

11-19-2015

## Consultative minutes 11/19/2015

Consultative Committee

Follow this and additional works at: <http://digitalcommons.morris.umn.edu/consult>

---

### Recommended Citation

Consultative Committee, "Consultative minutes 11/19/2015" (2015). *Consultative Committee*. 130.  
<http://digitalcommons.morris.umn.edu/consult/130>

This Minutes is brought to you for free and open access by the Campus Governance at University of Minnesota Morris Digital Well. It has been accepted for inclusion in Consultative Committee by an authorized administrator of University of Minnesota Morris Digital Well. For more information, please contact [skulann@morris.umn.edu](mailto:skulann@morris.umn.edu).

## Consultative Committee Agenda/Minutes

Meeting date: 11/19/15  
Meeting location: Prairie Lounge  
Time: 4 p.m.  
Note taker: Brenda Boever

Members present:

<input checked="" type="checkbox"/> Kelly Asche	<input checked="" type="checkbox"/> Jayne Blodgett	<input checked="" type="checkbox"/> Brenda Boever
<input type="checkbox"/> Rita Bolluyt	<input type="checkbox"/> Dean Doneen	<input checked="" type="checkbox"/> Julie Eckerle
<input checked="" type="checkbox"/> Lisa Harris	<input checked="" type="checkbox"/> Megan Jacobson	<input checked="" type="checkbox"/> Jane Kill
<input type="checkbox"/> Michelle Page	<input checked="" type="checkbox"/> Ted Pappenfus	<input checked="" type="checkbox"/> Elsie Wilson

### Agenda

- Approve minutes from 11/12/2015 (see word doc Ted sent last week)
- Discussion with Melissa Bert, Senior Director for Institutional Effectiveness
- Discuss end of the semester schedule

The Committee welcomed Melissa Bert (MB). The meeting began with brief introductions and the co-chairs outlined the role of the Consultative Committee. Melissa's purpose for meeting with the committee is to learn more about the vision of her position and how she can assist the campus.

#### **MB: What data related issues are brought to the Consultative Committee?**

- AFSCME concerns related to staffing and salary
- student population data and support resources
  - concerns about getting data for grant funded programs
  - make engagement survey data available to units to make informed decisions

#### **MB: What are your thoughts about the role of my position? Are there big needs or concerns?**

- Funding: data to support requests for things like facilities, equipment, etc.
- Making sure the right data is being collected to inform decisions about academic programs, supporting students
  - need help to interpret the data and asking the right questions
  - sometimes the right data is not available for program review needs

- important to note that not all disciplines use traditional types of data

**MB: What about annual assessment?**

- concerns about inconsistencies over time depending who is on the assessment committee
- despite the good efforts from the assessment committee, the need for consistency is important and the campus needs stronger leadership and expertise in this area
- Challenges: a rubric that works for everything. Data vs other types of evidence makes assessment challenging

**MB: How open is everyone to outreach from her office? What approach do you think would be best?**

- difficult to come up with a universal rubric, so a combination of things might be needed to gather data
- a workshop to help offices get started would be helpful
  - what kinds of things to look for
  - develop a FAQ guide might be helpful and not intimidating
- get buy in from campus and make goal very clear
  - for example: “this will be used to improve student learning....”
  - for example: the RAR effort was a “disaster” because of the rubric and no supporting data in many cases
  - for example: CST outreach isn’t a classroom and outcomes are not always presented in the same way as traditional academic settings but we still need to quantify results
- communicate to the campus that assessment data is important and useful
- expect push back: data is created and all are responsible to contribute so encourage and lead the campus to do it together
- provide guidelines: what is public data and expect territorial issues
- clarify policy vs best practice: campus vs U-wide approach and expectations

**MB: Do people on campus know what kind of information and support they can get from Institutional Research? How can we help you?**

- a communication plan to get the word out about the office would be helpful
- helpful to know what kind of information is available; some people have no idea what data is collected and lack access to it
- an online request for information might be useful and make it easy to get a project started
- create multiple pathways to access data
- a short presentation at campus assembly to share the office’s vision would be useful
  - assume people know nothing about your office and make it accessible
- make sure requests for data or assistance using it is tracked
- what does your office want from the campus?
- some data needs to be central and accessible to everyone
- make sure our data collection is effective and efficient
- what is your relationship with Alumni Affairs?

- some survey information they have would benefit others if it were shared centrally
  - this would help us avoid survey fatigue
- what can we do with data to tell our campus story or determine program effectiveness

The committee asked Melissa Bert about her vision for this position.

MB response:

- answer questions about what to do with data
- provide assistance
- help campus understand why data is important in our work
- ask the bigger questions
  - for example: issues surrounding retention and supporting students

MB: We now have two people working with institutional data. She clarified roles:

Nancy Helsper: continues to provide important information such as classroom data, enrollment, staffing, demographics, etc.

Melissa Bert: strategical thinking, questions to pose as a researcher, and more advanced strategic analysis of data.

She added that the position is still being shaped and would like to check in with the committee later in the year to talk more about the position's direction.

Meeting adjourned at 5:00 PM.

Respectfully submitted,  
Brenda Boever