

University of Minnesota Morris Digital Well

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Assessment of Student Learning Minutes
(Inactive)

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4-13-2017

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UMM Assessment of Student Learning Committee
Committee Meeting Minutes: April 13, 2017
2pm – 3pm Humanities 112 Conference Room

Committee Members

Present: Rebecca Dean, Kristin Lamberty, Sheila Windingstad, Melissa Bert, Tammy Berberi, Nancy Helsper, Stephen Burks, Rachel Johnson, Colin Wray

Absent: Rachel Brockamp, James Wojaszek, Tricia Rohloff

Others present: Makiko K Legate (supporting staff)

Proceedings:

Meeting called to order at 1:00pm by Rebecca Dean.
3/30/17 meeting minutes were corrected and approved.

Business:

1. Membership for next year's committee.
 - a. Dean, Lamberty, Burks & Wojaszek – Terms are up.
 - b. Tammy took Steering Committee position as Vice chair.
 - c. Dean & Lamberty will stay on.
2. Update
 - a. Reminder of AAC & U Webinar on April 17, 2017. This Webinar is for anyone on this campus (HFA 7).
 - b. Senior Survey.
 - i. Will go out this Friday (April 14, 2017).
 - ii. 288 seniors registered for this spring semester.
 - iii. Will do 60 random drawings for \$5.00 Higbie cards – Cards will be sent via campus mail.
 - c. Fall Faculty and Staff Development Day – will have a workshop for Assessment.
 - i. How should we break up to small groups for Assessment workshop?
 - o Working on Specific tools for assessment.
 - o Informational – at least one member from each program to be there. Provide tool kits to develop assessment tools.
 - o What kind of tools we can use for each program?
 - i. Tools for language, science, and so on...
 - ii. At the end of division meetings – all the programs as a group to develop the tools.
 - o Should we have a short session about which group to go?
 - o Should have short session about what is assessment, and the steps of assessment?
 - ii. Whoever attend FF&S Development Day should be able of implement the plan during the division meeting (1 -4pm).
 - Assessment implementation workshop should be set up – more of open office hour type. Assessment people would be available to help.
 - Due date to develop tools – before classes start.

- iii. Should we talk about MN VALUE project result? Should we talk about GenEds?
 - Maybe introduce as some tools?
 - Some of us like to learn more about how to create assignments based on rubrics.
 - Is there any sample assignment available? If so, it will be very useful to assess GenEds.
 - The chancellor's opening comment could include assessment talk during the convocation.
- iv. We still need to figure out about GenEds - what are we doing with GenEds and where we announce it and discuss it.
- v. Is there any volunteer who will go to small groups and lead the discussion about assessment tools during FF&SD workshop?
 - Should we know who is doing which one (we have do all the programs by fall anyways).
 - Development day vs Division Meeting
 - During Division Meeting – determine who is doing what and what classes are going to be assessed.
 - During Development Day – figure out the list of tools.
 - Tammy & Rachel will help out.
- vi. During the semester, once or twice, should have assessment “Brown Bag” day to talk about assessment. Cross conversation & idea exchange with mixed disciplines.
- d. PSLOs – Update
 - i. Heard from Native American and Indigenous study, Anthropology, CMR, and CSci as well as Art History, Management, and English. Have a scheduled meeting with Philosophy.
 - Most recent PSLOs should be updated to our webpage
 - ii. PSLOs may change if actually make tools & plans. Since we are going into non-catalog year, if they want to make changes, it would be a good year to do so.
 - Do we need to assess all of PSLOs in the fall? Or OK to do some of them in spring?
 - iii. Send out e-mail.
 - Clarify the process with gentle reminder of updating PSLOs, outline and timeline, and update FF&SD workshop.
 - All the PSLOs should be assessed by January 2018 report therefore, the report must be due by end of fall.
 - We need some kind of template – TC has some template.
 - Should we have another meeting right before spring semester?

Meeting adjourned at 3pm.