

University of Minnesota Morris Digital Well

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Academic Support Services Committee
(Inactive)

Campus Governance

10-11-2018

ASSC minutes 10/11/2018

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Recommended Citation

Academic Support Services Committee, "ASSC minutes 10/11/2018" (2018). *Academic Support Services Committee (Inactive)*. 38.

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ASSC Committee

Meeting #2

10/11/18

Present: Adam Coon, Wes Flinn (chair), LeAnn Dean, Matt Senger (for Bill Zimmerman), Andrew Bjur, Brenda Boever (No students members have been identified for this committee yet)

Old Business: LeAnn shared the report on Technology, Access and Instruction prepared by the working group report in 2014. This will be added to the digital well and the report will provide a foundation for future discussions.

Approved Minutes for past two meetings: these will be made available on the team drive.

Updates from members:

OAS update:

- Student traffic is brisk
 - Total visits for Sept: 503 separate student visits in the first 4 weeks of the semester
 - This does not count exams proctored (70+ during this time) or tutor/PAL attendance
 - Space for exams continues to be a challenge at peak times
- Several Board of Regent meetings in the past 6 months have focused on student mental health and support for students with disabilities
 - Data has been collected about students being served/type of need/infrastructure needs/etc
 - Morris overall number of students being served is up from last year--very busy!
- Technology is being integrated into many ways that we serve students
 - (Livescribe pens, note-taking, online exam components, etc.)
 - The split appointment with OAS and Briggs Library staff has been very helpful in making these resources available to students
- New in 2018: Online DYI skills workshops will soon be available (time mgmt, note-taking, test prep, study skills)
 - In classroom presentations have also been very effective - approx 25 scheduled for Fall semester 2018

IT update:

- All constituencies have been notified of DUO changes necessary for logins. This process begins in Nov. 2018 and will continue through Nov. 2019.
- The classroom technology support position has been moved from Student Activities to OIT. Inquiries and support requests should be directed to the Help Desk.

Facilities Management:

- Behmler work: Generator will be installed - probably over winter break. An outside electrician will be contacted for this work.

- Edson project: controls for some display modules have come and need to be installed. Facilities will work with Student Activities to install these in the next couple of weeks.
- Humanities and Blakey renovation projects have concluded for the season. Classroom upgrades in each building will be the next phase. Consultants are being solicited for design and suggested materials, and bids for these projects will be put out in early Winter. A March date is the target for contracts to be awarded so that the building work can be done in summer 2019. Timing on this process is very tight. They have a number of good potential contractors who are aware of that project bids will be solicited soon.
- ORL and the Science building wireless access will be updated. Facilities is working with staff in those areas to address concerns.

Library:

- Library book sale will be held October 17-18
- Mold has been discovered in the building-primarily on the first and third floors
 - Events have been relocated or postponed
 - A fix of air handling systems is needed
 - A professional cleaning crew has been hired to properly remove the mold. The target date to finish cleanup is 10 working days --approximately Oct 20.

Andrew added: the controls in the air handling system are not working properly, This system probably needs to be upgraded to a digital control system (potential HEPA project), which will allow for monitoring of the system functions off campus.

In the meantime, we will continue monitoring the levels and use humidifiers.

Discussion:

- how does the air handling infrastructure work (air movement/humidity/temperature control)
- possible problems in other areas
- there are also similar challenges in many of the buildings on campus

- Staff development includes attending conferences for: MN Library association, library technology, and AHEAD (assistive/adaptive technology).

New Business:

Wes: looking for a volunteer to serve as the equity, diversity advocate for this committee.

Adam has agreed to serve in this role.

LeAnn: can we consider forming a subcommittee to identify beta resources, and look at affordability of educational resources. LeAnn will draft a statement of need to begin the process.

Meeting adjourned.

Respectfully submitted, Brenda Boever