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Assessment of Student Learning Minutes  
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9-26-2006

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**DATE:** Tuesday, September 26, 2006

**SUBJECT:** Assessment of Student Learning Committee Minutes

**PRESENT:** Jim Togeas (Chair), Donna Chollett, Tisha Turk, Mark Fohl, Nancy Helsper, Fang Du, Minh Vo, Nathan Swanson, Pu Lum Kim

**ABSENT:** Therese Buchmiller, Paul Myers

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The meeting began at 9:00 AM in the Prairie Lounge.

### **ASL Minutes**

Togeas asked for correction/additions or approval of the ASL Minutes dated September 19, 2006; two corrections were noted. Members unanimously approved the minutes as amended.

### **Assessment Draft Plan**

Togeas ask committee members for discussion and/or modification to the draft plan; noting paragraphs with no changes were omitted, proposed deletions in a paragraph were struck-through, and the proposed additions are underlined. Members discussed and proposed changes to the following sections of the draft plan:

#### I. Goal: Minimum Data to Collect

- URL link added for [\*Opportunities for Improvement: Advice from Consultant-Evaluators on Programs to Assess Student Learning\*](#) by Cecilia L. Lopez, Associate Director, North Central Accreditation Commission on Institutions of Higher Learning, March 1996. (PDF download)

Members discussed the sentence; **the minimal standard for any assessment is measuring trends in student learning**, and agreed the wording should be revised. A member proposed the following change:

- ...measuring student's ability to meet specific curricular objectives, evaluating trends and using the measurement to evaluate student learning

#### II. Other Data

Two changes noted 1) word revision 2) National Standardized exams added

The paragraph revised to read as follows:

This plan has the short-range goal of gathering enough measurements for the November 2007 report to the NCA. To that end it focuses on course-embedded assessments that can be done in a semester and offers the simple example in the appendix as a model for what can be incorporated into a course with minimal effort. However, it may well be that assessment data of broader scope exists that would be useful for the report. In focusing on course-embedded assessment, it is not the Committee's intention to exclude other useful data. Such data could include, but not be limited to, results of the Graduate Record Exam, capstone courses, graduate and professional school acceptance rates, student post-graduate careers, student portfolios, and nationally standardized exams.

Togeas noted the section VI. Committee Membership, 2006-2007 was added to the proposed plan. Members agreed to

accept the proposed modifications.

Togear said he would present the proposed plan to Campus Assembly on October 4. A member suggested attaching the proposed Assessment Plan to the agenda. Togear encouraged members to contact him with other suggestions via e-mail.

Togear said the committee will not meet next week (October 3) as scheduled, but said ASLC Members should begin the work outlined in section III. Togear said members should keep him apprised of what they are doing, either by phone, e-mail, or over coffee, he will update the committee on what its members are doing. Togear said the final version of the plan would be distributed and posted on the ASL website

**Strategic Positioning Task Force** ( Andy Lopez, Pareena Lawrence, Bryan Herrmann)

Members from the Campus Planning and Resource Committee arrived at 9:25 AM to discuss the proposed plan for the Strategic Positioning Task Force. Lopez distributed a handout to ASLC members and presented a brief history to the members. Lopez said the Campus Planning and Resource Committee began the process last year, producing the first report on March 31, 2006, noting that clarifications to the report were submitted on September 15, and the final report is due on November 1, 2006. Lopez reviewed the handout with the committee, asking for other suggestions. Lopez noted ASLC member suggestions and told members to e-mail him with other feedback; he will share the information with other CPRC members.

The ASLC will meet Tuesday, October 10 at 9:00 AM in the Prairie Lounge.

Meeting adjourned at 9:55 AM.

Submitted by:  
Linda Pederson