

University of Minnesota Morris Digital Well

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Faculty and P&A Affairs Committee

Campus Governance

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5-5-2020

### FAPAAC minutes 05/05/2020

Faculty and P&A Affairs Committee

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Faculty P&A Affairs Committee  
Meeting Minutes  
Tuesday, May 5, 2020  
Virtual Meeting, 11:40 am – 12:40 pm.

Present: Chlene Anderson, Brad Deane, Nick Skulan, Simon Tillier, Stephen DesLauriers, Kiel Harell, Emily Bruce.

Chlene Anderson called the ZOOM meeting to order.

Meeting minutes from 04/21/2020 were reviewed with no corrections and approved.

### Reports

- **UMM Award for Excellence in Mentoring Undergraduate Research or Creative Activity -**  
Emily had no additional update but will work on this during the summer.
- **UMN Morris Employee Engagement Survey Results: Sarah Mattson and Kristin Youngblom**  
Chlene received an email response to the questions sent prior to Sarah and Kristin and will add to the shared drive Engagement Survey. A brief discussion followed with the following suggestions:
  - Survey questions need to be modified.
  - Could there be a different focus each time the survey is done.
  - Is it possible to add Morris campus level questions to the engagement survey? Chlene will email Sarah to ask if possible.

### Unfinished Business

- **Fall Professional Development Day (FPDD) Planning**  
Brad talked to the new incoming chair, Liz Wright of the University Education Association in Duluth (UEA-D). Liz would be happy to present the key note session during FPDD. We will keep her informed about the event as it gets closer. Brad asked if we had heard if funds would be available to cover travel expenses. Chlene had emailed Dean Ericksen this request and waiting for reply so will check again.
- **Feedback from Spring 2020 Welfare Check**  
Chlene received an answer from Dean Ericksen when asked if any positions were to be cut could a list be provided. No personal information would be shared. The committee was encouraged to listen to the Board of Regents meeting on May 7<sup>th</sup> where the FY 21 budget will be discussed along with a framework for two contingency plans if further budget adjustments are needed.

### New Business

- **Scenario Planning for Faculty and P&A Working Conditions 2020**  
The feedback from the spring welfare check is inserted into bullet points. We could decide to take action on these or some could be possible action points which could look beyond 2020.

In the shared drive document, Chlene added a link to a draft document which lists resources for Faculty/Instructor development for summer/fall. It includes stand alone resources, online consultations, webinars and workshops, foundations of online teaching (4 weeks), online course design seminar (5 weeks) and online teaching design program (10 weeks). Pam in IT will send out when they have the finalized version.

Chlene also mentioned there is a spreadsheet started by the Dean/VCAA on instructional support needs and she included the link on the report.

Additional Scenario Planning comments:

- If the University is not open but K-12 does open will the students be able to attend field sites? What effect will it have on the student licensure programs?
- If were encouraging social distancing (in some form) for the long term, will this have an impact on class size and room capacities. Library opening is essential for research and course creation.
- Privacy and intellectual property issues with the creation of materials for online teaching.
- If replacing fall courses with others for an online format could the process for provisional courses approval move ahead.
- SRT's responses will look different especially now from the remote online learning.
- How will this be handled, if starting up classes in the fall and someone has immunity issues?
- Other concerns included these topics: travel ban, lack of lab equipment, opening research labs regardless if working with students, UROP and MAPS awards will they carry over.

Future meeting:

Emily will send out a doodle poll for a summer meeting in late July or early August. We decided at today's committee meeting that an additional meeting would be the best approach for advocating on faculty and P&A working conditions issues since we don't have time now, many factors won't be settled until at least June, and September will be too late for meaningful efforts. Chlene will check with the membership committee if we could have a committee working meeting during the non-academic year. Chlene said let's plan that we will meet for a working group meeting and if we have to cancel we will.

- **FACPAAC AY19-20 report due to Carrie Grussing on Friday, May 15.** Chlene will draft the report and asked for committee help. Report is due on the 15th.
- **Steering meeting of committee chairs May 11.** Chlene will attend meeting.
- **Need to select chair for AY 20-21.** In the past the committee usually selected a chair or two co-chairs. Chlene asked for any volunteers for next year's chair. Stephen, Nick and Simon expressed interest as co-chairs. Chlene will give this co-chair information to Matt Zaske membership committee.

**Submitted by:**

Jenny Quam, staff support