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Assessment of Student Learning Minutes
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DATE/TIME:	Tuesday, January 13, 1998 2:00 PM in the Prairie Lounge
SUBJECT:	Minutes of the Sixth Meeting of the Committee on Assessment of Student Learning
PRESENT:	Bert Ahern (Chair), Jim Cotter, Tom Johnson, Aaron O'Leary, Carol Marxen, Sam Schuman (Dean), Engin Sungur (Coordinator of Assessment)
ABSENT:	Mary Elizabeth Bezanson, Mario French, Erica Rosch

AGENDA

Surveys to Faculty and Select Staff

Sub-committee Agendas for Winter Quarter

New Issues

Implementation of Discipline Plans

GenEd Web Assessment Plan

Other

MATERIALS DISTRIBUTED

Sample packet going to faculty members

(cover letter, unit survey, unit senior survey and Gen Ed survey)

Ahern memo to McCannon and Kissock on GenEd Web Assessment

Minutes of fourth meeting approved; can now be put on the Web.

Surveys

The cover memo will have the NCA response; let disciplines decide if relevant for them. Some sentence revisions made.

Not asking for individual responses to unit surveys. Only want one signed and dated response from the discipline. Appendices revised to ask for information for 5 (or more) years rather than 10 years.

We are asking if they wish to use the unit student survey.

The GenEd survey will have an individual response from each faculty member.

Sub-committees

GenEd sub-committee

Will be meeting next week. New program very much changed from what UMM had previously not having courses count for more than one requirement, about 20% not meeting GenEd requirements, more directed study, etc.

Members are: *Ahern, Klinger, Leroux, Taylor, Schuman, Sungur*

Assessment of Assessment sub-committee

May bring in someone from outside UMM to give perspective.

Members are: *Bezanson, Johnson, Ng, French.*

Unit Assessment sub-committee

Members are: *Cotter, French, Johnson*

External Models sub-committee

Members are: *Bezanson, Marxen, O'Leary, Rosch*

New Issues

Implementation of Discipline Plans

Discussion as to whether discipline plan has to be followed or whether individuals can make reviews. Need patience in this area. See if gaps may trigger recognition of problem.

UMM may have to say we don't have 100% compliance; we have a majority plan.

GenEd Web Assessment Plan

Distance learning program is new and experimental. Need to have assessment of this too to find out if it is working, and whether we want to keep it going. NCA has definite guidelines for assessment of distance learning. Memo from Ahern to McCannon/Kissock asking for Assessment

Plan for the GenEd Web program was approved and will be sent.

Next meeting will be January 27 at 2:00 PM in the Moccasin Flower Room if there are agenda items.

Meeting adjourned at 3:00 PM.