

5-9-2019

## FAPAAC minutes 05/09/2019

Faculty and P&A Affairs Committee

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Faculty P&A Affairs Committee  
Meeting Minutes  
Thursday, May 9, 2019  
Imholte #218, 11:40 am – 12:40 pm.

Present: Chlene Anderson, Stephen Deslauriers, David Ericksen, Sara Lam, Bibhudutta Panda, Ray Schultz, Peh Ng. Absent: Argie Manolis.

Bibhudutta Panda called the meeting to order.

Minutes: March 14, 2019 minutes reviewed and approved.

## **Agenda Items**

### **Reports from Subcommittees:**

*Faculty and P&A of Color Subcommittee* – Chlene Anderson, Sara Lam

Update on Salary Study Report:

C Anderson wrote to all three past Center for Small Town directors seeking any additional information for cost of living comparison. A suggestion was made to contact Kelly Asche for information, but subcommittee members noted that many of his writings on cost of living have been reviewed. B Panda had contacted B Finzel, Economics, and discussed using the official MN data in report.

Discussion continued on the format of the salary study report. It was decided to include the cost of living information at the end of this report. The Salary report format would include the introduction, report (description) on faculty salary, compensation, cost of living comparison and a statement on P & A salaries. In contrast to previous reports, the committee thinks it would be wise to share the ACADEME report instead of having so many data plots and tables in the report. The committee will seek permission from the Office of Institutional Research if they could share the ACADEME report with the FACPA group.

Any additional updates/comments please respond ASAP as B Panda would be emailing this report to FACPA hopefully by May 17. The final report will be added to the Digital Well for access by creating a login using your morris.umn.edu email address. It will also be added to the Faculty and P&A Affairs Committee website. It must be accessed with a morris.umn.edu Gmail account; it can't be accessed with a personal account.

*Faculty and P&A Work Load/Salary Subcommittee* - Bibhudutta Panda, David Ericksen, Stephen Deslauriers, Ray Schultz, Peh Ng

Discipline Coordinator Survey Report:

The survey received a total of 53 responses and 49 were completed by previous/current discipline coordinators. On the question of hours devoted to discipline coordinator responsibilities in an average week, the most common was 2 to 4 hours per week. On the question if the discipline distributes duties/responsibilities among faculty in the discipline, 38 out of 49 respondents responded positively.

Discussion continued on the two other major questions. An update will include listed responses by major themes and include the # of responses for each theme. Any final revisions should be sent to B Panda ASAP as report will be emailed to campus by May 17.

**Committee Annual Report:**

B Panda shared a template showing an example of an annual report. Our committee's annual report should be submitted by May 17 to the Steering Committee chair, Tammy Berberi.

This is the final committee meeting for the 2018 – 2019 academic year.

Submitted by: Jenny Quam, staff support