

3-5-2008

Scholastic minutes 03/05/2008

Scholastic Committee

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University of Minnesota, Morris
Scholastic Committee
Minutes #10, 3/5/2008

The Scholastic Committee met on 3/5/2008, in IH 217.

Members present: S. Boyd, D. DeJager , K. Gonier-Klopfleisch , S. Haugen , L. Hedquist , B. Janzen, J. Jost, D. Magner, B. McQuarrie (Chr), L. Meek (Secy), T. Soderberg, T. Sommers , C. Strand

1. Approval of minutes #9 from 2/27/08.
2. Announcement: Start thinking about questions to ask Admissions office staff when they visit the committee.
3. Changes suggested at the last meeting to the Deferred Completion Form were approved. These changes will be brought to Assembly for information.
4. Changes to the Academic Integrity Code were approved (2 abstentions due to not being at the discussion the previous week). The sentence underlined below was added in response to a faculty request. It was noted that the UMN-TC is considering making this an 'immutable F', that is, one that cannot be replaced by retaking the class. For the moment, UMM will allow students to retake the class and remove the F. Should the UMN-TC move to a more restrictive policy, we will reconsider the issue.

2.0. Resolutions

2.1. Questions of academic dishonesty should be settled directly by the instructor and student(s) involved. The instructor should meet with the student(s) involved and, after informing the student(s) of the allegation and supporting evidence, attempt, in a timely manner, to reach agreement regarding the veracity of the charges and whether a penalty is to be levied. If a decision is reached by the instructor that academic dishonesty occurred, the instructor should prepare and submit a written report to the Vice Chancellor for Student Affairs within two weeks of becoming aware of the offense. Reports should include the date of the violation, the class in which the alleged violation occurred, the nature of the alleged violation, evidence to support the violation, the name(s) of student(s), instructor(s), and proctor(s) involved and the penalties imposed. If the student(s) accept the penalty of an "F" grade in the course, the student(s) may not withdraw from the course. The Vice Chancellor will provide the student with a copy of the report. The student is considered guilty if he/she does not contest the instructor's accusations. These reports will be maintained in a confidential University file. Through this process, repeat offenders will be identified. The student may, if they wish, submit a written statement regarding their position on the matter. The statement does not have bearing on the finding but provides a means for students to document their perspective. This statement will be maintained in the confidential file with the report.

5. Changes to the new credit limit policy suggested by Assembly were discussed and approved (as underlined below). The policy as it will be presented to Assembly for a vote now reads:

Proposed Policy

To adopt the same enrollment limit that is in effect at the University of Minnesota, Twin Cities:

***University of Minnesota, Twin Cities
Statement of Standard Undergraduate Academic Policies and Practices***

(effective Fall Semester, 1999)

*The maximum number of **credits** per semester for which a student will be allowed to enroll without approval is 20. The Registrar's approval is required for a student to enroll for more than 20 credits in a semester. If the Registrar denies the request, the student may appeal to the Scholastic Committee.*

6. Committee members were asked to prepare for a discussion of the First Year Experience Task Force Report that was released in Jan. of 2008. Dave Swenson, Chair of that task force will attend the meeting. Some background was given by the Secretary, and a discussion of how orientation might be focus on academics ensued. It was suggested that someone should look at the UMN-TC Welcome Week for freshmen. It was also suggested that the Secretary of Scholastic might wish to give a short talk during Orientation discussing the role of Scholastic, much as is currently done for International students. The rest of the discussion focused on creating an on-line student handbook of policies and procedures and also how FYS might be used to disseminate the same information.