Against-Abstentions)
African and Black American Studies Minor Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements)	Nov 5	(10-0-0)
Environmental Studies Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Deactivations: 1201, 2101 New Courses: EnSt 1801 – Sustainability through Science Fiction EnSt 2102 – Diversity of Agricultural Production Systems EnSt 2201 – Practicum in Sustainable Agriculture	Nov 5	(9-0-0)
Honors Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Deactivations: IS 3204H, IS 3209H, IS 3212H, IS 3214H, IS 3241H, IS 3239H, IS 3252H New Courses: IS 3234H – Honors: Intersections of Art and Science IS 3257H – Honors: Confrontations with Power: Three Case Studies IS 3258H – Honors: Medieval Afterlives: Once and Future Things	Nov 5	(10-0-0)
Latin American Area Studies Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements)	Nov 5	(10-0-0)
Medieval Studies Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements)	Nov 5	(9-0-0)
Native American and Indigenous Studies Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements) Course Deactivations: 2254, 3033, 3351, IS 3236H New Courses: NAIS 2001 – Intermediate Dakota I NAIS 2002 – Intermediate Dakota II NAIS 2213 – Indian Education Past and Present	Nov 5	(9-0-0)
Sustainability Leadership Minor Form A (Discipline Summary of Program Changes) Form B (Discipline Objectives and Requirements)	Nov 5	(8-0-1)
New Courses: IS 1061 – Skills for College Success IS 1817 – For Love, Money, or Meaning? Why We Work in the 21 st Century	Nov 5	(9-0-0)

Additional Items:

Program/Form/Course Action	Meeting Date	Vote (For-Against-Abstentions)
Division of Humanities French allow 8 credits S/N	Nov 12	(12-0-1)
Designator change: World Languages (WL) instead of Foreign Languages (FL)	Nov 12	(13-0-0)
Practicum courses IS 3800 – Practicum in Social Science IS 3810 – Practicum in Humanities IS 3820 – Practicum in Education	Nov 12	(13-0-0)
Division of Science & Math Course Revisions: Math 4401, CSCI 4604	Nov 12	(13-0-0)
Division of Education New Course: EDU 1103 – Fundamentals of Student Development and Support	Nov 12	(12-0-1)
Interdisciplinary Studies Course Revision: IS 1051	Nov 12	(13-0-0)

GENERAL EDUCATION WRITING REQUIREMENT

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Writing Enriched (W courses)—One course or a sequence of courses (1xxx or 2xxx), 2 or more credits

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Writing for the Liberal Arts (WLA)—One course (ENGL 1601)

Writing Enriched (W courses)—Two or more courses,

Lower level (1xxx or 2xxx), 2 or more credits (in a single course or a sequence of courses)

Additional course at any level, 1 or more credits

BOTH proposals require the same process of approval by a Writing Board overseen by the Curriculum Committee.

Lower level courses are at 2 or more credits in order to help ensure adequate time spent in class on writing instruction; a sequence of 1 credit courses is also eligible, if students receive W credit only upon completion of the sequence. Lower level courses are expected to have a maximum enrollment of 25, but the Writing Board will consider requests for exceptions.

Writing Enriched courses* will:

- Weave writing instruction into the fabric of the course. This means that students will have multiple chances throughout the semester to learn about their subjects through writing and to practice writing skills specific to the class.
- Dedicate classroom time to writing, which might include instruction in disciplinary writing practices, peer review, or discussions of effective essays, among other options.
- Make writing a significant amount of students' coursework and therefore be a significant factor in instructors' evaluation of said coursework.
- Make clear in the syllabus the importance of writing to the class and to the evaluation of students' work in the class.
- Include assignments that total at least **2500 words** (or roughly six double-spaced pages) of polished prose.
- Enable students to improve their writing skills through thoughtful revision; students will receive timely feedback on their written work.
- Provide students in 1xxx or 2xxx courses with individualized, formative discussion of their writing by requiring participation in at least one individual conference with their instructor. (Individual conferences are *not* a requirement for 3xxx or 4xxx classes if the option including that is approved).

*You can identify whether a course has been approved to meet the WE requirement by looking for a W at the end of a course number. If a course number does not have a W (or a V for Honors courses), it is not an approved Writing Enriched course and will not meet the requirement.

In order for a course to meet the WE requirement, faculty submit course materials and responses to a set of guided questions about proposed writing and writing instruction to the Writing Board, which includes representatives of and reports to the Curriculum Committee. The Writing Board reviews WE course proposals based on the criteria listed above. If approved, the course will be given a W at the end of the course number and added to the course catalog. Courses which have not been reviewed and approved by Board do not count toward the WE requirement.