

University of Minnesota Morris Digital Well

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Consultative Committee

Campus Governance

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10-10-2013

### Consultative minutes 10/10/2013

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## **Consultative Committee**

Prairie Lounge

October 10, 2013

10:00 – 11:00 a.m.

*Committee members present:* Co-chair Ray Schultz, Jim Barbour, Molly Donovan, Janet Ericksen, Nancy Helsper, Jean Rohloff, Heather Waye and Allison Wolf

### **Approval of Minutes:**

The minutes for 9/26/13 and 10/3/13 were unanimously approved with minor corrections made to the 10/3/13 minutes.

### **Discussion on Responding to Vice Chancellor Finzel's Request for ACE Consultation (in regards to director position):**

Allison shared that MCSA will be meeting with Bart on ways to advertise to students that ACE is staffed during the summer months.

Nancy does not feel that the CC(Consultative committee) has enough information at this point about the ACE office to make a recommendation at this point. Allison and Heather both shared they haven't had a lot of personal interaction with the Ace Office and agreed that more information is needed. Nancy feels it would be beneficial to invite Sarah Ashkar, Stephanie Ferrian and Jess Larson to a CC meeting to learn more about their job duties. Janet stated it would be nice to have a clearer description of the qualifications being sought for the ACE director position. Molly questioned how much it will cost to fund this position. Janet wants to see a clarified plan of how ACE is currently functioning. If ACE doesn't have a new director in place when Jess' term ends after this fall, would most of what Jess is doing now be shifted to the ACE board, Stephanie and Sarah in the interim? Molly is a current ACE student worker and will invite Jess, Sarah and Stephanie to next Thursday's meeting. It was stated that the ACE office needs some continuity since previous director's Paula O'Loughlin and Jeff Ratliff-Crain departed campus (Ray shared on Joey's behalf that he also felt a permanent staff member would provide more continuity). Molly shared that she believes a staff member could handle the director duties but that a faculty member would possibly have "more push." Janet feels a director should possess certain managerial and leadership skills. Jim feels an effective ACE board would help provide an effective director and staff members.

Jess has mentioned to Ray in the past that she has been trying to initiate having board members be more present in the office. She has been getting some static for that.

Ray will draft a memo to Bart stating the CC's questions and share with the CC to get input before sending. Ray feels the ACE Office should have strong faculty presence. Molly feels if a staff director's job has some course release then the job description should be clear in stating that the director is required to spend a minimum amount of time in the office. Nancy stated we would like Bart to provide the funding differences between the position models being discussed (full-time director, not necessarily faculty versus what we have done in the past and currently with faculty serving). Nancy shared she felt a faculty member would not be full time or in the office that much. Molly suggested we look at the current CST director model (held by Arne Kildegaard) as a model for the ACE director position.

Molly suggested we draft up some questions for when we meet with the ACE staff. Ray asked that CC members share their questions via e-mail. Janet would like to know what Jess's duties are now and if she feels "faculty" status is necessary. Molly believes Sarah Ashkar's input would be beneficial since she is the most veteran staff member there. Nancy asked if we wanted to ask one of the ACE Board members

to our meeting, also (Marynel Ryan Van Zee, Sylke Boyd, Tami Berberi, Sarah Buchanan and Jimmy Schryver). Ray will check to see if one of them are available for the second half of next week's CC meeting so they can provide their thoughts on an ACE board/director make-up and their recommendation, if they have one.

Again, ACE staff will be invited to the first part of next week's CC meeting by Molly.

**Discussion on the Civility Issue:**

(As it relates to possibly enlisting UMM committees/organizations to supplement or replace TC programs).

Sarah Mattson will be coming to our CC meeting the Thursday after fall break.

Allison shared that Cougar Positivity has raised \$80 so far. She is very excited about this initiative on campus. Ray is questioning how the CC fits into this. Can certain groups (faculty, P &A, MCSA, etc.) on campus be used to advance civility issues in some way: workshops, seminars, bring in an author to speak on the civility issue? Nancy shared that her time on the USA Executive board has given her insight that it wouldn't take that much time to get people on board. Ray doesn't know that it's our purview on CC to make this happen but we could put forward a recommendation. Allison suggested that we could make a recommendation in the fall. Ray is hearing that people are not getting a lot out of the TC workshops. Allison brought up that Troy Goodnough could be our campus facilitator. Molly suggested we bring this topic up to Campus Assembly. Ray stated that he will announce at Campus Assembly on 10/29 that CC is working on the civility issue and any questions, issues or input should be brought forward to any member of the committee. Nancy feels we should compose an e-mail to the various campus groups stating how important we feel this issue is. Nancy stated that last time Troy was at a CC meeting, he had several ideas and thoughts on the issue, so there should be something useful in the minutes.

**Next Week's Agenda**

Ace staff meeting followed by ACE board member meeting. Continue civility discussion if those meetings can't be scheduled.

The meeting adjourned at 11:00 a.m.

Submitted by  
Jean Rohloff