

University of Minnesota Morris Digital Well

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Planning Committee

Campus Governance

3-22-2017

Planning minutes 03/22/2017

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To:	Planning Committee	
	Participants:	Oscar Baldelomar, Melissa Bert, Brook Miller, Seung-Ho Joo, Sandy Kill, Jana Koehler, Tiernan Lenius, Mike Cihak, William Rasmussen, Bryan Herrmann (ex-officio), Gwen Rudney (ex-officio), Matt Senger (ex-officio), Alison Campbell (secretary)
From:	Engin Sungur, Chair	
	Present:	Seung-Ho Joo, Mike Cihak, Matt Senger, Gwen Rudney, Bryan Herrmann, Jana Koehler, William Rasmussen, Sandy Kill, Brook Miller, Alison Campbell (support staff)
Subject:	<i>Meeting Agenda</i>	
	Date:	March 22, 2017 (Wednesday)
	Time:	2:00-3:00
	Place:	Imholte 114
Committee Website		http://committees.morris.umn.edu/planning-committee
Committee Moodle Site		https://ay15.moodle.umn.edu/course/view.php?id=7767

THE AGENDA

1. Approval of March 8, 2017 Minutes (Prepared by Alison Campbell) (5 min.).
Action: Approval of the minutes - yes
2. Discussion on the next steps of UMM Strategic Planning
The Planning Committee decided to send a follow-up email to the units that didn't respond to the survey yet. The focus could be on the units where we have no information from. We want to stress that the responses don't need to be lengthy. Maybe a phone call reminder would be helpful as well.

There was discussion on if we should send the survey out to other units like Financial Aid, Student Governance (MCSA), USA, Steering Committee (didn't exist when the Strategic Plan was made but could have goals that pertain to them in regards to governance). Adding more units posed questions like:

- Are we trying to respond to the existing plan or plan for the future strategic plan? – If we only have one chance for a response from certain units then it should be focused on looking forward
- Are we trying to focus on the strategic goals or gathering information from units? – Engin said both.
- Are we soliciting offices that are responsible for the goals or looking for the people who can help shape the goals? – survey was designed to evaluate the existing strategic plan.
- We should send out a holistic assessment to MCSA to let them know what we are doing.

Gwen said no one is going to turn their back on information but we need to put it in a shape that is digestible and clear because right now we have a lot of information. Our goal is to present the work we have done in a way that is useful to the new Chancellor and to work with her collaboratively but also follow her lead. Waiting until the fall gives us a better timeline. There is no urgent need to coexist with the System-Wide Strategic Plan.

Engin asked if we should send out the survey to the entire campus to seek more information. Mike responded by saying that may cause confusion and the initial 30 groups we identified are the groups that have the answers and data we are looking for. The Planning Committee agreed to Announce at Campus Assembly on April 3rd our efforts and what we have done thus far.

In looking toward the future, what kind of procedure needs to be made for the new strategic plan? We should extend an invitation to Chancellor Behr that the Planning Committee would like to be a partner with the process and could be the coordinator between other units. We should ask Chancellor Behr to come back at the end of April to see how the processes if going and what role she sees the Planning Committee in?

The System-Wide Strategic Planning group is coming to campus on April 11th and will be meeting with Bart Finzel, Brook Miller, Katie Lederman and Administration. This topic should be an agenda item on our April 12th meeting.

Appendix A

Response Characteristics

UNIT	Started	Finished
1 Chancellor	Yes	No
2 Chief Academic Officer	Yes	Yes
3 Vice Chancellor for Student Affairs	Yes	Yes
4 Vice Chancellor for Finance	Yes	Yes
5 Director of Admissions	Yes	No
7 Division Chair	Yes	3 Yes 1 No
8 Assessment of Student Learning Committee Chair	Yes	No
9 Curriculum Committee Chair	Yes	Yes
10 Faculty and P&A Affairs Committee Chair	Yes	Yes

11	Faculty Development Committee Chair	No	
12	Finance Committee Chair	No	
13	International Programs Committee Chair	No	Yes
14	Multi-Ethnic Experience Committee Chair	No	
15	Planning Committee Chair	Yes	Yes
16	Scholastic Committee Chair	No	
17	Undergraduate Research Symposium Committee Chair	No	
18	Academic Advising Director	No	
19	Academic Center for Enrichment Director	No	
20	Alumni Association Director	Yes	
21	Center for International Programs Director	Yes	No
22	Center for Small Towns Director	Yes	Yes
23	Continuing Education and Regional Programs	No	
24	Director of Communications	No	
25	Director of Information Technology	No	
26	Director of Instructional & Media Technologies	Yes	Yes
27	Director of Rodney A. Briggs Library	No	
28	External Relations Senior Director	Yes	No
29	Grants Development Office Director	Yes	Yes
30	Equity and Diversity Student Program Director	Yes	No
31	Office of Human Resources Director	Yes	Yes
32	Office of Residential Life Director	Yes	Yes
33	Office of Sustainability Director	Yes	Yes
34	Registrar	Yes	No
35	Office of Community Engagement Coordinator	Yes	Yes