

University of Minnesota Morris Digital Well

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Assessment of Student Learning Minutes
(Inactive)

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8-31-2017

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UMM Assessment of Student Learning Committee
Board Meeting Minutes: August 31,2017
1:00pm – 2:00pm Prairie Lounge

Committee Member

Present: Rebecca Dean, Kristin Lamberty, Nancy Helsper, Melissa Bert, Tricia Rohloff, Rachel Johnson, Cristina Ortiz, Victor Berberi, Nade Sotirova

Absent: 2 Students, Sheila Windingstad

Other present: Makiko K Legate (supporting staff)

Proceedings:

Meeting called to order at 1:00pm by Rebecca Dean.
No meeting minutes were amended and approved.

Businesses:

1. Introduction.
 - a. Rebecca Dean – will continue to be the chair and the coordinator.
 - b. Rachel Johnson
 - c. Nade Sotirova – 1st year as the committee member.
 - d. Makiko Legate – supporting staff
 - e. Tricia Rohloff
 - f. Victor Berberi
 - g. Cristina Ortiz
 - h. Nancy Helsper
 - i. Melissa Bert
 - j. Kristin Lamberty
2. Review of assessment in 2016-2017 (see attached preliminary draft of report)
 - a. Review of the past and what we are going to do for coming fiscal year.
 - b. Purpose of ASLC – according to UMM constitution and By-Laws (see attached handout).
 - i. Have not done all of the things listed in the constitution due to lack of administrative role in the past. Rebecca will be taking on major part in this role this year.
 - c. Have number of initiatives – focus was and is on to be re-accredited by HLC.
 - d. The HLC's criteria:
 - i. Clearly stated goals for student learning and effective processes of assessment of student learning and achievement of learning goals.
 - ii. Assess achievement of the learning outcomes that it claims of its curricular and co-curricular programs.
 - iii. Uses the information gained from assessment to improve student learning.
 - iv. Processes and methodologies to assess student learning reflect good practice, including the substantial participation of faculty and other instructional staff members.

- e. We have not always met these criteria. We can't fill all these gaps. The internal report is due on 3/1/18 and we have a HLC site visit in fall of 2019. We should be able to meet some of part of HLC's criteria sometime between these dates.
 - f. List of things we did last year – two different issues we needed to deal with.
 - i. Program assessment for individual majors. What kind of assessment they are doing for PSLO, and all programs were asked to turn in new PSLO. This fall, all the programs were asked to turn in the plan to assess PLSO prior to January, so we can have reports by March due. Rebecca created the spreadsheet (assessment compliance). Go through the spreadsheet and give them some feedback. Look at the dates and send reminder to meet the due dates.
 - ii. GenEd assessment – previous to this, we have done 2 surveys. Incoming students and seniors were asked how important of each GenEd categories are & seniors were asked how much they have achieved through taking GenEd. (Nancy's report is on the Google Drive Rebecca has provided). We also used VALUE project – assess GSLO collaboration with AACU's rubrics (we have done Written Communication, Ethical Reasoning, Community Engagement, Civic Responsibility, and Intercultural Competency).
3. Schedule for upcoming year.
 - a. Work with Faculty using different style of approach, such as world café, focus group, open house and surveys to figure out what are the learning outcomes, what are the goals for the GenEds courses (realistic goals).
Hard to assess GenEds if you can't identify specific goals, even though some GenEds have well define goals and criteria (such as IC, WLA).
 - b. Program assessment is more or less laid out based on the schedule we created last year. GenEd assessment, we have some ideas, however, we still need to talk about and figure out schedule.
 - c. Updated Schedule: Plan to do some working session such as “how to write a report”, sometime in mid-December, and mid-January. Having the brown bag session for faculty to get some interest in assessment or make them more comfortable to talk about assessment. Maybe in the fall, focus on success stories, assessment tool and reports over brown bag sessions.
 4. Update on compliance for program assessment plans.
 - a. Good compliance for program assessment plans so far. No one is out of contact which was the problem in the past. Rebecca will send another e-mail to remind them to get plans turned in. There are about 9 programs not turned in – not too bad.
 5. Meeting time – weekly or bi-weekly?
 - a. Formal meeting every other week. Intern times have work sessions to give feedback on assessment plans. Rebecca will adjust the schedule.
 6. Brownbag:
 - a. KK can do in September. In spring, we should change to “how to write/rethink” PSLOs and tools.
 7. Who should be invited to meet with us?
 - a. HLC wants to see co-curriculum assessment which is not our job. Sandy, Hilda and Argie may be interested to meet with us and discuss what we do and what they do for co-curriculum assessment.
 - b. Maybe Janet Ericksen (Interim Dean)?
 8. Structure of assessment committee
 - a. Campus Lab – Assessment software will be implemented possibly next year.

- b. Contacted by Steering Committee, regarding Rebecca being a coordinator and chair. No objections from assessment committee members.

Meeting adjourned at 2pm.