

9-6-2017

International Programs minutes 09/06/2017

International Programs Committee

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Recommended Citation

International Programs Committee, "International Programs minutes 09/06/2017" (2017). *International Programs Committee*. 35. http://digitalcommons.morris.umn.edu/intl_prog/35

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Minutes: IPC meeting, 6 Sep 2017, 5:15 – 6:15 PM, Science 2555

Attendance:

Faculty: Sheri Breen, Barbara Burke, Jimmy Schryver, Joseph Alia (Chair and author of the minutes),
P&A staff: Devon Johnson,
Students: Elsie Wilson, Emily Trieu,
Advisor for Study Abroad: Michael Peters
USA staff: Stephanie Ferrian, Leslie Lindberg
Coordinator of International Student Programs: Raymond Lagasse

Introductions: Attendees introduced themselves

IPC membership:

IPC should have four student members including one international student. Elsie and Emily are interested in continuing if possible. Usually, the student members are also in MCSA. Elsie as president of MCSA and informed on duties and time commitment for IPC will encourage MCSA members to join so we will have a total of four students, on an international student.

Responsibilities:

- There was a brief discussion of IPC responsibilities, IPC subcommittees, and a few of the topics the IPC committee has focused on over the past year. For example the IPC in its role developing international policy for the campus will continue to work to see that UMM faculty-lead study abroad programs are selected to provide a spectrum of high quality and affordable study-abroad opportunities in a range of geographical regions for UMM students in a range of majors.
- In its role overseeing international programs and activities, IPC subcommittees will decide on funding out of its budget for International Curricular Development (ICD) both on and off campus, on Extracurricular International Programming (ECIP) and on student study abroad scholarships (\$ not from IPC budget)
- The IPC will continue to discuss and advise on our campuses relationship with the Learning Abroad Center, LAC, at the UMNTC campus. UMM's current contract with the LAC ends this year so new plans are need soon.
- Miscellaneous topic:

Budget: IPC typically awards \$6000 - \$9,000 on ICD and ECIP.

This may be broken down as \$1500 for ECIP, \$2500 for ICD-on campus, and \$4000 for ICD-off campus. There is flexibility in these numbers and the actual amounts awarded depend on the number and quality of applications in each category.

Subcommittee Membership

- ICD subcommittee: Jimmy Schryver, Stephanie Ferrian, and Leslie Lindberg, and a student TBA
- Student study abroad scholarships: Sheri Breen, Devon Johnson, Joseph Alia, and a student TBA
- ECIP: Ray Lagasse, Barbara Burke, Michael Peters, and a student TBA
- Elsie and Emily were eager to volunteer for subcommittees but also wanted to give students who may join IPC a choice.

ICP and ECIP application forms and guidelines for review and revision

- Change Application Deadline from "Monday, November 14, 2016" to "Monday, November 13, 2017 on both ICD application forms.
- ICD on campus application guidelines: under "developing a proposal" change "week of October 15" to "week of Fall Break".
- ICD on campus application guidelines: Remove "Helpful Hints for Outlining your Course". The IPC committee does not think these hints are helpful. Change the less familiar "NB:" to the more familiar "Note:"
- ECIP application form: We decided to request an itemized budget with 2.

Next meeting:

Friday, October 4, 3:30 – 4:30 PM, TBA location. Devon Johnson will not be able to attend.