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International Programs minutes 11/27/2018

International Programs Committee

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Meeting Minutes: IPC Meeting Tuesday November 27, 2018

11:40pm-12:40pm Prairie Lounge

In Attendance: Joe Alia, Sheri Breen, Barbara Burke, Stephanie Ferrian, Devon Johnson, Raymond Lagasse & Leslie Lindberg. Absent: Emily Bruce, Diwan (Shafiul) Umam.

1. Announcements: Sub-committees (EEIC proposal will be sent to Ray), Curriculum Development proposals (sent to Stephanie), Joe has outlined the criteria for student study abroad scholarships in meeting handout, and everyone should have access to IPC Team Drive.
2. Minutes from 11/06/18 approved with no revisions
3. Winter Study Abroad Proposals: Review of criteria (established last year).
Considerations: 1. programs, disciplines & divisions 2. student recruitment populations 3. diversity of geographic, culture and host languages 4. long running, fledgling and new programs.
 - a. Concert Choir Tour in Brazil- Comments- Sheri: Since the Music Discipline added credits to their study abroad programs, it now needs to be reviewed by IPC. This now falls under Stephanie's purview in terms of lodging, tours and logistics. It is an added benefit to have credit for this study abroad experience in terms of academic progress and access to financial aid. Students still have access to the stipend that is offered. Joe Alia: What happens if we don't support a program through ACE (based on capacity) that has been ongoing for many years, like the ones in the Music Department? Stephanie: Regardless of history, we need to consider capacity over all else. Also, financial implications for program fee should be considered. As a side note, Vienna and Alaska music programs, have gone through the ACE approval process as well; music programs are always well attended and thus far have been approved. No one has gone to Brazil lately. Ray: The #3 criteria of diversity, geography, culture, and host languages fit into this study abroad experience. The students in choir are from a variety of majors, so the proposal is strong in #2 category: student recruitment populations. Stephanie: What is the implication of them leaving the Wednesday before Spring Break for faculty? Sheri, Barbara and Joe see it as a legitimate excused absence. Stephanie wonders if there are any salary implications for faculty and if so, what are they? Sheri will follow up with Stacy on these details. Ray: Asked about the provider. Stephanie: The provider they use is "Accolades." Ray: Getting a visa to Brazil can be tricky so the provider matters. Sheri will reach out to Brad to say we cannot commit until we have quotes 6 months beforehand and Stephanie says we need confirmed students 6 months before the program. Stephanie: the provider is requesting a deposit 6 months before and so that is the reason for the timeline. Sheri Breen, is fully in support of this program, and others agree.
 - b. Understanding Cuba- Comments- Sheri Breen: The initial proposal of setting up this program was that there would be rotating faculty leading this study abroad

program on a two year cycle. The registration has been hugely successful, so students clearly want 2 credit Winter Break programs. Although the initial proposal was set for a two year cycle, for recruitment concerns, it's best to have this next program go for the next year, Winter Break 2020. Stephanie: Offering it every year might tap out the interest of the program. The Brazil Choir trip and Cuba trip might also compete with each other in terms of interest and financial aid concerns. Sheri: I agree, getting enough students to make it run is a real concern, however, I think there is a good probability for it to run again successfully 2020. There are also different faculty leading the program, and economics doesn't historically offer study abroad experiences, and so we would pull from a new population of students. Barbara: On Windy's side you would get the Spanish language learners on board. Ray: It puts forth a different model when you have rotating faculty, so it's a new experience every time. Stephanie: In terms of staff considerations, these two programs going at the same time would be a heavy workload for one staff member. Barbara and Joe: Propose we move forward with both Cuba and Brazil programs. Sheri: If capacity is the issue and another proposal comes through for May or Spring, will it seem unfair if the Cuba proposal gets approved two years in a row? Should we wait to see what summer programs get proposed? Stephanie: We can't do two winter programs and four summer programs staffing-wise. Barbara: In that case, I would like to wait until Monday before we decide to approve both programs, so we know what other proposals are in the pipeline. Sheri and Joe concur that we should wait. We should re-connect by email unless there are a lot of proposals, then we have to hold an emergency meeting. Sheri: if we have to cut one program, I would post-pon the Cuba trip since it is going 2019 and we're proposing that it goes again 2020. Stephanie: Every other year choir does a tour, alternating between domestic and international, same with band but on an opposite schedule.

Other considerations:

- Students don't find out about their scholarships opportunities until long after they commit. Can we move it earlier? Stephanie says it's complicated because either way there are implications for students.
- The China abroad trip is good to go, so is Italy and we expect a proposal for Ireland from the Bremers. Brunnenburg is also in the pipeline for a semester program, which Cotter is on broad for leading. That is on the Dean's desk currently.

4. Sub-Committee on Study Abroad Scholarship Applications- Comments- Devon to Stephanie: I have a question about the timeline for scholarships, Marie needs to approve them, but she is off, so earliest is Monday. Devon comment to whole committee: In terms of sub-committee logistics for study abroad scholarships, we are still trying to recruit an MCSA student representative to be on the sub-committee, but have been unsuccessful. The committee generally feels if an effort is made to reach out to a student in MCSA, even if we don't get a

student member, the effort is what matters. Also, Emily is not feeling well, which puts off the sub-committee meeting. Joe: Reaffirms with Devon that the criteria of funding scholarships has been outlined in the handout.

5. IPC Committee concludes that they will wait until Monday to see what other study abroad proposals come in before making a final decision on approval for the Winter Break programs. Follow up will be via email, or an emergency meeting if we get too many proposals and need to discuss in person.

6. Motion to adjourn, seconded.