Scholastic Committee   Campus Governance

2-9-2016

Scholastic minutes 02/09/2016

Scholastic Committee

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Present: Steve Gross (chair), Brenda Boever, Leslie Meek, Merc Chasman, Jennifer Rothchild, Jennifer Goodnough, Emma Kloos, Dan Magner, Madeline Youakim, Edison Yellick
Absent: Judy Korn and Yujing Song

1.   **Approve minutes of February 2, 2016, meeting**
        Minutes approved with corrections.

2.   **Chair's Report**
        Scholastic Committee is looking for a P&A representative to replace Mike Vandenberg. Joseph Beaver had volunteered to participate, but unfortunately he is teaching during the SC meeting time.

        The Chancellor and the Dean will be attending next week to discuss an investment opportunity from the Twin Cities regarding campus recruitment/retention initiatives.

3.   **SCEP Report**
        At the February 10 meeting, SCEP will discuss the Graduate Planning and Audit System (GPAS) which does not affect the Morris campus. Brenda has asked to have the GPAS links removed from the Morris advising links, but has seen no change

        The Board of Regents will be discussing a five-year undergraduate enrollment plan for the Twin Cities campus. Jennifer Goodnough will share the Regents Resolution with members via email. There appears to be no impact to the Morris campus, however there is frequent language about "... goals and priorities across the five campuses..."

4.   **Academic Integrity Grid**
        The Academic Integrity grid (see Addendum One) was approved by Scholastic Committee and Campus Assembly in 2013, but was never published on the the SC website because the Campus Assembly had requested the grid include a reference to translators. SC discussed the wording to address the CA request and agreed that the wording " Unauthorized resources or collaboration on homework" addressed the use of translators.

        SC approved the Academic Integrity grid and requested a link be placed on the Scholastic Committee Academic Integrity web page.

5.   **Demonstration of Academic Integrity Form**
        Goodnough provided a demonstration of the new proposed form to report academic dishonesty. The new electronic form is provided by Maxient and would replace the current pdf version of the form. The new electronic form is fairly intuitive to use.

        Comments and questions during demonstration:
        Is there a limit to the number of students you add to the "Involved Students" section?
        Goodnough will look into the limit. The list of students could be included in the "Incident Information" section.

Do the response options to "Have you discussed this incident with the student(s)?" capture all options? Members would like to include: "If the student is contesting the allegation, please note below."

Members would like it clearly stated that if the "Other academic penalty" box is marked the user can add additional information below.

Members would like more information about alternative options (in-person or mail) to submit supporting documentation stated in the "Supporting Documentation" section. They would also like to include a mailing address and who the documents go to.The confirmation message does state that the form has been submitted to the Office of Student Affairs.

Is the form only available to instructors?
The form is open to all and it is not tied to x.500 authentication. This caused concern about students falsifying an allegation and submitting a form. Goodnough was assured that there are mechanisms in place to track down the person who submitted the form should a false claim be submitted.

Is there a way for a student to provide an electronic signature to acknowledge they've been notified of the accusation?
Students will receive a follow-up letter generated by the system from the Office of Student Affairs. The follow-up letter includes information about the student's rights and allows for rebuttal. The follow-up letter could be where a student responds to acknowledging they received notice of the accusation or provide a rebuttal and supporting documentation. Students can also contest that the sanction is too severe. If the student does not respond to the letter after two weeks, it is considered received and accepted by the student.

The electronic form is self-contained and does not connect to other applications such as PeopleSoft or APAS. The form produces an email which is sent to the Office of Student Affairs and according to policy: "The academic integrity file is maintained in the Office of Student Affairs. The file is considered part of the student's academic record -- private information protected by FERPA and University policies. Any sharing of information external to the University is done only with the student's consent or as required by law."

SC would like the form to default to sending a copy of the report rather having to request a copy.

SC approved the new Scholastic Dishonesty Report form. SC believes the process treats students fairly; the form is easy to use; and the process makes it easy for students to provide a rebuttal.

Respectfully submitted,

Angie Senger
Office of the Registrar

Addendum One: Academic Integrity Grid