

10-9-2018

Faculty Development minutes 10/09/2018

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Recommended Citation

Faculty Development Committee, "Faculty Development minutes 10/09/2018" (2018). *Faculty Development Committee*. 75.
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Faculty Development Committee

Oct. 9, 2018 11:40 a.m.

Welcome Center Room 210

Present: Tracy Otten (chair), Adele Lawler, Peter Bremer, Peter Dolan (co-chair), Windy Roberts

Minutes: Minutes from 9/25/18 were reviewed and approved.

Update: Still no word on student committee representatives. Matt Zaske will check with USA for a new individual to replace Stephanie Ferrian who has another committee assignment at the same time.

CEI Faculty Teaching Fellow at UMM Application Process: As instructed by the Dean, the committee began work on creating a process for selecting the CEI Faculty Teaching Fellow (FTF) at UMM initiative. This includes an application form, a frequently asked questions ancillary document, an associated timeline as well as criteria for evaluating applicants.

Several issues surrounding the program still need clarification. Among them is the lingering question as to whether or not the CEI Teaching Fellow and Early Career Cohort leader are meant to be one and the same person, the possibility of having the CEI Faculty Teaching Fellow cycle begin in the fall rather than the spring, and what the estimations are for how long the program will last. Adele will follow-up with the Dean regarding dual role. Tracy will reach out to AI at the CEI in regard to switching from spring/fall to fall/spring. Perceived advantages of this change would be a better alignment with Fall Professional Day and the ability to “get the ball rolling” before the start of classes. Tracy will also reach out to the CEI concerning the longevity and funding stability of the Faculty Teaching Fellow program. Concern regarding adequate coverage for research, service given CEI investment in teaching alone.

The CEI Faculty Teaching Fellow Proposal and UMM Time Release documents were reviewed with the intent of utilizing them in the creation of an application process. In looking over the UMM Faculty Teaching Fellowship outcomes it was thought that the critical areas of faculty research and service could be encompassed by the somewhat flexible language of “success”. In terms of the application, it was thought that the following components would need to be represented: a) Why should the applicant be chosen? 2) Qualifications. 3) What the applicant will do/implementation. 4) Schedule verification. 5) Sign-off for Discipline Coordinator with additional comments. 6) Sign-off for Division Chair with additional comments. The Frequently Asked Questions for Time Release Funds document was mined for usable material. Questions 2, 5, 6, and 7 were not pertinent. The others can be modified as necessary for use in the CEI application. Committee members were invited to think of other possible questions for inclusion. Draft documents will be posted online for further work.

Peter Dolan shared a possible ranking system for CEI Faculty Teaching Fellow applicants. Details will be posted online via Google Drive. The Faculty Development Committee would forward their suggestion on to the Dean who makes the final decision.

Becca is currently the Early Career Cohort and the CEI Faculty Teaching Fellow. Her work began fall of 2018 (without a course release) and will continue (with a semester course release spring 2019 and fall of 2019). Based on this timeline, a call for applications and review of FTF applicants would occur fall of 2019 with a new FTP most likely starting fall of 2020. It was thought that there could be advantages in allowing an individual to receive a Faculty Teaching Fellowship more than once, although it was noted that the committee does not have the authority to decide this. If a faculty received another leave in addition to a CEI fellowship they would have to choose which leave/release to accept.

Meeting adjourned at 12:40 p.m.

Minutes respectfully submitted by Peter Bremer