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Curriculum Committee Minutes

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2-26-2003

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University of Minnesota, Morris  
Morris, MN

**MINUTES 2002-2003 CURRICULUM COMMITTEE MEETING # 13**

February 26, 2003, 8:00 a.m. Prairie Lounge

**Present:** John Schwaller, Mike Korth, Judy Kuechle, Jenny Nellis, Jooinn Lee, Mary Elizabeth Bezanson, Van Gooch, Amanda Johnson, Dorothy DeJager, Nancy Helsper and Jeri Mullin.

**Absent:** Chris DeVries, Tom Johnson, Blake Auler-Murphy, Laura Burbank, Ruth Thielke, and Clare Strand.

**Minutes Notification**

Schwaller discussed with the committee the process of distributing minutes. The minutes will now be sent out electronically unless a specific request for a paper copy is received in which case one will be sent.

**Class meetings outside of the scheduled time**

Schwaller discussed with the committee the Resolution approved by CC on 4/30/01. Helsper suggested a minor editorial change in the resolution. A member questioned #5 of the resolution asking that it be abbreviated.

**MOTION:** (Lee, Nellis) To re-approve the resolution with the caveat that #5 of the resolution will be abbreviated.

A member asked when this would become effective. Schwaller indicated it would have to be Fall of 2004 because the class schedule has been printed. A member stated that it was unfortunate that it would not become effective until Fall 2004 but it does address the issue. She asked if the information could be included in the on-line version right away? A member noted that faculty will need to be asked to provide this information as soon as possible because the on-line version will be turned on March 11, 2003. The members agreed that the entire resolution be summarized/streamlined.

**AMENDED MOTION:** To approve a more streamlined version of the resolution.

**VOTE:** Motion passed (7-0-0)

A member suggested that the Curriculum Committee instructions for completed course forms include the request for this information. The members discussed if the resolution applied to the catalog or class schedule. It was agreed that the information would be only in the class schedule.

**NEW BUSINESS:**

A member asked about two items that have were brought up last fall. CC is to look at adjunct committees and request reports for review. A member stated that we usually get a reminder from Executive Committee to do this. Schwaller indicated that the Dean's office would look into this matter and report back to Curriculum Committee.

The other item the member wanted to discuss was the issue of enforcing prerequisites. There is a continuing problem of students taking classes without the prereqs. A member stated that he had been told that after the pre-requisite clean-up project enforcement would be put into place in the registration process. A member explained that the Registrar had sent out a request to faculty asking what courses prereqs should be enforced. With the new co-req system it is uncertain how this will work. Schwaller stated that he will discuss the issue with the Registrar.

Meeting adjourned.

8:30 a.m.

Submitted by Karen Van Horn