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Assessment of Student Learning Minutes
(Inactive)

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UMM Assessment of Student Learning Committee
Board Meeting Minutes: January 19, 2018
2:30pm – 3:30pm Humanities Conference Room

Committee Member

Present: Rebecca Dean, Kristin Lamberty, Nancy Helsper, Tricia Rohloff, Rachel Johnson, Sheila Windingstad, Viktor Berberi, Nade Sotirova, Sara Carman, Cristina Ortiz, Sam Rosemark

Absent: Melissa Bert

Other present: Makiko K Legate (supporting staff)

Proceedings:

Meeting called to order at 2:30pm by Rebecca Dean.
December 7, 2017 minutes were approved.

Businesses:

1. Meeting schedule for 2018 Spring.
 - a. Will meet every other week – Fridays at the Humanities Conference room.
 - b. Will have brown bag/work shop (sessions) at IH 101.
2. Updates/Report
 - a. Program Compliance with annual report.
 - i. Many reports were turned in – 28 turned in out of 36 programs.
 - ii. Some of programs will turn the reports in by Monday (Jan. 22) meeting.
 - iii. Most of reports have usable data thus far.
 - b. Gen Ed assessment efforts.
 - i. 5 classes of Science/ Science with Lab (introductory classes) gave “Survey of Scientific Literacy” to the students and will be giving again at the end of semester.
 - ii. 5 classes of Human Diversity gave “Survey of Social Attitude” to the students this week and will be giving again at the end of semester.
 - iii. HLC’s interim report is only asking program data. At this moment, GenEd data is not in immediate need.
 - iv. Nancy has IC report as well as Freshman Survey.
 - v. Getting reports from Artistic Performance as well.
 - vi. We have 6 GenEd categories can be assessed thus far. We can also use some of Value Projects as well.
 - vii. GenEd Task Force will send out survey to all the faculty, and will be asking to identify the goals for any courses that they teach as GenEds programs.
 - c. Report on Meeting with Chancellor, Dean, Vice Chancellor of Student Affairs and Chair of Steering Committee to plan path toward constitutional changes.
 - i. Rebecca took our discussion from the last meeting, and they gave Rebecca feedback (proposal).
 - o Creating Assessment Council consist of 2 faculty, a Student Affairs staff member, Nancy Helsper, Melissa Bert and permanent members of this council, replacing “Working Part” of ASLC, in terms of faculty development work, writing reports, conducting workshops, distributing

and performing actual assessment process, developing assessment expertise.

- Setting up the leadership channel for smooth transition.
 - Policy part will be taken over by the curriculum committee.
 - Ideally, assessment council would assess/survey programs & report outcomes to the curriculum committee, and they would be able to sign off on the reports since council has no power to create new outcomes.
 - Curriculum committee does not have to organize actual assessment. Need to determine the curriculum committee's role in terms of policy issues (such as "define/redefine learning outcomes", "approve the schedule").
 - ALSC will be dissolved after approval of Campus Assembly.
- ii. What are the next steps?
- Rebecca will make suggested changes/define some duties on the proposal.
 - This committee will vote on the proposal at the next meeting, and move it forward to Dean & curriculum committee.
 - By end of February, may have vote from Campus Assembly.

Meeting adjourned at 3:05pm.