

University of Minnesota Morris Digital Well

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Planning Committee

Campus Governance

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2-22-2017

### Planning minutes 02/22/2017

Planning Committee

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<b>To:</b>	Planning Committee	
	<b>Participants:</b>	Oscar Baldelomar, Melissa Bert, Brook Miller, Seung-Ho Joo, Sandy Kill, Jana Koehler, Tiernan Lenius, Mike Cihak, William Rasmussen, Bryan Herrmann (ex-officio), Gwen Rudney (ex-officio), Matt Senger (ex-officio), Alison Campbell (secretary)
<b>From:</b>	Engin Sungur, Chair	
	<b>Present:</b>	Seung-Ho Joo, Melissa Bert, Mike Cihak, Matt Senger, Bryan Herrmann, Gwen Rudney, Jana Koehler, William Rasmussen, Alison Campbell (support staff) Guest: Chancellor Michelle Behr
<b>Subject:</b>	<i>Meeting Agenda</i>	
	<b>Date:</b>	February 22, 2017 (Wednesday)
	<b>Time:</b>	2:00-3:00
	<b>Place:</b>	Imholte 114
<b>Committee Website</b>		<a href="http://committees.morris.umn.edu/planning-committee">http://committees.morris.umn.edu/planning-committee</a>
<b>Committee Moodle Site</b>		<a href="https://ay15.moodle.umn.edu/course/view.php?id=7767">https://ay15.moodle.umn.edu/course/view.php?id=7767</a>

## THE AGENDA

1. Approval of February 15, 2017 Minutes (Prepared by Alison Campbell, and attached) (5 min.).  
*Action: Approval of the minutes - yes with changes*
2. Information & Discussion Session with Chancellor Behr (55 min.)
  - Overview of Planning Committee Recent Activities (see Appendix A) (10 min.)
  - UMM Strategic Planning Process (see Appendix B) (20 min.)
    - Chancellor's comments:
      - The Strategic Plan must start with a purpose and figure how it fits into the life of an institution. Having a mission does not dictate we do the same thing in the same way all the time. This effort needs to be collaborative through the entire campus – governance groups, other campus departments, and outside resources. The Strategic Plan needs to speak to how we are distinctive – what we do well, what pieces of our core mission we can preserve, and how to grow our capacity
      - It will be our marching orders for a period of time. The chancellor agrees it is part of a living document with a long range vision. This will be a conceptual document that needs to have actionable items and some people need to be responsible to carry out those actionable items
      - Would like to as a community do research looking outward, maybe do a “SWOT” analysis” – educate ourselves in the higher education environment
      - Time table: Talked to President Kaler about it on Monday when he came to visit – no way we can launch anything this spring
        - Outline process for the Fall

- Need some guidance on the feasible time-line because everyone is busy
  - Gwen said the Planning Committee could be charged with the process that Chancellor Behr is thinking about – she also said we need guidance and would like to know what our role is as the Planning Committee?
    - Engin wants the process to come from the bottom to the top
    - Can we have the Finance and Planning Committees meet together at times?
    - Chancellor Behr said “Maybe we need to fix the constitution – eliminating or changing some of the committees”
    - We need to make sure planning includes external units as well
  - Goal of the Strategic Plan is to have a long range plan plus a plan for 1-3 years in the future
    - We need to check in with other parties, this is not an operational plan but a strategic plan
    - Does not want a check list but a conceptual framework
    - Planning could work on priorities – 4-6 “goals” on where we put our resources and efforts
- UMN System-wide Strategic Planning (10 min.)
  - Engin said if we wait until the Fall for our Strategic plan then we won’t be able to integrate it with the UMN System-wide Strategic Plan – Michelle said it probably won’t be approved by the Regents until May
    - There is no rush to get something done on Morris’s Strategic Plan
    - How should we divide up work load?
    - Chancellor Behr said she sees the System-wide Strategic Plan is meant as guidance for us – this is not a document that restricts us but helps us recognize there is a system
      - Encourage us to leverage the resources of the system when appropriate
- Discussion on Related Issues (see Appendix C) (15 min.)
  - Engin brought up Budget cuts and what is the cause and what committee deals with what
    - Finance – deals with daily issues
    - Planning – finds long term fixes
    - Michelle said the budget should be the reflection of the plan
      - Outlines priorities
    - Important to take calculated risks about our future – informed, and collaborative
  - Leverage the resources of the system
  - Engin wants to figure out how to get the reliable data – people can interpret the same kind of information differently

**APPENDIX 0. Committee Responsibilities**  
**RESPONSIBILITIES**

The Planning Committee develops, reviews, and recommends policies and plans with long range implications for the development of the campus. The committee considers matters relating to institutional mission, organizational structure, marketing, fund development, energy policy, and the development and maintenance of physical facilities.

– from the UMM Constitution and By-Laws

## APPENDIX A. Overview of Planning Committee Recent Activities

*Note: To view the detailed committee activities please visit <https://ay15.moodle.umn.edu/course/view.php?id=7767>*

- **UMM Strategic Plan** is dated 2006 and entitled public honors college. The plan is reviewed and progress update has been done in 2013, and strategic priorities for 2016 has been determined in 2015. Planning Committee worked on a process to create a living document that will be assessed, updated, and revised annually with the input from UMM Campus Community, including committees, academic and administrative units. Recognizing the limitations of any strategic plan, Planning Committee aimed to create a culture at UMM in which strategic thinking and careful, timely decision-making based on information/data are the norm. The approach suggested could be viewed as the “Revolving Strategic Planning Approach”.
- The Committee worked on the **UMM Data Flow Planning** and closely worked with Melissa Bert, especially on *UMM Progress Cards/Metrics*.
- UMM Enrollment Management Plan.
- **Bonding Requests:**
  - Blakely Elevator
  - Pre-Designs for Humanities and Blakely
  - Baseball/Softball Improvement
  - HEAPR Priorities/PE Center Analysis
- University of Minnesota Campaign, and feedback regarding UMM's position for the campaign
- *City Water Treatment Plan-Implications for Campus*
- Sustainability Progress Updates
- Balancing Majors
- Sightlines Presentations
- Current UMM Retention Model
- Planning & Budgeting: Roles of Finance and Planning Committee, *Using UMM Strategic Plan(s) as a Guide to Address Budget Challenges*

## APPENDIX B. UMM Strategic Planning Process

**Note:** We are aiming to integrate and unify UMM strategic planning activities with the ongoing System-Wide planning. We anticipate working with the Chancellor and other administrators to do significant strategic planning in the near term and to implement new ongoing strategic planning processes in the long term.

**Objective:** Recognizing the limitations of any strategic plan, create a culture at UMM in which strategic thinking and careful, timely decision-making based on information/data are the norm.

Create a living document that will be assessed, updated, and revised annually with the input from UMM Campus Community, including committees, academic and administrative units.

**Objective of this document:** To provide an integrated view of the UMM's strategic Planning efforts

**Background:**

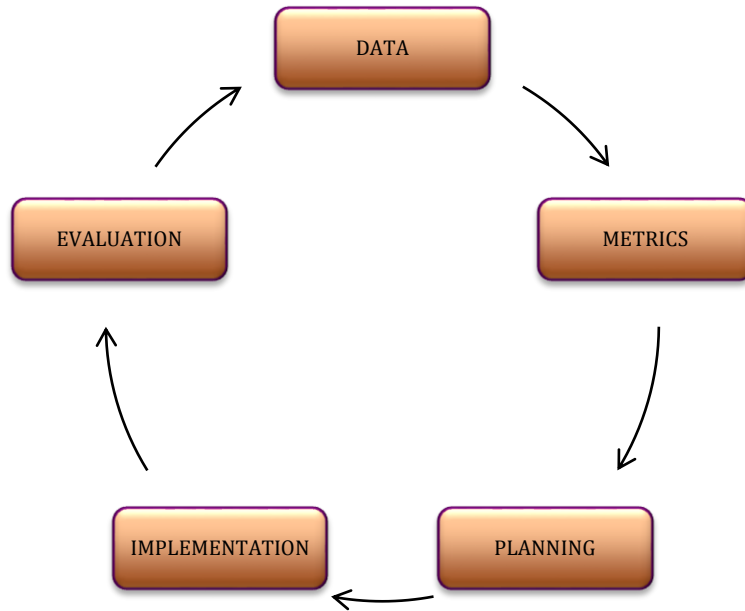


- *UMM 2006 Strategic Plan* click [here](#).  
Color Code: Black, Font: Times New Roman
- *2013 Review & Progress Update of the 2006 UMM Strategic Plan* click [here](#).  
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- *UMM Strategic Priorities for the FY 16* click [here](#).  
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- *2016 UMM Strategic Plan Input Survey* for details click [here](#)

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- *Link to the Input Survey (please click [here](#))*
- *Integrated Document (please click [here](#))*
- *Survey Results (please click [here](#))*
- *Response Characteristics (please click [here](#))*

*Objective of the Survey:* To provide the new Chancellor with a holistic overall vision of the status of the goals identified in the 2006 Strategic Plan.



**FIGURE 1.** *Stages of planning*



**FIGURE 2.** *Components of the planning*



**FIGURE 3.** *Integration.*

- *Plans for next stage*
- *UMN expectations*
- *Chancellor's expectations*