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Consultative Committee

Campus Governance

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Consultative minutes 09/02/2009

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Minutes
Consultative Committee
September 2, 2009
Imholte Hall 218
9:15 – 10:30 AM

Present: Jon Anderson, Nancy Carpenter, Brad Deane, Attina Earl, Jen Zych Herrmann, Jane Kill, Paula O'Loughlin, Sydney Sweep, Laura Thielke, Sharon Van Eps

Absent: Ron Kubik, Matt Privratsky, Zak Forde (on fall internship; replacement likely to be elected through MCSA)

The fall semester meeting time was set as 8:00 AM on Tuesdays.

Agreement was reached that Jen Zych Herrmann will chair the committee during fall semester and Paula O'Loughlin will shadow Jen during fall semester with the intent of becoming chair for spring semester. [Jen and Paula later met to discuss how they would best provide leadership for Consultative Committee this year. In order to provide better continuity and allow for a clean transition, Jen and Paula proposed in a Sept. 3 email that they serve as co-chairs for fall semester, with Paula taking over fully in spring semester.]

Agenda ideas for the year:

1. Money
The next millennium won't be better. It's wise to begin these challenging conversations early. Will the campus do everything we currently do? Or do less? Or focus on some things and do them better? The FCC is already talking about how best to approach this; we need to keep informed by Central Administration.
2. Constitution
Chancellor Johnson got the Constitution back from Provost Tom Sullivan and VP Robert Jones. The role of the Consultative Committee is affected by the Constitution. Paula will meet with Michelle and Jacquie on Sept. 14th to begin discussion on how the transition should be done. UMM must implement some changes to the Constitution; it will need to go through campus governance again. This process will take all year.
3. Internal Communication
Who are the players? What are their roles? Where are the crevasses? Are the communication gaps between Vice Chancellors and Division Chairs or between Division Chairs and faculty and staff? Better ways of communicating are needed with the upcoming budget challenges than with last year's budget woes. We will invite Maddy Maxeiner to talk with us about External Relations' role in internal communications.
4. Administrative Review
We need to push this topic. It has been years since any reviews were done. A new "360 Review" tool is used at the Twin Cities. It is not as time-intensive, is straight-forward

and simple, and provides helpful feedback. Chancellor Johnson and Sarah Mattson may have other plans.

5. Improvement in the Consultative Process

Make sure all constituents are heard, with a process to gather feedback instead of only hearing the people that come to us. What will happen with Continuing Education? There should be consultation. What is the plan for reviewing or assessing the changes already made?

6. H1N1

When will the Administration include the faculty and staff in the conversation? What are the specific plans for Morris? Will students be sent home? What if they are flying, not just driving home? Jen will tell Chancellor Johnson our concerns now and make sure there is a plan for campus announcements.

An email with the purpose of gathering issues from constituencies was discussed. The email will explain Consultative Committee's purpose; we are liaisons and advisors who facilitate communication. It will be sent to the UMMFACPA, UMMUSA, and UMMSTUDENTS email lists. It will explain that this is a confidential committee and issues need to be emailed to the Committee. Jen will forward Nancy's email from Gary Engstrand to the Committee. Jen will draft our email before the next meeting, which is Tuesday, September 8, at 8 AM. We will finish our email message at this meeting.

Respectfully submitted,

Laura Thielke