

University of Minnesota Morris Digital Well

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Steering Committee

Campus Governance

11-28-2017

Steering minutes 11/28/2017

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Steering Committee Meeting
November 28, 2017

Present: Nic McPhee, Michelle Behr, Angie Senger, Tammy Berberi, LeAnn Dean,
Dave Roberts, Jessica Gardner, Noah Pilugen, Tim Lindberg

Approval of Steering Committee minutes from October 24 and November 7 will be delayed until next meeting in the spring.

Agenda for December 4 Campus Assembly meeting

The committee discussed the agenda for the Monday, December 4 Campus Assembly meeting. Potential items for the assembly meeting include:

- Course change proposals from the Curriculum Committee. The Steering Committee discussed the process for approving course change proposals. Because courses are vetted more thoroughly at the discipline and division level, virtually all of the courses brought forward to Campus Assembly have passed with essentially no discussion. Dave believes much of this seems like administrative changes and not an appropriate use of the plenary body. Tammy thinks the information is useful for the entire Assembly to hear because these decisions feed bigger conversations. Nic wondered if Steering should return to this as an agenda item next semester. Would this be a constitutional change or can Steering make a recommendation? It may be worth pursuing.
- Summaries of Readings and Conversations #4 and #5. Tammy agreed to contact moderators to give a brief summary at the meeting.

Community Hour

Now that the community hour has been approved, we need to make sure there is a plan for managing those time slots. The approved proposal has vague language about a group of people that will figure out the time slots. The list in the proposal was long and seems administratively unwieldy. How does Steering want to proceed? Should we query relevant people and ask how many slots they need?

The hope is to preserve most of the Thursday Community Hours for primarily non-governance activities like student group meetings, ad hoc meetings (e.g. our current Campus Visioning Discussions), and outside speakers.

The committee agreed to send a message to the committee chairs and division chair for feedback before sharing with the larger campus community.

Steering will suggest the following schedule for Tuesdays:

- Every 1st Tuesday is Campus Assembly
 - This gives us 8 meetings a year (Sep, Oct, Nov, Dec; Feb, Mar, Apr, May), which is about an hour less total time than the current 6 meetings of 1.5 hours each.
- Every 2nd and 4th Tuesday is for major campus committees
 - Not every committee would need to meet every other week, but the slots would be there.
- Every 3rd Tuesday would be available for Division and Discipline level business
 - Disciplines that meet very frequently (e.g., weekly) won't be able to use Community Hour for that many meetings and will still need to sort out a separate meeting time, presumably like they do now.
 - Divisions will likely need more than one meeting a month for their business, especially if they're limited to hour-long meetings. They may be able to handle "regular" business, but things like annual reviews and promotion and tenure meetings may require other meetings outside of Community Hour.
- The occasional 5th Tuesday will be dealt with as needed.