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Student Affairs minutes 09/15/2006

Student Affairs Committee

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**UMM Student Services Committee
Minutes – September 15, 2006**

Present: Joe Alia, Gail Hockert, Adam Yust, Dave Swenson, LeAnn Hedquist, Dave Roberts, Ronnie White Mountain, Mary Zosel

Absent: Sara Haugen, Carla Riley, Michael Eble, Corey Phelps, Brittany Jablonsky

Guests: Sandy Olson-Loy

I. Welcome and Introductions

Dave Roberts, Chair, welcomed the 2006-2007 committee members, and then requested members to introduce themselves. It was noted that the committee still lacked one MCSA appointed student representative.

II. Charge to the Committee

Roberts read the charge to the committee. Roberts requested clarification for the committee on the SSC powers, and which, if any, SSC actions need to be referred to Campus Assembly. Sandy Olson-Loy said Greg Thorson, as Campus Assembly parliamentarian, would be the individual with the definitive answer to this question, but generally the SSC would refer policy recommendations to Campus Assembly for information and action.

III. Minutes

MOTION: (Gail, Adam) To approve the April 18, 24 and 27, 2006 minutes as written..

VOTE: Approved (7-0-0)

IV. Subcommittees

A) Student Behavior Committee (SBC)– Roberts outlined the purpose of the SBC and explained that other than the SBC chair and secretaries, the membership of this committee remains confidential. This ensures that members serving on the committee will not be lobbied in the event of an upcoming hearing. The 2006-2007 committee members are Jon Anderson, Chair; Henry Fulda, Secretary; Julie Phelps, Co-Secretary, two additional faculty and five students.

Roberts noted that it is his duty as SSC Chair to review, approve and appoint the SBC committee members. He requested that the SSC formalize this process by voting to permanently grant the chair this responsibility.

MOTION: (Mary, Adam) It is the responsibility of the SSC Chair to review the recommended SBC membership list, and to approve and appoint the SBC membership as appropriate.

VOTE: Approved (7-0-0)

Roberts approved and appointed the recommended committee

- B) Dining Service Advisory Board (DSAB) – Henry Fulda, Chair. Fulda is close to identifying committee membership for the SSC approval.
- C) Queer Issues Subcommittee (QIS)– Lori Koshork and Argie Manois, Co-Chairs
- D) Student Employment Subcommittee (SES) – Chair to be determined.
- E) Health Services Subcommittee (HSS) – Chair to be determined.

Mary Zosel wondered if each subcommittee had representation from SSC. Roberts noted that the make up of the SBC was confidential, so he wouldn't respond regarding the subcommittee. Dave Swenson said he served on Dining Services Subcommittee. Roberts asked SSC members if they were interested in serving on any of the other subcommittees. The following members agreed to serve or to consider serving:

- Mary Zosel – Student Employment Subcommittee
- Joe Alia – Student Employment Subcommittee
- Gail Hockert – Health Services Subcommittee

Roberts will email facpa and usa to seek volunteers to serve as chair of either Health Services Subcommittee or Student Employment Subcommittee.

V. Student Organizations

Dave Swenson, Director of Student Activities, summarized the number of constitutions pending SSC approval and those still in the review process. Swenson said two constitutions were sent back to the organizations last spring for revisions and have not been returned. He is aware of two newly forming organizations and two established organizations that wish to make revisions to their constitutions.

Swenson reviewed the steps in the student organization constitution approval process for the new members of SSC.

- Swenson reviews the constitutions submitted to him.
- Swenson works with organization representatives to revise constitutions as needed.
- Swenson emails revised constitutions to SSC members for their review.
- SSC members email any notes and/or suggestions to Swenson.
- Swenson compiles the notes/suggestions and works with org representatives to create the second revision.
- The second revision is emailed to SSC members for review and vote at the next meeting.

Ronnie White Mountain wondered if there were guidelines for the committee to consider in the constitution review process. Swenson mentioned the requirement that each constitution include the U of M EOAA statement; identify officer positions and officer powers; and state the organizations purpose. Swenson will send the constitution template, available for all newly forming student organizations, to committee members as a guide.

VII. New Business

A) Strategic Positioning Task Force (SPTF)

Sandy Olson-Loy said that representatives from the Strategic Positioning Task Force planned to meet with SSC and other major UMM governance committees to discuss the SPTF report submitted by the task force last spring. The task force will be seeking input at these meetings and at open forums prior to completing a modified version of the report. Input from the campus is very important since the final report will guide our work for the next years.

Olson-Loy recommended that SSC members read the SPTF report and pay special attention to the initiatives related to student services and student life. Those areas particularly relate to the work of SSC, but the committee members should also consider the bigger issues, too. A committee member suggested inviting subcommittee chairs to attend this meeting. Dave Roberts will send them an invitation.

B) First Year Experience Subcommittee

A recommendation was made a few years ago to disband the First Year Experience Subcommittee since the campus felt the subcommittee's work was done and since faculty and staff were overwhelmed with committee assignments and work. It has now been determined that the time is right to reestablish this committee. 95% of our first year students live on campus. We need to work at providing an intentional, integrated experience for our first year students that will impact success and retention.

[Joe Alia left.]

Once the first year experience is established, we would look at establishing a sophomore Year Experience, a junior year experience and a senior year experience. In some institutions, each group has a dean assigned who follows them through their four-year experience.

Olson-Loy handed out a list of the recommended membership if the SSC approves the establishment of the First Year Experience Subcommittee. There was discussion about the suggested membership and recommendations for possible additions. One member recommended representation by a first year student who was not living in campus housing. Another member recommended a minimum of six students on this committee, rather than the four as currently suggested.

MOTION: (Adam, LeAnn) To reestablish the First Year Experience Subcommittee.

VOTE: Approved (6-0-0)

Meeting adjourned at 9:05 A.M.
Submitted Melody Veenendaal