

9-11-2018

## Consultative minutes 09/11/2018

Consultative Committee

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**Consultative Committee  
Meeting Minutes**

9/11/ 2018

11:40 a.m. 122 Welcome Center

Members present: Sierra Brown, Esmira Alieva, Ann DuHamel, Margeret Kuchenreuther, Angela Stangl, Kristi Smith, Nancy Helsper, Isaac Hunt, Mike Cihak, Sarah Buchanan

Absent: Janel Mendoza

Note taker: Sarah Buchanan

Meeting called to order at 11:40am

1. Introductions
2. Quick overview of the committee and its role on campus for new members
3. Minutes
  - a. It was moved and voted to have minute taking be assigned alphabetically
4. Nominations for chairs:
  - a. Call for volunteers/nominations
    - i. Angela Stangl--declined
    - ii. Sarah Buchanan--accepted with caveats
      1. The committee needs to work together via sub-committee
      2. The chair should not be expected to do all the work
    - iii. Janel Mendoza
      1. Absent for the day, but volunteered in May to join Sarah as co-convenor
5. Overview of the Consultative Committee and what we do.
  - a. Read the duties as described on the web site
  - b. We consult, and try to resolve problems that people have
    - i. People can bring questions, concerns, items to use anonymously.
    - ii. We are a sounding board for upper administration to work through proposals before they are made public, to help them foresee issues
6. Google Group
  - a. Replaces listserv
  - b. Is how all emails and communications will be shared
7. Upcoming agenda items:
  - a. Invitations:
    - i. Michelle Behr (Sierra will invite Michelle to come)
      1. Strategic Plan

- 2. How we can function as a sounding board
  - ii. Janet Ericksen
  - iii. New IT Director (Bill Zimmerman; will be invited by Angela)
  - iv. New EDI Director (currently interviewing)
  - v. New Director of Communications and Marketing (currently interviewing)
  - vi. Interim Director of Athletics (?)
    - 1. Outlook for a search there
    - 2. Needs there
  - vii. New Area Coordinator in Res Life
    - 1. Mentor CAs
  - viii. New Grants Development Director (spring)
  - ix. Director of Admissions (spring--January)
- b. Continuing Items:
- i. Ticketing Software
    - 1. Mike Cihak will look for the institutional audit
    - 2. Comparison should be done about numbers of tickets sold the old way, versus how many are sold under the new system (Ann will ask her colleagues)
    - 3. Sierra will work with Mike on this issue.
  - ii. Transfer Students
    - 1. Update: OAS had sessions for transfer students this fall, which were well-attended. (Esmira will follow-up with some transfer students)
    - 2. Is the advising rule changed, such that transfer students who have over 60 credits will be required to meet with an advisor for at least one year for registration? (Margaret will check)
- c. Carry forward items for next year
- i. Interactions between Admissions and Academic Affairs
  - ii. Discussion of campus climate; Faculty and P&A Affairs Committee is doing a study/inventory; Bigger than the EDI office. Work with FPAAC? It was brought up that none of these entities represent staff and we would need to find a way to include them.
  - iii. Assessment of impact of Writing for the Liberal Arts general education requirement
    - 1. Invite Janet Ericksen as VCAA & Dean to discuss process
    - 2. Curriculum Committee will be looking at GenEds this spring
    - 3. The Assessment Council will be looking at GenEds
    - 4. Janet Ericksen is looking into other options for WLA
      - a. Tied to strategic plan
  - iv. Ask the administration for the results of the engagement survey
    - 1. We need to see *all* of it; All units need to see it; Should be shared campus wide so people have time to see the full picture and reflect

**Commented [1]:** (Esmira will follow-up with some transfer students) +aliye010@morris.umn.edu  
\_Assigned to Esmira Alieva\_

**Commented [2]:** (Margaret will check) +kuchenma@morris.umn.edu  
\_Assigned to Margaret Kuchenreuther\_

on the data. How do staff see the data? (Some staff do not see the data at all.) Climate is not just EDI, but much more broad. This is a retention issue: faculty and staff morale affects students and their desire to stay. What do we think ought to be done with the data? These data are related to campus climate, with HLC, strategic visioning, budget cuts, etc. These points are all related and the engagement survey can shed light and provide data for these other initiatives. This centrality is why it needs to be communicated quickly and fully to campus. The survey itself needs to be revised. It has been changed over the years and now the questions are not asking about the issues that are important to faculty and staff. People are now writing full paragraphs to try and capture what their concerns are that are not asked about. Some staff are not responding because the survey does not help or change anything. It is a waste of time. Should we do one focused on just our campus, with specific questions based on our campus?

2. Should UMM come up with our own engagement survey with questions relevant to us?
  - v. Investigate how the CC could serve as a clearing house for administrators' reviews so that employees can submit comments and feedback can do so anonymously.
  - vi. Continue putting pressure on the administrators to clear up the re-organization and restructuring.
- d. Call we put out to campus for things people would like us to take up.

Meeting adjourned at 11:42AM