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Assessment of Student Learning Minutes
(Inactive)

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3-21-2005

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DATE: March 21, 2005

SUBJECT: Assessment of Student Learning Committee Minutes

PRESENT: Donna Chollett, Janet Schrunk Ericksen, James Hall, Nancy Helsper, and Michael O'Reilly

ABSENT: Katherine Benson (Chair), Paul Myers, Dwight Purdy, Jessica Meinenger, and Erin Christenson

The meeting began at 2:00 PM in the Prairie Lounge. Pederson reported due to illness, Benson would not be at the meeting today.

As no agenda was mailed to the members, Pederson noted the following information from Benson.

- The next ASL Meeting is scheduled for April 4, 2:00-3:30 PM in the Moccasin Flower Room.
- All sub-committees should report at the April 4 meeting.
- Benson said especially important is a report on the NSSE Survey's NCA Toolkit (O'Reilly/Helsper). Assessment accomplishments and improvements should be included in the report; information will be helpful for the NCA 2005 report due in June. The VCAA will write the report.
- Approval of ASL Minutes 11/22/04 and 12/10/04.

Approval of Minutes

Pederson asked for discussion and/or approval of the ASL Minutes dated 11/22/04. Correction to the minutes noted.

Motion : (Ericksen/O'Reilly) to approve the minutes as amended; the minutes unanimously approved.

Pederson asked for discussion and/or approval of the ASL Minutes dated 12/10/04. Correction to the minutes noted.

Motion: (Ericksen/O'Reilly) to approve the minutes as amended; the minutes unanimously approved.

GenEd Survey (Helsper)

Helsper said that 350 invitations were mailed and received 150 responses; this was a response rate of 43.4%. Helsper said the responses rate was lower than the last two years. Members discussed the lower response rate, and questioned if it was lower because no incentive was offered to complete the survey. Discussion included if an incentive could be offered and possible incentives such as raffle or name entered in a drawing for completing the survey by a specific date.

Discipline Assessment Reports

Helsper noted that the Assessment Reports and assessment plans for each Discipline are on the ASL Web site. Discussion included sending an e-mail to all Disciplines requesting a discipline assessment report due for the upcoming NCA report. After discussion, the committee agreed that an e-mail should be sent requesting an assessment report from each Discipline. Members composed the following recommendation to be sent to the VCAA:

- The ASL Committee notes the lack of response of disciplines in reporting assessment progress and such reports are essential for the upcoming NCA report. The ASL strongly recommends that the VCAA issue a directive to all disciplines requesting prompt submission of updated assessment information. Especially important is assessment information and data gathered in line with the assessment plan over the last two years and changes disciplines have made because of assessment.

Motion: (O'Reilly/Ericksen) to send the recommendation to the VCAA to issue a directive to all disciplines requesting prompt submission of updated assessment information for the upcoming NCA 2005 report due June 2005. Motion

carried.

The ASL will meet on April 4, 2:00-3:30 PM at the Moccasin Flower Room.

Meeting adjourned at 3:10 PM.

Submitted by:
Linda Pederson

<http://www.morris.umn.edu/committees/asl/minutes.03.21.05.html>