

2-21-2018

Consultative minutes 02/21/2018

Consultative Committee

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Consultative Committee Minutes
Wednesday, Feb. 21st, 2018 (8:00 am Prairie Lounge)

Members present: Sarah Buchanan, Mike Cihak, Nancy Helsper, Tiernen Lenius, Janel Mendoza, Noah Pilugin, Angela Stangl, and Roger Wareham.

Approval of minutes

Meeting minutes for 2/21, 2/28 and 3/7 were approved as a slate - Tiernen seconded by Sarah

Event ticketing system

Ticketing system, was the fee increase imposed from central administration, or was it the vice chancellor group. Who needs to use it then. Is there policy for the use of this? David Swenson is currently out of town at a conference and Mike will get an appointment scheduled with he and Michelle.

Transfer student orientation

Transfer students - task force being created. Next steps to talk with Sandy, Brenda and Dave Swenson, along with the Dean and admissions on what the campus is already doing to recruit and on-board transfer students at UMM.

- Nancy shared data on the number of transfer students in the past five years'
- An average of about 100 transfer students attending UMM;
 - Majority of these students are aged 24 or less.

Exit letters memo review

The committee reviewed the draft memo. There was some discussion on multiple methods of facilitating the interview. Some changes/thoughts:

- Is the exit interview data collected *and communicated* clearly? Who is getting the information?
- The memo is more passive. How can we craft it to more clearly seek resolution?
 - Add language such as 'We would like to work with you to address these issues, to meet with us to discuss your plans', etc.
- We are envisioning senior leadership being involved at some point.
- Will send out once these changes are made.

Budget memo

- The committee reviewed the draft memo. Discussion was held on using any emails the committee has received on this matter. The majority of the committee decided against

sharing any direct emails, but craft the memo with the themes the emails presented in mind.

- ACE discussion, added questions on implementation of this restructure.
- Discussion on who do we send this memo to? The entire campus? Discussion included Campus Assembly since Consultative Committee reports to the assembly.