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Student Affairs minutes 10/07/2005

Student Affairs Committee

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**UMM Student Services Committee
Minutes – October 7, 2005**

Present: Joe Alia, Nick Petersen, Nate Hilfiker, Judy Riley, Sara Haugen, Gail Hockert,
Kristie Kehrwald, Dave Swenson

Absent: Jennifer Herrmann, Julie Pelletier, Heather Pennie, Dave Nelson, Katie Clark,
Carla Riley, Michael Eble, Adam Yust

Guests: Sandy Olson-Loy

I. Welcome and Introductions

Nick Petersen, Chair, welcomed the 2005-2006 committee members and requested individuals to introduce themselves.

Sandy Olson-Loy, Vice Chancellor for Student Affairs, added her welcome and thanked the committee members for their willingness to help UMM by serving on this important committee.

II. Charge to the Committee

Petersen read the charge to the committee from the UMM constitution bylaws.

III. Minutes

MOTION: (Gail, Kristi) To approve the May 5, 2005 minutes as written..

VOTE: Unanimous.

IV. Subcommittees

Petersen identified the chairs of the various subcommittees and noted that the Student Employment Committee had yet to determine a chair.

A) Student Behavior Committee (SBC)– Jess Larson, Chair; Henry Fulda, Co-Secretary; Julie Phelps, Co-Secretary. The full committee has been appointed (five faculty and five students.)

B) Health Services Subcommittee (HSC) – Judy Riley, Chair
Riley noted that the HSC 2004-05 RFP process, still under way when she completed the annual report, resulted with the health service provider contract awarded to SCMC.

C) Dining Service Advisory Board (DSAB) – Henry Fulda, Chair

Melody read the 2004-2005 annual report from DSAB, as submitted by Henry Fulda. The report will be emailed to SSC members. DSAB activity for 2004-05 is summarized below:

- Reviewed meal plan options – will remain the same for the 2005-06 academic year.
- Reviewed Dining Services hours - expanded for weekday evening meals and weekend brunch for 2005-06.

- Discussed vegetarian options, healthy options, water quality – DSAB will work to identify specific ways to enhance these options.
- Reviewed dining environment and facility concerns – Food Service Building will be painted and carpeting replaced during summer 2005. New furniture is a possibility for 2005-2006.
- Increased information and communication of meal plan options with assistance of Residential Life.
- Discussed consistency in serving and billing practices at TMC – constantly in process of evaluation and adjustment. Donna Bauck should be notified of concerns.
- DSAB will continue work on improving communication of information about issues, concerns, and challenges to the Food Service Manager.
- DSAB will continue work with Food Service on improving the use of the Food Service Building for programming.

Riley wondered if the DSAB could look into additional summertime hours at TMC. She frequently has guests on campus in the summer and would like to offer them coffee and a snack. It was noted that this past summer was worse than normal because of painting work at TMC. Olson-Loy mentioned the possibility of coffee and snacks offered elsewhere on campus so TMC would not need to remain open. Dave Swenson will pursue the idea in cooperation with Food Service.

D) Queer Issues Subcommittee (QIS)– Lori Koshork, Chair
2004-2005 Annual Report will be emailed to SSC members.

E) Student Employment Subcommittee (SES) – Chair to be determined.

V. Student Organizations

A) Overview

Dave Swenson, Director of Student Activities, presented the SSC with copies of the student organization constitution template and of the required elements of constitutions for groups choosing not to use the template. Swenson summarized the number of constitutions pending SSC approval and those still in the review process. He noted six organizations that are currently inactive. Organizations are considered inactive if representatives do not participate in the student organization retreat. Constitutions of inactive organizations are kept on file for three years. After that time, an organization would need to begin from scratch in creating a new constitution.

Swenson reviewed the steps in the student organization constitution approval process for the new members of SSC.

- Swenson reviews the constitutions submitted to him.
- Swenson works with org. representatives to revise constitutions as needed
- Swenson emails revised constitution to SSC members
- SSC members review constitution and send notes/suggestions to Swenson.
- Swenson compiles notes/suggestions and works with org representatives to create the second revision.
- The second revision is emailed to SSC members for review and vote at the next meeting.

B) The University Register

Swenson presented the revised University Register constitution. Riley suggested some minor grammatical and consistency changes.

MOTION: (Nate, Judy) To approve The University Register constitution with changes.

VOTE: Unanimous.

VI. UMCAL

Melody requested that all SSC members use UMCAL to record their schedules to assist in finding a time to hold meetings. Members should consult with Melody if this request poses a problem.

VII. New Business

A) Student Organization Restructuring

Sara Haugen said her office had been giving some consideration to requiring a minimum number of student members in a group in order to start a student organization. The Twin Cities Campus has required three student members in order to form an organization, but they are considering raising that number. Other requirements under consideration are not allowing an individual to be an officer of more than one organization at a time, and requiring each organization to register the names of their officers each semester.

Another change under consideration is the change to two student organization classification levels. Level one would be an organization that is directly linked to the University, such as UMM Speech Team. As such, the group would be covered by the University's liability insurance. This organization would be required to have a faculty advisor and would be somewhat limited in their free speech as representatives of UMM.

Level two would be organizations not formally connected with a UMM department or discipline. These groups would not be allowed to use the University name in the name of their group, unless it would be to say xxxx at the University of Minnesota, Morris. Without a formal connection, there would be no University liability coverage for these groups, no supervisory requirement, and more free speech.

Student Activities will continue to discuss possible student organization requirement changes and will bring a proposal to SSC.

B) ORL Concerns

The 2004-2005 MCSA Student Services had been presented with some concerns about ORL hiring practices, especially related to RAs and RDs. Nate Hilfiker said MCSA Student Services was still working on ORL concerns. He will bring updated information to SSC at a future meeting.

C) CRPC – Strategic Positioning Process

Sandy Olson-Loy mentioned an upcoming event in which students, faculty and staff can gather information and share in the Strategic Positioning process, the planning effort behind

the Transforming the U project. Olson-Loy said Bliss Brown has been invited to be on campus October 19, from 3:30-7:30 PM (later changed to 7pm), to facilitate discussion. Olson-Loy encouraged members to consider student life and student services issues that they would like to see addressed by the Strategic Positioning process. Petersen recommended that committee members brainstorm about issues and bring ideas to the next meeting.

VIII. Future Meeting

The next SSC meeting will be held at 8 AM on October 14, in the Student Activities conference room.

Meeting adjourned at 9:55 A.M.

Submitted Melody Veenendaal