

University of Minnesota Morris Digital Well

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Membership Committee

Campus Governance

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1-29-2020

### Membership minutes 01/30/2020

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Membership Committee Minutes  
January 30, 2020 - 11:40 a.m.  
Humanities 112

Present: Barry McQuarrie, Adele Lawler, Brandon King, Kevin Whelan, Matt Zaske,  
Paul Grove, Jeff Lamberty, Siobhan Bremer

- **Membership minutes from 11.14.19 approved as presented.**
- **Vacancies to Review/Appoint**
  - A. MCSA roster changes and appointments. Matt has been updating the working document as necessary.
  - B. Other committee vacancies.
    - Membership: student member to be determined
    - Scholastic: Marcus Muller listed as Director of the Registrar's Office
    - Fac and P&A Affairs: there are two people on spring semester leaves. Kiel Harell is willing to fill the role in Sara Lam's absence for spring.
    - Planning: needs one P&A and one student
    - Student Affairs: Emily Johnson has agreed to serve as the USA rep
- **Planning/Overview of the 2020 election cycle**
  - A. Kickoff meeting: **February 13, 2020** Matt will compile a list of people up for election and appointments by this meeting. Identify roles for the appointment process for Membership committee members.
  - B. Nominations open by: **February 17, 2020**
  - C. Elections take place: **March 9-April 3, 2020**
  - D. Annual interest survey deployed by: **March 13, 2020** who do we send it to? How to get meaningful data.
  - E. Appointment process/work timeframe: **March 30-April 24, 2020**
  - F. Slate ratification by assembly: **April 28, 2020**
  - G. Other items/discussion/questions
- **Other ongoing/unfinished business**
  - A. Director of Admissions search committee recommendations. Matt put out ask and based on feedback received, those names were forwarded to Michelle Behr.
- **New business/discussion points:**
  - A. Comments/suggestions: membership chair transition (topics for future meetings). Matt will continue to serve on the committee next year but he will not serve as chair. He asked if there were any questions he could answer now. Barry said it would be helpful to know who is continuing on Membership. A timeline and the work that happens behind the scenes would be beneficial. It would also be helpful to have the order of what needs to happen and when. Matt reported that elections are held in the following order: Vice chair of Steering; other faculty and P&A positions on Steering; parliamentarian.

- **Adjourned at 12:15 pm**