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Consultative Committee

Campus Governance

9-25-2018

Consultative minutes 09/25/2018

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Consultative Committee
Meeting Minutes

9/25/ 2018

11:40 a.m. 122 Welcome Center

Members Present: Esmira Alieva, Sarah Buchanan, Michael Cihak, Adrienne Conley, Ann DuHamel, Nancy Helsper, Isaac Hunt, Margaret Kuchenreuther Janel Mendoza, Angela Stangl

Absent: Sierra Brown, Kristi Smith

Note Taker: Esmira Alieva

Meeting called to order at 11:45am

1. Introductions and welcome of new member
2. **Minutes:**
 - a. Approve minutes from 4/25, 5/2, and 9/11
 - i. All approved
 - ii. Amendments made to minutes from 4/25/2018 - all approved- to include staff concerns about the campus climate discussion, because none of the entities listed represent staff. It was stressed that we need to include a sentence stating that we need to find a way to incorporate the staff
 - b. Minutes are assigned, everyone is responsible to find someone a cover if they can't be present at the meeting
 - c. Nature of taking minutes: guides
 - i. No names included in the minutes, because of their sensitive nature.
 - ii. Capture the overall gist of the meeting, not every detail
 - iii. Discussion of the need for a better template for minutes as a campus - more topic focused and easily search-able.
3. **Update on the chair position**
 - a. Janel has declined chairing because of her other service obligations; Sarah has been asked to chair the search for the new Vice-Chancellor of Finance and Facilities and therefore would like to decline, too.
 - b. Reopened nominations
 - i. It was emphasized that it is important to have a faculty member be at least co-chair of this committee.
 - ii. Discussion on having Sarah Buchanan & Margeret Kuchenreuther as co-chairs - motion approved.
 1. Sarah will do the bulk of the work until fall break when the search heats up.
 2. Margaret will do the bulk of the work after break, when her schedule lightens up.

4. **Discussion and Approval of the Curriculum Committee's Annual Report:**
 - a. See <https://docs.google.com/document/d/1iRXG14QyUlq6gY3v30pRRqTQsC9-VGsRGUEBa4jsU-A/edit#>
 - i. Under the committee work 7th bulletin point - transparency and communication needs to include the phrase "restructuring process." Edit made.
 - ii. Other comments about report - none

5. **Approval of blurb to send to the campus community. Here is the blurb sent in February, 2018, with Sarah's suggested additions underlined and suggested deletions struckthru :**

Good Evening Campus Community,

To honor our constitutionally-defined mission "as a campus sounding board for those who wish to seek input or feedback on proposals or initiatives related to campus governance prior to submitting them to the Steering Committee or who wish to express or review concerns outside the scope of campus governance and/or receive recommendations concerning follow-up with appropriate campus offices or programs" (~~UMM Constitution~~), the UMM Consultative Committee invites you to submit questions, concerns or items for consultation. Communications will be treated confidentially upon request.

~~This campus governance~~ The Consultative Committee has equal representation of students, faculty, P&A, and staff members. Our representative committee consults on a variety of topics, concerns and issues, including instruction, research, personnel, service functions, student affairs and finance in the context of improving campus decision-making. We provide a cross-campus perspective to enhance institutional effectiveness.

Please respond to ~~Angela Stangl~~ or Sarah Buchanan (~~co~~-chairs) or another committee member and your topic will be brought to the committee. The full membership of the committee may be found at the following link: <http://committees.morris.umn.edu/consultative-committee>

Best regards,

~~Angela Stangl~~ and Sarah Buchanan
~~Co~~-Chairs, Consultative Committee

- a. First sentence has been reframed over time to emphasize this committee's constitutional charge. (Committee received rather harsh emails in the past when that was not included.)
 - b. Additional suggestions for the blurb - none
 - c. Blurb was approved.
6. **Updates:**
- a. **Ticketing software:**
 - i. Michael Cihak: because of other pressing time constraints he was not able to look for the audit
 - ii. Guidelines to work around the software that Sarah shared.
 1. These guidelines were drafted by Stacey Aronson from an email from Dave Israel-Swenson
 - iii. General discussion of the issue:
 1. Raise in the price of the tickets is not related to change in the

attendance

2. These work-arounds may not work, as it may be more costly for the discipline to have to print multiple tickets for the same event

b. Transfer Students:

- i. Advising - these students still need advising even though they have 60 credits
 1. Scholastic Committee is working on this
 2. Mention to the Dean
- ii. Report on the feedback from transfer students who began in fall 2017 (last year) by Esmira
 1. They did not like being treated like freshmen
 2. Not enough information about resources on campus
- iii. Esmira will reach out to new transfer students from this year (fall 2018)

7. Prioritization of items to tackle this year:

- a. See the bottom of the CC Agenda Schedule and Minute-Takers document:

https://docs.google.com/document/d/16JHwpj2GW-zvXxh0nhZOGvFATXBIIuwaA_vCUgh0_aA/edit

b. Campus climate:

- i. It was pointed out that there are 3 ways this term is used in this committee, which leads to confusion:
 1. The climate surrounding the restructuring process and communications.
 2. The climate surrounding racially biased incidents.
 3. The climate surrounding the Campus Climate Survey and the University's response
- ii. How can the use of these terms be reframed to make them more clear?
- iii. In reference to racially biased incidents, it would be good to check-in with stakeholders in these issues prior to hiring a new Director of EDI. There are conversations going on and ideas produced that need to be brought to Sandy Olson-Loy's attention.
 1. Adrienne will speak to those stakeholders (individuals and members of other committees) and invite them to either attend a meeting of the Consultative Committee or to submit some comments and suggestions in writing for us to discuss and pass along.
 2. These comments and ideas could be used for defining the position or for setting the framework for when that new hire begins their work.

c. Reaching out to the chancellor and vice-chancellor of academic affairs and dean:

- i. Michelle and Janet are planning to visit our meetings multiple times throughout this year

- ii. The point was raised that if we want to be a sounding board for upper administration, we need to be open and welcoming.
 - 1. We can still raise objections and communicate problems, but we should recognize that it is our job to consult, not to dictate decisions and actions.
 - 2. Some on the committee did not agree that there were problems in the way our committee conducted itself last year.
- iii. Michelle will find a way to come, even though there are conflicts in scheduling during the Common Hour.
- iv. Sarah and Margaret will invite Michelle and Janet.
- v. Topics we would like to discuss with Michelle:
 - 1. Release the complete results of the engagement survey to the entire campus.
 - 2. Suggest that we can be a place to help craft invites to open up conversations about future changes and decisions
 - 3. There is an expectation in general on our campus that the administration will consultation broadly on major decisions.
 - a. This consultation should be early and genuine, not just a rubber-stamping or rehearsal process for decisions already made.
 - b. This administration and the previous one have not been good with consultation.
- vi. Margaret and Sarah will draft guidelines for our conversation with Michelle - so that we say what we need to say

Meeting adjourned at 11:43AM