

University of Minnesota Morris Digital Well
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Faculty Development Committee

Campus Governance

2-12-2019

Faculty Development minutes 02/12/2019

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Faculty Development Committee

2-12-19 11:40 a.m.

Welcome Center

Members present: Tracy Otten (chair), Peter Dolan (co-chair), Windy Roberts, Peter Bremer, Alisande Allaben, Adele Lawler

In these minutes: Minutes Approval, Updates, David Langley March Sessions

I. Dec. 11 minutes were approved

II. Updates

- Welcome to new committee member Alisande Allaben.
- No news yet on student appointments to the committee. Adele will check with the Membership Committee.
- Feb. 7 *Responding constructively to your SRT results* session cancelled because of weather

III. David Langley March Sessions

- Four individual faculty observations are currently scheduled
- Committee reviewed the planning efforts in regard to the Student Sessions. Oyate has been reserved. March 6 10:30 a.m.-11:35 a.m. & 11:45 a.m.-12:50 p.m. March 7 9:50 a.m.-11:30 a.m. & 11:40 a.m.-12:40 p.m. Eight round tables have been requested. Adele will focus on Alumni Room for advertising.

Fruit, egg McMuffins and hot cocoa will be served for the morning sessions. Pizza (with a gluten free option), hummus, and hot cocoa will be served for the afternoon sessions. Sodexo needs at least 1 week advance notice.

Langley needs 20-25 students per session. It was decided to cap each session at 28 since some students may not show up. Students will RSVP for meals. Tracy Otten will create a Google Form. Janet or her proxy will send out via email.

Objectives A & B will be alternated each session. *Ex.* Objective A is used the morning of March 6. Objective B is used the afternoon of March 6. Three to five questions will be utilized for each objective. Faculty Development Committee members will check-in at the start of each session to ensure that David Langley is not in need of anything. Windy Roberts checks in on March 7 sessions. Peter Dolan checks in on March 6 sessions. Adele Lawler will provide a box of paper and pens for the sessions and make copies of the question sheets. Students will respond to questions in writing. Then they will share what they've written in small groups. David Langley will moderate and take notes based on observations.

A brief overview and context for David Langley's student sessions was provided by Tracy Otten in light of new committee member Alisande Allaben's questions. Using

David Langley in this capacity is in keeping with his job parameters and helps ensure that we are utilizing his expertise to the fullest.

The committee reviewed possible student session questions via Google Drive, adding, deleting and revising questions as necessary. Peter Dolan cautioned that we should not lead students and suggested posing questions that were more neutral in tone. Alisande Allaben asked if we should be taking into consideration questions used in past university surveys. By so doing, it was argued, we could build on what was done before and be more consistent. Tracy Otten will ask Dean Janet Ericksen for input. It was thought that past university surveys probably reside in University Relations or the Chancellor's Office. Questions for the student sessions will be shared with David Langley and Dean Janet Ericksen for their input, pare them down and approved.

Meeting adjourned at 12:40 p.m.
Respectfully submitted by Peter Bremer