

University of Minnesota Morris Digital Well

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Planning Committee

Campus Governance

9-19-2017

Planning minutes 09/19/2017

Planning Committee

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To:	Planning Committee	
	Participants:	James Wojtaszek, Melissa Bert (ex-officio), Tom Johnson, Siobhan Bremer, Renee Seykora, Jana Koehler, Tiernan Lenius, Alec Santelman, Fawn Stone, Mike Cihak, William Rasmussen, Bryan Herrmann (ex-officio), Gwen Rudney (ex-officio), Matt Senger (ex-officio), Alison Campbell (secretary)
From:	Engin Sungur, Chair	
	Present:	James Wojtaszek, Tom Johnson, Siobhan Bremer, Renee Seykora, Jana Koehler, Tiernan Lenius, Alec Santelman, Fawn Stone, Mike Cihak, Bryan Herrmann, Gwen Rudney, Matt Senger, Alison Campbell
Subject:	<i>Meeting Agenda</i>	
	Date:	September 19, 2017 (Tuesday)
	Time:	2:00-3:00
	Place:	Imholte 115
Committee Website		http://committees.morris.umn.edu/planning-committee
Committee Moodle Site		https://ay15.moodle.umn.edu/course/view.php?id=7767

THE AGENDA

1. Welcome and Introduction (10 min.)

Details: Name, unit, years in the committee, item(s) you want the committee should discuss, if any.

2. Summary of 2016-17 Planning Committee activities (5 min.)

- Talked about Chancellor Behr's visit last semester

3. University Capital Request & Infrastructure: Update on Projects (Bryan Herrmann, 20 min.)

- Process for design remodeling:
 1. Predesign
 2. Architect does schematic
 3. Create construction documents
- **Blakely** elevator is still being installed
- Refurbished the **track** this summer to meet NCAA regulations. Costs were shared by the high school and university
- **Student Center** building is ADA accessible – need to make signs for the use of the elevator
- **Dining Hall** 3rd floor now has a lunch meeting room for 12-18 people called the Timber Room. This room can be reserved through Tony Nemmers in Dining Services
- **Edson Auditorium** – constructed in 1950 and it has not seen many changes since – building was remodeled in the 1900's but Edson was not part of the remodel
 - Total cost is \$1.1 million – student fees with help cover this
 - Siobhan suggested to get a good mix of verbal feedback from all departments so the remodel meets most needs
 - Will the rigging be replaced? – Bryan will look into the plans for that

- Gwen suggested getting a timeline or overview of the scheduled plans of remodeling – see how everything is coordinating with the other fundraising efforts that are happening on campus
- **Humanities** HVAC is funded and have construction plans starting the day after graduation in May
- **RFC** – making some modifications to the lobby and adding a smoothie/juice bar
 - Funding source is Sodexo capital funds. Proceeds will go to the three entities: High School, Community Education and University

4. HEAPR Request (Bryan Herrmann, 20 min.)

- Higher Education Asset Preservation Ad Replacement (HEAPR) dollars can be spent on energy savings and improvements, accessibility, infrastructure (electrical), outside work (bricks, windows)
- Out of \$200 mill, 2.9% goes to Morris = \$5,927,906
- Normally 6 projects are requested but only have 3 this year to lobby for more money on the current projects
- Greater MN Academic Renewal
 - Shared with Crookston, Morris, and Duluth
 - Classrooms in the basement of blackly – summer 2019 start construction
 - When will we know if we get the funding? – May 2018
 - MRC building is not on any plans right now
- UMM Briggs Library Capital Renewal will help with retention and recruitment
- UMM Ecocenter is privately funded
- Values of facility:
 - Critical is the worst
 - There a lot of restroom repairs because of Morris's bad water
 - The water is 42 grams hard – if it was put into Pomme de terre river we would be fined for polluting
 - New water treatment center with help purify our water
 - We take recommendation but ultimately the Vice Chancellors and Facilities Management Managers will decide what order the projects get done

APPENDIX 0. Committee Responsibilities

RESPONSIBILITIES

The Planning Committee develops, reviews, and recommends policies and plans with long range implications for the development of the campus. The committee considers matters relating to institutional mission, organizational structure, marketing, fund development, energy policy, and the development and maintenance of physical facilities.

— from the UMM Constitution and By-Laws

APPENDIX A. Summary of Planning Committee Recent Activities

Note: To view the detailed committee activities please visit

<https://ay15.moodle.umn.edu/course/view.php?id=7767>

- **UMM Strategic Plan** is dated 2006 and entitled public honors college. The plan is reviewed and progress update has been done in 2013, and strategic priorities for 2016 has been determined in 2015. Planning Committee worked on a process to create a living document that will be assessed, updated, and revised annually with the input from UMM Campus Community, including committees, academic and administrative units. Recognizing the limitations of any strategic plan, Planning Committee aimed to create a culture at UMM in which strategic thinking and careful, timely decision-making based on information/data are the norm. The approach suggested could be viewed as the “Revolving Strategic Planning Approach”. Committee designed and implemented 2016 UMM Strategic Plan Input Survey for details click [here](#)
- The Committee worked on the **UMM Data Flow Planning** and closely worked with Melissa Bert, especially on *UMM Progress Cards/Metrics*.
- UMM Enrollment Management Plan.
- **Bonding Requests:**
 - Blakely Elevator
 - Pre-Designs for Humanities and Blakely
 - Baseball/Softball Improvement
 - HEAPR Priorities/PE Center Analysis
- University of Minnesota Campaign, and feedback regarding UMM's position for the campaign
- *City Water Treatment Plan-Implications for Campus*
- Sustainability Progress Updates
- Current UMM Retention Model
- Planning & Budgeting: Roles of Finance and Planning Committee, *Using UMM Strategic Plan(s) as a Guide to Address Budget Challenges*

APPENDIX B. Chancellor's Strategic Planning Approach

Strategic Visioning and Planning (final product no later than December 2018)

- Reading and conversations (Fall, 2017)
- Visioning and goals (Spring, 2018)
- Strategies and tactics (Fall, 2018)