

University of Minnesota Morris Digital Well
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Consultative Committee

Campus Governance

9-20-2017

Consultative minutes 09/20/2017

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Consultative Committee
Meeting Agenda

Wednesday, September 20th, 2017 (9:00am Moccasin Flower Room, Student Center)

Present: Sarah Buchanan, Michael Cihak, Nancy Helsper, Janel Mendoza, Michelle Page, Noah Pilugin, Angela Stangl, Jeri Squier, Lenius Tiernan

Absent: Ann DuHamel (on leave)

1. Minutes
 - a. Taken by: Sarah Buchanan
 - b. Minutes approved from 9-8-17 meeting.
 - i. Third paragraph change: word “involved” should be “dissolved”
2. We went around and made introductions
3. Summary: Fall 2017 Committee Chair Meeting, which was held on Sept. 14, 2017. Angela updated the committee on initiatives that were discussed at that meeting.
 - a. Some of the major projects at UMM for 2017-2018:
 - i. HLC Assurance Argument
 1. This is comprehensive review, evidence-based. Based on different criteria set by the HLC. UMM’s administration is envisioning six different teams focusing on the various criteria.
(Melissa Bert is the lead on this project)
 - ii. HLC Quality Initiative
 1. The administration is taking a taskforce-based approach. Focusing on comprehensive analysis of retention, mental health, and high impact practices focusing on first year students.
 2. Michelle P. sent out a document by Melissa Bert on this initiative. We are encouraged to read it.
 3. It was noted that these items need to be sent to the broader population. There will be a website that will have all of these documents for consultation.
 - a. Agreement that people need to know what is going on for buy-in
 - iii. HLC Assessment Report
 1. Assessment of Student Learning Committee and Rebecca Dean are the lead.

In general, for most of these initiatives, Angela is not sure how the committees will be constituted. Nancy said they are already working on this; it will not be through the Membership committee. It is happening outside of governance, partly through a leadership retreat.

- iv. Strategic Visioning and Planning
 1. CC member participation in/leading of “Readings” as part of Strategic Visioning and Planning?

- a. We are one of the groups that were named.
- b. Chancellor Behr has some readings we need to focus on.
 - i. Does this includes staff and students, which was answered affirmatively.
 - ii. The administration envisions members of Consultative Committee to perhaps lead discussions.
 - 1. Do we have names to put forward?
 - 2. They want them ASAP.
 - a. This is frustrating because we don't have the readings and how can we put forward names when we don't know what we're volunteering for? This is not a fair ask.
 - b. Should we tell the administration that we don't want to share names until we know what and when the discussions will be.
 - c. We asked Angela to send the readings out electronically, then we can read them and say if we want to lead a discussion.
 - d. It was suggested that being neglectful leads to not getting the work done. We would like the resources so we can do our job in a timely manner. Even if we don't consult, things will still happen, which is unlike other committees.
 - e. Our committee might want to have our own discussion of the readings and formulate an email about them, in addition to facilitating the public forums.
 - f. The readings seem to be well thought-out, and timely, just late.
 - g. Leading these discussions requires research to know the data and evidence-based points.
 - h. We can be obstructionist, but these are good conversations that we need to have, so we should engage in good faith.
 - i. Here are some preliminary volunteers, but they want to see the schedule and the readings before

confirming their participation:

- i. Michelle Page
 - ii. Sarah Buchanan
 - iii. Lenius Tiernan
 - iv. Noah Pilugin
 - v. Angela Stengl
 - vi. Nancy Helsper is willing to sit in the audience and be prepared with data.
- c. There are some dates tentatively set for discussing the readings.
- i. Oct 4th
 - ii. Oct. 30th 4-5
 - iii. Nov. 16 11:30-12:30
 - iv. Nov. 28 11-12
- d. There is a draft of readings. The committee members felt strongly that they should be sent out right away.
- v. Strategic Plan:
1. Michelle Behr plans to have this done outside of the governing structure
 - a. We discussed that this was the normal way of doing it.
 2. Timing:
 - a. Visioning and Goals task force spring 2018
 - b. Strategies and Tactics task force: fall 2018

Maybe have fewer activities in the CC, but have more ad-hoc groups that would devote time to these various initiatives.

- vi. Intellectual Disabilities Program feasibility study
1. Bethel U has a model program.
 2. The administration discussed hiring an outside consultant, who might consult with us.
 3. It's currently being worked on; nothing has been decided.
 4. This must be done promptly. Something must be out early spring 2018.
 5. This was mandated legislatively. There are funds attached.
 6. Committee member hasn't researched this, but they suspects that the percentage of students registered with disabilities is higher than the other campuses.
 7. We have few to no students with intellectual disabilities.
 8. Maybe someone could inform themselves and teach the rest of us where this initiative came from.
 9. This is especially true if we are going to be consulted
 10. We should also look at the Bethel program.
 11. There was a UMM delegation sent to Bethel to learn about their

program. We should have more information from them soon.

12. We might want to have the Chancellor visit our committee to give us some details about this and other initiatives.

13. Volunteer to look into the program? Will give time to think about that; don't want to put people on the spot here and now. Please answer via email to future chair as soon as possible, by the end of this week (by 9/22)

vii. Systemwide enrollment management workgroup

1. 2 representatives from each campus

a. Sandy Olson Loy and Chancellor Behr

2. Looking at plans for enrollment based on the system strategic plan.

3. Supposed to elevate system programs for enrollment.

4. Consultative has been interested, but Angela was not able to pipe in. We may want to be aware of this. Perhaps there are ways to inform our representatives.

5. It looks like they have various dates. There will be an update to the regents in December.

viii. Capital Campaign Public Phase

1. The campus will focus more on in the spring.

2. Deadline is FY 2021.

3. Multiple prongs to the capital campaign.

4. Advancement folks have expertise.

b. Discussion: Role of CC in these projects? Where would we like to be involved? What connections already exist?

i. Perhaps we need to have Behr visit our committee to say what her vision for us.

ii. We will probably be word processors and/or editors. Shouldn't entirely give our role to someone else. Need to be proactive.

iii. Member noted that the CC wouldn't take on a large role in these initiatives.

iv. Delicate balance. We need more clarity from the administration about how, as a group, we can help move initiatives forward and what our roles are as individuals. We also should involve Behr as soon as possible.

1. We want to be proactive, but also want to be aware of where we fit.

v. Are we aware of our previous strategic plans? Have we been successful on them?

vi. Strategic Planning Committee looked at the old plan all last year. They graded progress on all of the initiatives. Mike C. (past member of committee) can provide some of that data. This documentation exists.

1. Are any of those items to be carried forward?

2. They had invited Behr to visit to discuss the process.

3. Should there be a presentation at campus assembly about the work

strategic did last year? People will be curious and want to revisit the old strategic plan to see what we've accomplished and where we are. Do we have the same vision? We should be informed to help us move forward and get new work done.

4. Committee Chair

- a. Angela and Michelle were asked if they would be willing and if it would be in the interests of the committee to continue as chairs.
 - i. Michelle is hesitant: 5 years on the committee; 3 as chair. Doesn't want her voice to be too dominant. Is willing, but kind of wishes there would be someone new.
 - ii. Angela is willing.
 - iii. Michelle suggested that she and Angela be co-chairs and that we revisit this at the end of the semester for spring semester.
 1. Sarah is willing to be chair in-training, but is new and doesn't want to lead from a position of ignorance.
 - iv. Committee approved.

5. To do:

- a. Will schedule a Chancellor visit.
- b. Angela will send the dates of readings. Please let her know if you are willing to help facilitate discussion.
- c. Will get Mike on the agenda to talk about the strategic plan and where we've been
- d. If you're willing to look at the legislative item about the programs for people with intellectual disabilities, please let Angela and Michelle know by the end of the week.

6. New Business:

- a. Can we move meeting times?
 - i. We want to facilitate new people and their schedules, but our only other time was Friday afternoon and we were missing people. We could go earlier on Wednesdays.
 1. Student was excused from class time for today's meeting. Students were told that meeting times were flexible.
 2. The student representatives have a conflict at this time.
 3. Noah has a class at 8am
 4. Angela will take another look to see if there is another time that works.
 5. Might have to go back to Friday or alternate between two time so nobody misses every time.

Minutes respectfully submitted by Sarah Buchanan on 9/21/17