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Faculty Affairs Committee Minutes (11-15-07)

November 15, 2007

Faculty Affairs Committee

Present: Stacey Parker Aronson, Bart Finzel, Tom Mahoney, Argie Manolis, Alex Murphy, Pam Solvie, and Timna Wyckoff

Guests: Sarah Mattson, Director of Human Resources and Darla Peterson

The meeting was called to order at 11:00 a.m.

Job Classifications

Mattson and Peterson shared with the committee the administrative policy document related to academic appointments (adopted January, 2001).

The document detailing job classifications can be found at:

<http://www1.umn.edu/ohr/policies/governing/academic/index.html>

Manolis indicated that she was still unsure as to what the job descriptions are and what the benefits are. She also wondered how the positions are reviewed.

Mattson assured her that there are criteria and procedures, depending on the job classification.

Finzel suggested that too specific job descriptions could be problematic at UMM.

Manolis agreed but also noted that people, particularly annual employees, need to know what the job expectations are.

Mattson intends to consult with the new Dean.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,
Stacey Parker Aronson