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Faculty Development Committee (Inactive)

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Faculty Development minutes 09/26/2017

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Faculty Development Committee
September 26, 2017 12-1pm

Present: Tracy Otten (Chair), Peter Dolan, Adele Lawler, Windy Roberts and Peter Bremer.
Absent: Stephanie Ferrian. No student representatives appointed to date.

I. Update on Chancellor's HLC requirements and Strategic Planning work

Tracy reviewed the task list that the Chancellor has outlined for the year. There are no obvious relationships with the Faculty Development Committee except for David Langely's program with the Rochester campus. He sat in on 14 classes last year and then reviewed the type of engagement students were receiving. Results were summarized with participating faculty members. Then he repeated the process a second time later in the semester. Tracy has reached out to the Dean to see if this would be appropriate for our campus. If such a program would be deemed suitable then it could conceivably take the place of established sessions this coming spring.

We were reminded that committee work needs to be prioritized to better align with the Chancellor's strategic plan and vision work. Windy Roberts and Tracy Otten have been asked to be on HLC report committees. Peter Bremer may be a facilitator for the campus conversations related to future strategic planning. More of us may be asked to serve in the future. As a committee, we should focus on the essentials. This spring we will largely need to prepare for Professional Development Day 2018 and workload within the committee will attempt to take into consideration the service load of the respective members.

II. Approval of Minutes

Minutes from the Sept. 7 meeting were approved with the time being changed to reflect the 12-1 meeting time.

III. Continued Discussion of Professional Development Day 2017

It was noted that no one complained about longer breaks, excluding lunch. Going forward, it would be a good idea to set aside an area in Dining Services for participants. It was commented that Dining Services was very cost efficient at \$5 or \$6 bucks or less. Using Dining Services, we don't have to worry about gluten-free and other dietary concerns. Some people complained about walking over for breaks. This would be a concern for those with mobility issues. It was noted that in the future we could have the afternoon break by the bookstore. More oversight will be necessary to make sure refreshments are ready. Peter Dolan remarked that it is important to market to staff as well. We need to make it clearer that some sessions are applicable to all. More mental health support training may be needed at Professional Development Day going forward. Another possible future topic might also be sexual misconduct.

IV. Time Release Forms

Adele reported the Dean would like applications turned into the committee by Thanksgiving. The faculty members of the FDC review applications and then gives recommendations to the Dean. In the past, there have been additional reviewers from non-represented divisions asked to participate. A numerical rating system is utilized. Scores are averaged across the reviewers and a summary of comments is forwarded to the Dean to consider. A question was asked if the call for applications is getting out to those who need to see it. The faculty reviewers would like to their recommendations to continue to be due by the end of finals week. Roger Wareham from the Grants office will attend our Friday, October 13 9-10 a.m. meeting. He will chat with us about the program and potential revisions to the paperwork. Examples include dates, award frequency, etc. The committee will forward proposed revisions to the Dean for her consideration.

V. Pedagogical Journal Club

Adele reported that Chlene Anderson shared an online training opportunity for faculty. The Dean is wondering if we would like to publicize for the faculty. Anderson may be asked to come to a future FDC meeting to explain. Otten will contact Anderson for more details on the program. The opportunity would be in the form of the Pedagogical Journal Club. Christina Petersen would facilitate, working with faculty to create and redesign courses as well as curriculum. Adele can forward more information.

Meeting adjourned at 1:00 p.m.

Respectfully submitted by Peter Bremer.